



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT-NR7— E.OSG-NACC116108 - L-LC5/1- SA252

12 June 2025

To: States, Territories and International Organizations

Subject: **Invitation – Ninth ICAO Collaborative Arrangements for the Prevention and Management of Public Health Events in Civil Aviation (CAPSCA/09) Americas Meeting**

ANAC, Brasilia, Brazil, August 5-8, 2025

Action

Required: **Register participants by 4 July 2025**

Dear Sir/Madam,

We are pleased to refer to letter Ref. NT-NR7— E.OSG-NACC115036 - SA093-2025 dated 4 April 2025, and to invite your Administration/Organization to participate in the Ninth CAPSCA Americas Meeting to be held in the *Edificio Parque Cidade Corporate* in Brasilia, DF from 5 to 8 August 2025, hosted by the National Civil Aviation Agency of Brazil - ANAC.

CAPSCA is a cooperative arrangement between States and international organizations, including ICAO, the World Health Organization (WHO), the World Tourism Organization (UNWTO), the World Food Programme (WFP), Airports Council International (ACI), and the International Air Transport Association (IATA), among others. Further information is available at CAPSCA website: [Collaborative Arrangement for the Prevention and Management of Public Health Events in Civil Aviation - CAPSCA](#).

This meeting will follow up on the status of CAPSCA measures, taking into account the activities of the States/Territories of the Pan American region and in application of the collaboration of ICAO and the Pan American Health Organization/World Health Organization (PAHO/WHO), continuing to seek the strengthening of coordination among States, ICAO and WHO/PAHO, and allow for a more collaborative and effective framework in the implementation of these measures. Therefore, the topics of the Meeting will be geared towards improving the planning and preparedness of response to public health emergencies in the civil aviation sector, with special emphasis on facilitation actions that strengthen this response, and States/International Organizations are encouraged to convey this invitation to all interested authorities/agencies/organizations/companies

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Attendance is expected from State representatives involved in coordinating public health emergency plans to respond to outbreaks of transmissible diseases (in accordance with Annex 9 - Facilitation, Standard 8.17.1), such as civil aviation authorities, public health authorities, airports, airlines, air navigation service providers, tourism authorities, emergency response agencies from all States, as well as representatives and members of invited international organizations.

Meeting topics will focus on improving planning and preparedness for public health emergencies in the civil aviation sector, and States/international organizations are encouraged to extend this invitation to all interested authorities/agencies/organizations/companies.

The working languages of the meeting will be English and Spanish, with simultaneous interpretation provided if sufficient registrations are received in both languages.

The provisional agenda for the CAPSCA/9 meeting is provided in **Appendix A**. Kindly submit your nominations to icaosam@icao.int and/or icaonacc@icao.int, and ensure each participant completes the registration form at: <https://forms.office.com/r/tJCiCBG99k> no later than **July 4, 2025**.

A list of recommended hotels for meeting participants is provided in **Appendix B**. Participants are encouraged to book their accommodations directly with the hotels in a timely manner.

All meeting documentation and presentations will be available in the “Meetings” section at [icao.int/SAM/Pages/MeetingsDocumentation.aspx?m=2025-CAPSCA/AMERICAS&t=1](https://www.icao.int/SAM/Pages/MeetingsDocumentation.aspx?m=2025-CAPSCA/AMERICAS&t=1). Taking into consideration the availability of documentation/presentations in electronic format, no hard copies will be distributed during the event.


The presentations your Administration/Organization wishes to deliver during the meeting should be submitted to this Office by email in Microsoft PowerPoint format. Early submission will help ensure timely distribution and allow for adequate preparation by interpreters.

If you require any further information regarding the meeting, please contact Mr. Leonardo Boszczowski (lboszczowski@icao.int) ICAO South American Regional Officer, Aviation Security and Facilitation, and/or Mr. José María Peral (NACC-AVSEC@icao.int) ICAO North American, Central American and Caribbean (NACC) Regional Officer, Aviation Security and Facilitation.

Accept, Sir/Madam, the assurances of my highest consideration.



