When replying please quote:

Ref.: NT-N7-8.13 — **E.OSG-NACC115683**   6 May 2025

To: States, Territories and International Organizations

Subject: **Aviation Security Managers Course**
               Aviation Security Training Centre (ASTC) Santo Domingo, Dominican Republic
               3 to 11 July 2025

Action
Required: **To register by 4 June 2025**

Dear Sir/Madam,

        In accordance with ICAO's objective to support Member States in meeting their obligations for civil aviation security under the Chicago Convention, and to promote the strengthening of aviation security worldwide, I am pleased to inform you that ICAO's **Aviation Security (AVSEC) Managers Course** has been re-developed and being offered at the ICAO ASTC in **Santo Domingo, Dominican Republic, from 3 to 11 July 2025**.

        This **seven-day** classroom course, which will be delivered in **Spanish**, is scheduled daily from **09:00 to 17:00 hrs., Santo Domingo time**. The course is designed to provide aviation security personnel with knowledge and skills at managerial level to plan, coordinate, and implement the application of airport security preventive measures in accordance with approved programmes.

        Nominees should be at the managerial or senior supervisor level, primarily responsible for the application of aviation security preventive measures at airports. In order to receive a certificate of successful completion, participants will be required to pass an end of course exam based on Annex 17 – Aviation Security, the ICAO Aviation Security Manual (Doc 8973 – Restricted) and materials presented during the training event.

        A fee of **US $700.00**, or the equivalent amount in local currency, will be charged to each selected participant to cover basic administration costs. Airfare, hotel and miscellaneous expenses are the responsibility of the participant's State administration. Participants are required to have their own medical insurance to cover costs, should any arise, as ICAO does not reimburse participants for such expenses.

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You are invited to nominate suitable candidates to attend this training event using the enclosed nomination form (one per nominee). All nomination forms must be completed in full and authorized by the appropriate authority through official means. The closing date for nominations to reach this office is **4 June 2025** in order to enable sufficient time for processing and for selected participants to make travel arrangements, to include visa applications, as necessary

Female candidates are strongly encouraged to be nominated, aligned with the ICAO Gender Equality Programme promoting the participation of women in the global aviation sector

Selections will be made based on qualifications and experience. Once the initial selections are made, additional nominations from each State will be considered on a space-available basis. For this reason, it is important to indicate the priority order of selection for each of your nominations.

Candidates will be notified by ICAO of their nomination status once selections have been finalized.

Please note that participants who present themselves at the training event without having been properly nominated and accepted will not be admitted. Those who have been accepted but do not attend the entire training event will not receive a certificate at the end of the training event. Should a State wish to withdraw a nominee after selection, ICAO and the ASTC must be notified as early as practicable, before the commencement of the training event

Accept, Sir/Madam, the assurances of my highest consideration.

Christopher Barks
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure*: As indicated*

https://oaci.sharepoint.com/sites/NACCRegionalOfficeTeam/Shared Documents/00-Files/NR - AVSEC-FAL/NR 7-8.13 - ASTC Santo Domingo/2507-Aviation Security Managers Course/NACC115683AVSEC-States-AviationSecurityManagersCourse.docx / AMS