
**Thirteenth North American, Central American and Caribbean Directors of Civil Aviation Meeting
NACC/DCA/13**

Santo Domingo, Dominican Republic, 4-7 August 2025

GENERAL INFORMATION

1. Site and Dates

1.1 The Thirteenth North American, Central American and Caribbean Directors of Civil Aviation Meeting will be held 4-7 August 2025 in Santo Domingo, Dominican Republic, at the Sheraton Hotel located in 365 George Washington Avenue Santo Domingo, Dominican Republic, 102-05, El Gran Salón Room.

2. Coordination of the Meeting

2.1 For general coordination matters of the meeting, participants may address:

Ms. Paola Aimée Plá Puello

Deputy General Director, Aviation Dominican Republic Institute (*Instituto Dominicano de Aviación Civil-IDAC*)

Telephone: +1-809-225-9586

E-mail: paola.pla@idac.gov.do

Ms. Mikauly De la Cruz Viamonte

Telephone: + 1-829-425-2320

E-mail: mikauly.delacruz@idac.gov.do

Aviation Dominican Republic Institute (*Instituto Dominicano de Aviación Civil-IDAC*)

3. Participant Registration

3.1 Delegates registration for the Civil Aviation Master Planning (CAMP) workshop will take place at the Sheraton hotel on 4 August 2025 at 08:30 a.m. Delegates participating only in the meeting should register on 5 August 2025 at 08:00 a.m. Prior registration should be made at: <https://forms.office.com/r/dbM4QZcDme>

4. Opening Ceremonies

4.1 The opening ceremony of the CAMP training RASG-PA meeting will take place on 4 August 2025 at 9:00 a.m.

4.2 The opening ceremony of the NACC/DCA meeting will take place on 5 August 2025 at 08:30 a.m.

5. Documentation Link

5.1 The documentation for the Meeting is being posted on the ICAO NACC Regional Office website [NACC/DCA/13](#); participants should check the website frequently to download the documentation. All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the meeting venue; there will be no hard copies available for distribution.

6. Temperature

5.1 During the month of August, the temperature in Santo Domingo, Dominican Republic, ranges from 25 ° - 31°Celsius approximately.

7. Currency

7.1 The national currency is the peso (RD\$). The current exchange rate is RD\$58.87 per one USD \$1.00. It is recommended that currencies be exchanged at Banks or Authorized Money Exchange Offices.

8. Credit Cards

8.1 International credit cards such as Visa, MasterCard and American Express are usually accepted at major hotels, stores, and restaurants.

9. Lodging

9.1 Participants should make their reservations directly with the hotel:

HOTEL	ROOMS (In USD, single and double room, taxes included)
VENUE HOTEL Sheraton	https://www.marriott.com/event-reservations/reservation-link.mi?id=1747835838589&key=GRP&guestreslink2=true&app=resvlink
	GROUP – DACDACA (Rates available from 2 to 11 August 2025.) 1-Single occupation (1 PAX) (King size bed or 2 Queen-size beds, partial sea view) US\$115 + 28% taxes = Total US\$147.20 Suite: US\$210 + 28% taxes = Total US\$243.20 (includes early check-in/late check out) -Includes buffet breakfast at the “Café Casabe” Restaurant (from 6:30 a.m. to 11:00 a.m.) 2-Double occupation (2 PAX) (King size bed or 2 Queen size bed, partial sea view): US\$130 + 28% taxes = Total US\$166.40 -Includes buffet breakfast for 2 persons at “Café Casabe Restaurant” (from 6:30 a.m. to 11:00 a.m.)

	3-Club Lounge Suite (1 PAX) (King size bed, Caribbean sea view): US\$210 + taxes = US\$268.00 -Includes buffet breakfast at “Café Casabe Restaurant” (from 6:30 a.m. to 11:00 a.m.) -Includes early check in/late checkout)
	Additional information * Cost for additional person is US\$20 + 28 % taxes = by night by person *Cancellation policy is 48 hours before the reservation check in date

10. Hospitals

10.1 If necessary, please refer to:

Centro de Obstetricia y Ginecología, S. A. (EMERGENCIAS/Primeros Auxilios)

Avenida Independencia No. 451, Gazcue, Santo Domingo, D. N.

Teléfono: +1-809-221-7100

HOSPITEN Santo Domingo

Avenida Alma Mater esquina Bolívar, Santo Domingo, D. N.

<https://hospiten.com/>

Teléfono: +1-809-541-3000

11. Business Working Hours

11.1 From 09:00 a.m. to 10:00 p.m. approximately.

12. Electricity

110 Volts/60Hz.

13. Airport Tax

13.1 The airport departure tax is US\$20.00. (Some airlines include it in the air ticket).

Tourist Card is US\$10.00 (applies to some countries).

14 Taxes and Tips

14.1 The tax on sales is included in the prices. Most restaurants include a 10% service charge, better check your receipt before paying. If a good service is provided, it is customary to leave an additional 10% to ensure the server receives a tip.

15 Safety Measures

15.1 Safety recommendations are those common to every city; carry only the money required and request transportation from the hotel taxi service. The theft of cell phones, jewellery and cameras in some areas of the city can occur. Pay attention when walking on foot and do not carry your cell phone visibly, if possible.

16. Passport and Visa Requirements

16.1 For entry to and departure from Dominican Republic purposes, it is mandatory to complete the eticket (immigration form) at the following link : <https://eticket.migracion.gob.do/>