**Fabip Faizi Rahnemay
Rabbani**
Regional Director
South American (SAM)
Regional Office



Christopher Barks
Regional Director
North American, Central
American and Caribbean
(NACC) Regional Office



ICAO

PROVISIONAL AGENDA
9th CAPSCA Americas Meeting, 5-8 August 2025

Agenda Item 1 - Opening and administrative matters

Agenda Item 2 - Review of action items from previous meetings

Agenda Item 3 - Technical Assessment / Evaluations

Agenda Item 4 - Updates/Outstanding matters from activities and achievements (start)

Agenda Item 5 - Regulatory and technical topics

Agenda Item 6 - Tabletop Exercise (preparation)

Tabletop Exercise (execution) at ANAC Training Center (airport)

Airport Visit

Seminar Managing Health and Operational Challenges During Climate Crises: Lessons
from Porto Alegre

Agenda Item 7 – Closing of the Meeting



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office
GENERAL INFORMATION

**Ninth ICAO Collaborative Arrangements for the Prevention and Management of Public Health
Events in Civil Aviation (CAPSCA/09) Americas Meeting**
Parque Cidade Corporate Building, Brasília, Brazil
5 to 8 August de 2025

GENERAL INFORMATION

1. Event Venue and Dates

The Ninth ICAO Collaborative Arrangements for the Prevention and Management of Public Health Events in Civil Aviation (CAPSCA/09) Americas Meeting will take place at Parque Cidade Corporate Building: Setor Comercial Sul, Quadra 09, Lote C, Torre A, 1st floor, Brasília, Brazil from from 05 to 08 August, 2005.

2. Points of contact

**Mr. Leonardo Boszczowski, Regional Officer, Aviation Security and Facilitation
ICAO SAM**

E-mail: lboszczowski@icao.int

**Mr. Claudio Beschizza Ianelli
Superintendência de Ação Fiscal, ANAC**

E-mail: claudio.ianelli@anac.gov.br

3. Participants Registration

3.1 Participants must submit their nominations to icaosam@icao.int and/or icaonacc@icao.int and register using the following link no later than 4 July, 2025: <https://forms.office.com/r/tJCiCBG99k>

3.2 Registrations on 05 August will start at 8:30 a.m..

4. Opening Ceremony

The opening ceremony will take place on 05 February 2024 at 9:00 a.m.

5. Accommodation

There are good hotels near the ANAC building where CAPSCA/9 will be held. There are also good restaurants and a shopping center nearby. However, other recommended hotels are a short drive away. The last two on the list below are located by Lake Paranoá, a very pleasant area. We recommend booking accommodation directly with one of the recommended hotels from the following list:

MELIÁ BRASIL 21 – 5 STARS

<https://booking.melia.com/pt/new/buscar/quartos-e-precos.htm>

WINDSOR PLAZA BRASILIA HOTEL – 5 STARS

<https://windsorhoteis.com/hotel/windsor-plaza-brasil/>

TRYP WYNDHAM BRASÍLIA NAÇÕES – 4 STARS

<https://www.wyndhamhotels.com/pt-br/tryp/brasil-brazil/tryp-brasil-nacoes/overview>

SAN MARCO HOTEL – 4 STARS

<https://sanmarco.com.br/site/>

MERCURE BRASÍLIA LÍDER – 4 STARS

https://all.accor.com/hotel/3627/index.pt-br.shtml?utm_campaign=seo+maps&utm_medium=seo+maps&utm_source=google+Maps

B HOTEL – 5 STARS

<https://en.bhotelbrasil.com.br>

BRASÍLIA PALACE HOTEL – 5 STARS

<https://www.plazabrasilia.com.br/brasiliapalace>

ROYAL GOLDEN TULIP BRASÍLIA ALVORADA – 5 STARS

<https://royal-tulip-brasil-alvorada.goldentulip.com/pt-br/>

6. Documentation Link

Meeting documentation will be published on the ICAO SAM Office's website. Participants should check the page frequently to download the documentation. **Participants are required to bring the documentation (printed or electronic on a laptop) to the meeting venue, as printed copies will not be distributed.**

<https://www.icao.int/SAM/Pages/MeetingsDocumentation.aspx?m=2025-CAPSCA-AMERICAS>