



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office
WORKING PAPER

NACC/DCA/13 — WP/01
7/07/25

**Thirteenth North American, Central American and Caribbean Directors of Civil Aviation Meeting
(NACC/DCA/13)**

Santo Domingo, Dominican Republic, 4-7 August 2025

Agenda Item 1: Adoption of the Draft Agenda and Schedule

AGENDA AND SCHEDULE

(Presented by the Secretariat)

EXECUTIVE SUMMARY	
The revised Draft Agenda and revised schedule are presented at Appendices A and B , respectively.	
Action:	Under Section 2.
Strategic Objectives:	This working paper relates to all ICAO Strategic Objectives

1. Introduction

1.1 The revised Draft Agenda is presented in a format that aligns the subjects with the Strategic Objectives and programmes of ICAO.

1.3 The Meeting will meet in plenary and will be supplemented by a variety of dynamics (panels, dialogues, workshops and informal discussions) and the option for the Chairperson to propose Ad hoc Groups to deal with specific matters, if necessary.

2 Suggested Action

2.1 The Meeting is invited to approve the revised Draft Agenda and revised Schedule for the NACC/DCA/13 Meeting as presented in Appendices A and B to this paper, respectively.

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**APPENDIX A
REVISED DRAFT AGENDA**

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| Agenda Item 1 | Election of Chair and Adoption of the Agenda and Schedule |
| Agenda Item 2 | “Fireside Chat” with the Secretary General |
| Agenda Item 3 | Towards More Effective Implementation: Aviation Security (AVSEC) and Facilitation (FAL) |
| Agenda Item 4 | Towards More Effective Implementation: Safety |
| Agenda Item 5 | Towards More Effective Implementation: Air Navigation Services (ANS) Capacity and Efficiency |
| Agenda Item 6 | Environmental (ENV) Matters |
| Agenda Item 7 | Air Transport (AT) Regulation and Air Connectivity |
| Agenda Item 8 | Preparation for the Forty-Second ICAO Assembly and Ratification of International Air Law Instruments |
| Agenda Item 9 | Overview of the Multi-Regional Civil Aviation Assistance Programme |
| Agenda Item 10 | Follow-up to NACC/DCA Valid Conclusions and Decisions |
| Agenda Item 11 | Other Business |

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**DRAFT AGENDA
EXPLANATORY NOTES**

Agenda Item 1: Election of Chair and Adoption of the Agenda and Schedule

The Meeting will elect a chairperson and will review and adopt the agenda and schedule. The objectives and overall expectations of the meeting will be presented.

Agenda Item 2 “Fireside Chat” with ICAO Secretary General

The Director of the South America Regional Office will conduct an informal conversation with the Secretary General to discuss the future challenges and opportunities in the aviation sphere and how ICAO will be prepared to address these challenges and opportunities.

Agenda Item 3 Towards More Effective Implementation: Aviation Security (AVSEC) and Facilitation (FAL)

This agenda item includes a presentation of the Second Edition of the Global Aviation Security Plan (GASeP) and a brief update on regional activities. Key topics to be presented and discussed include outcomes and actions from the ICAO/LACAC NAM/CAR and SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG), changes to the group’s work programme, outcomes and commitments from the 2024 Muscat Declaration on Aviation Security and Aviation Cybersecurity, 2025 ICAO Facilitation Conference and the Doha Declaration, status updates from the NACC dashboards, Universal Security Audit Programme (USAP) outcomes, and other AVSEC/FAL initiatives.

Agenda Item 4 Towards More Effective Implementation: Safety

This agenda item includes a brief presentation on the Global Aviation Safety Plan (GASP) 2026-2028 and regional initiatives such as the Regional Aviation Safety Group – Pan America (RASG/PA) and NACC groups such as the NACC Monitoring and Coordination Committee (NCCMC) and State Safety Programme Working Group (SSP/WG) to foster discussion on aligning views, implementation strategies, and sharing of best practices. Additional topics include the status of States' safety oversight systems under ICAO Universal Safety Oversight Audit Programme (USOAP) Continuous Monitoring Approach (CMA) and other safety implementation issues in the NAM and CAR regions.

Panel Discussion with Regional Organisations

The security and safety agenda items will be followed by a panel of regional organisations to discuss the experiences of various Regional Safety Oversight Organisations (RSOOs), regional accident investigation organisations, and other multinational organisations that have helped support their Member States in the implementation of ICAO safety and security Standards and Recommended Practices (SARPs), and to share best practices.

Agenda Item 5 Towards More Effective Implementation: Air Navigation Services (ANS) Capacity and Efficiency

The Secretariat will provide a brief presentation on the seventh edition of the Global Air Navigation Plan (GANP) and the Regional Air Navigation Plan, as well as updates on regional progress in implementation of capacity and efficiency objectives through the CAR/SAM Planning and Implementation Regional Group (GREPECAS) and NACC regional groups. This will be followed by a discussion of tools and support available to States to assist in the implementation of global, regional, and national objectives.

Agenda Item 6 Environmental (ENV) Matters

Under this agenda item, the Secretariat will provide a brief presentation on the progress of implementing ICAO environmental initiatives such as the Long-Term Global Aspirational Goal (LTAG), Capacity-building and Training for Sustainable Aviation Fuels Programme (ACT-SAF), the Carbon Offsetting Scheme for International Aviation (CORSIA), and States' Action Plans on CO₂ emissions reduction activities. The Secretariat will also provide information on the FINVEST Hub, recent outcomes of the Committee on Aviation Environmental Protection (CAEP), and priorities for the upcoming ICAO Assembly. States and International Organizations are invited to share progress and best practices to achieve greater regional progress on addressing aviation's environmental impact.

