



ICAO

International Civil Aviation Organization  
North American, Central American and Caribbean Office  
WORKING PAPER

NAM/CAR/CATC/WG/9 — WP/01REV

30/04/25

**Ninth NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/9)**

San Salvador, El Salvador, 7 – 9 May 2025

**Agenda Item 1: Approval of the Provisional Agenda and Schedule**

**PROVISIONAL AGENDA AND SCHEDULE**

(Presented by the Secretariat)

EXECUTIVE SUMMARY	
<p>The Provisional Agenda and Schedule of the Ninth NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/9) are presented in <b>Appendices A and B</b> to this working paper, respectively.</p> <p>The items of the Provisional Agenda have been presented in a format that aligns with the ICAO strategic objectives.</p> <p>The NAM/CAR/CATC/WG will meet in plenary with the option to propose Ad hoc groups to deal with specific matters, if necessary.</p>	
<b>Action:</b>	The Meeting is invited to approve the Provisional Agenda and Schedule for the NAM/CAR/CATC/WG/9 Meeting as presented in <b>Appendices A and B</b> , respectively.
<b>Strategic Objectives:</b>	This working paper relates to all ICAO Strategic Objectives

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## **Ninth NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/9)**

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### **APPENDIX A PROVISIONAL AGENDA**

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|-----------------------|---|
| <b>Agenda Item 1:</b> | <b>Approval of the Provisional Agenda and Schedule</b>  |
| <b>Agenda Item 2:</b> | <b>Follow-up on Valid Conclusions and Decisions from Previous Meetings</b>  |
| <b>Agenda Item 3:</b> | <b>Discussion “Needs and Challenges of Aeronautical Training in the Region” with Central American Directors of Civil Aviation Authorities</b> |
| <b>Agenda Item 4:</b> | <b>Results of the Regional Database Task Force of Qualified Instructors</b>   |
| <b>Agenda Item 5:</b> | <b>Regional Task Force on Standardization and Harmonization of Instructional Programmes</b>   |
| <b>Agenda Item 6:</b> | <b>Updates on ICAO training and the TRAINAIR PLUS Programme</b>   |
| <b>Agenda Item 7:</b> | <b>ICAO Training Workshop and Roundtable Discussions</b>  |
| <b>Agenda Item 8:</b> | <b>Other Business</b>   |

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**PROVISIONAL AGENDA  
EXPLANATORY NOTES**

**Agenda Item 1: Approval of the Provisional Agenda and Schedule**

Under this agenda item, the Meeting will review the agenda and schedule, and adopt them. The objectives and overall expectations of the meeting will be presented.

**Agenda Item 2: Follow-up on Valid Conclusions and Decisions from Previous Meetings**

Under this agenda item, the Meeting will review valid conclusions and decisions of NAM/CAR/CATC/WG meetings, highlighting their impact on the NAM/CAR States and Regions' aviation safety, air navigation, and security implementation.

**Agenda Item 3: Discussion “Needs and Challenges of Aeronautical Training in the Region” with Central American Directors of Civil Aviation Authorities**

Under this Agenda Item, we will speak with Directors of Civil Aviation Authorities (CAA) of Central America, where we will address topics such as:

- a) The main training needs of the CAAs of the Region
- b) Main challenges in the CAAs for the training of their personnel
- c) Obtain a training profile proposal for the CAAs personnel from ICAO
- d) Additional training topics that they consider requesting from the Working Group.

**Agenda Item 4: Results of the Regional Database Task Force of Qualified Instructors**

Under this agenda item, the Sub-Working Group 2 will present a proposed solution so that members of the Work Group can share information about the instructors at the training centres.

**Agenda Item 5: Regional Task Force on Standardization and Harmonization of Instructional Programmes**

Under this Agenda Item, the proposal presented by Sub-Working Group 1 will be analysed so that, as a Working Group, a solution proposal can be formulated along with a Working Paper to be presented at the Meeting of Civil Aviation Directors.

**Agenda Item 6: Updates on ICAO training and the TRAINAIR PLUS Programme**

Under this Agenda Item, the Secretariat will present the progress of ICAO training activities carried out by the Global Aviation Training (GAT) Section of the Capacity and Development Implementation Bureau (CDI).

**Agenda Item 7: ICAO Training Workshop and Roundtable Discussions**

Under this Agenda Item, the Secretariat will facilitate roundtable discussions on topics that will aim to stimulate group participation, while addressing current challenges faced by Civil Aviation Training Centres and TRAINAIR PLUS Programme (TPP) Members at the regional level.

**Agenda Item 8: Other Business**

Under this agenda item, the Meeting will analyse any other matter than could not be addressed under the previous agenda items.

**APPENDIX B  
PROVISIONAL SCHEDULE**

Time	Wednesday 7 May	Thursday 8 May	Friday 9 May
08:30–09:00	Registration		
09:00–09:30	Opening and Group Photo	Agenda Item 5	Agenda Item 7 (cont.)
09:30–10:00	Agenda Item 1		Agenda Item 8
10:00–10:30	Agenda Item 2		
10:30–11:00	Coffee Break		
11:00–11:45	Agenda Item 3	Agenda Item 6	Agenda Item 8 (cont.)
11:45–12:30			Closure
12:30–14:00	Lunch Break		
14:00–14:30	Agenda Item 4	Agenda Item 7	
14:30–15:00			
Social Activities			
Events in the afternoon/evening, actual times will be announced in Order of Business	Dinner in the City Centre	Dinner in Surf City	Lunch at the Volcano

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