Agenda Item 7 Air Transport (AT) Regulation and Air Connectivity

Under this agenda item, the Secretariat will update participants on ICAO air transport developments for State implementation, including latest updates in AT requirements and key outcomes from the Global Air Cargo Summit. A panel will follow up on last year's NACC/DCA/12 meeting to review progress on AT implementation- regulation, and to discuss ways to enhance air connectivity and regional agreements. The ICAO air services negotiation conferences (ICAN) activities and other key events on increasing the air transport economic development and sustainability will be considered.

Agenda Item 8 Preparation for the Forty-Second ICAO Assembly and Ratification of International Air Law Instruments

Under this agenda item the Secretariat will provide an overview of the 42nd Session of the ICAO Assembly, scheduled for 23 September to 3 October 2025 in Montreal. The Secretariat will also brief States on the progress toward the ratification of six key international air law instruments, and the process for doing so. Participants will be invited to make use of a tracking matrix designed to periodically inform ICAO of their State's progress towards ratification whenever they reach an important milestone in the process. The list of all air law instruments will be provided to each State for follow-up and prompt ratification.

Agenda Item 9 Project RLA/09/801 – Multi-Regional Civil Aviation Assistance Programme

Under this agenda item, the Secretariat will present an overview of the MCAAP for the entire Meeting, including non-members, so they may consider whether they would like to participate in the project.

Agenda Item 10 Follow up to NACC/DCA Valid Conclusions and Decisions

Under this agenda item, the Meeting will follow-up on outstanding conclusions and decisions from previous NACC/DCA meetings.

Agenda Item 11 Any Other Business

This agenda item provides an opportunity to address significant items of interest to decision-makers that were not addressed elsewhere in the agenda. The Secretariat will also announce the host and location of NACC/DCA 14, which is scheduled for the week of 1-5 June 2026. The Secretariat will *not* request volunteers to host NACC/DCA 15 in 2027 during the meeting as in the past but rather will send a letter to all States and Territories immediately after the meeting, to allow *all* States and Territories, not just those in attendance, the opportunity to consider hosting. This new approach will also allow States and Territories ample time to consider the opportunity and secure the necessary internal commitments. In addition, it will provide much more time for the Secretariat, the host, and potential sponsors to plan for the Meeting.

Additional activities:

- 1) On 4 August ICAO will lead a workshop on Civil Aviation Master Planning (CAMP). Considering the importance of strategic planning with ICAO's new Long-Term Plan and discussions at the upcoming 42nd ICAO Assembly, this workshop will provide participants with an overview of the development, implementation, and updating of a CAMP, including alignment with national development plans and the United Nations 2030 Sustainable Development Goals (SDGs). This workshop is intended for Directors of Civil Aviation Authorities, as well as senior and middle managers involved in CAMP planning, development, approval, implementation, or oversight. It is also relevant for civil aviation industry stakeholders and representatives from related ministries or agencies.

- 2) On 6 August there will be an interactive dialogue organized by the United Arab Emirates on “Human Capital Challenges in civil aviation: a dialogue on building a sustainable workforce through the attraction and retention of human resources.” The global aviation industry is facing critical challenges in attracting and retaining skilled professionals, leading to talent shortages with severe consequences. This discussion session has the objective of raising awareness and fostering a collaborative dialogue on exploring sustainable solutions to attract, develop and retain talent in the NAM/CAR Regions. The outcomes of these discussions may serve as a basis for a potential event on the retention and attraction of human resources in civil aviation.
- 3) On 7 August, the 12th Meeting of the RLA09801 Multi-Regional Civil Aviation Assistance Programme (MCAAP) Project Steering Committee (RLA09801 PSC/12) will take place. The Director of the Programme will provide a brief overview of recent activities and decisions and present proposals for future activities. States that are not members are invited to observe. (The Secretariat will provide an overview of MCAAP to the entire Meeting during the NACC/DCA/13 Agenda item 9 immediately following the MCAAP meeting.)

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APPENDIX B
REVISED DRAFT SCHEDULE

Time	Monday 4 August	Tuesday 5 August	Wednesday 6 August	Thursday 7 August
08:00-08:30		NACC/DCA Registration		
08:30–09:00	Training Day Registration	Opening Agenda Item 1	Interactive Dialogue on Human Capital Challenges	12th Meeting of the RLA09801 (MCAAP) Project Steering Committee (RLA09801 PSC/12)
09:00–09:30	Training Day Opening Group Photo			
09:30–10:30	DG Training Day: Civil Aviation Master Planning (CAMP) and Strategic Planning	Agenda Item 2 Group Photo		Agenda Item 9
10:30–11:00	Coffee break			
11:00–12:00	DG Training Day: CAMP and Strategic Planning (cont.)	Agenda Item 3	Agenda Item 8	Agenda Item 6
12:00-13:00		Agenda Item 4	Agenda Item 5	Agenda Item 10 Agenda 11 Discussion of the NACC/DCA/13 Draft Conclusions and Decisions Closing Ceremony
13:00–14:00	Lunch Break			
14:00–15:00	Reserved	Agenda Item 4 (cont.)	Agenda Item 5 (cont.)	
15:00-16:00		Agenda Items 3&4: Panel Discussion with Regional Organisations	Agenda Item 7 Air Transport Panel	

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