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航空组织

When replying please quote:

Ref.: NT-NE57-3 — **E.OSG-NACC114485-Corrigendum**

28 January 2025

To: States, Territories and International Organizations

Subject: **Invitation – Third Meeting of Rapporteurs of the North American, Central American and Caribbean Working Group (NACC/WG/RAP/03)**
ICAO NACC Regional Office, Mexico City, Mexico, from 24 to 27 March 2025

Action
Required: **Note and register in the provided link by 20 February 2025**
Submission of documentation by March 15, 2025.

Dear Sir/Madam,

I wish to invite your Administration/Organization to participate in the Third Meeting of Rapporteurs of the North American, Central American and Caribbean Working Group (NACC/WG/RAP/03), to be convened at the ICAO NACC Regional Office, Mexico City, Mexico, from 24 to 27 March 2025.

The meeting requires that the rapporteurs and coordinators part of the NACC/WG participate in person in this meeting. See the list of NACC/WG rapporteurs (**Appendix A** of this letter).

The objective of this meeting is to update the work plan of the North American, Central American and Caribbean Working Group (NACC/WG), and the Eastern Caribbean Civil Aviation Technical Group (E/CAR/CATG), will also update the work plans of each Task Force. Also, during the meeting, the current projects of the CAR Region Valid CAR/SAM Planning and Implementation Regional Group (GREPECAS) are analysed according to the real region needs and thus align the related work and activities. In this regard, it is important that each NACC/WG and E/CAR/CATG Task Force brings its updated work plan to the meeting, as this will serve as a basis for discussion.

The working languages of the meeting will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

The Provisional Agenda and Schedule of the event are in **Appendices B and C** respectively. Rapporteurs wishing to submit proposals for the addition of items should do so by **15 March 2025**. We would appreciate confirmation of your participation by **20 February 2025** by registering here: <https://forms.office.com/r/DxfU8ZhESx>

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The list of suggested hotels, ICAO NACC Regional Office location, hotel sector maps, as well as other useful information are available on the “Visiting Our Office?” Section of the ICAO NACC Regional Office website (http://www.icao.int/NACC/Pages/visitors_info.aspx). Participants are encouraged to make reservations directly with the hotel(s) promptly.

All meeting documentation will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available. Considering the availability of electronic documentation, no hard copies will be distributed during the event.

Documentation that your Administration/Organization may wish to submit/present at the meeting should be forwarded to this office by e-mail as soon as practicable in Microsoft Word/PowerPoint format using the **attached** templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

Working Papers must be submitted in both languages, English and Spanish. Information Papers will be published only in the language(s) presented. The deadline to receive documentation is **15 March 2025**.

If you require any further information, please contact Mrs. Mayda Ávila, Regional Officer, Communications, Navigation and Surveillance (CNS), through nacc-cns@icao.int.

Accept, Sir/Madam, the assurances of my highest consideration.



Christopher Barks
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure: *As indicated*

APPENDIX A / APÉNDICE A

List of Rapporteurs / NACC/WG coordinators

Mrs. / Sra. Shenneth Phillips (Antigua and Barbuda / Antigua y Barbuda)	ECAT/CATG Chairperson / Presidenta
Mrs. / Sra. Layla Rodriguez (Cuba)	Communications / Comunicaciones (COMM)
Mrs. /Sra. Natasha Leonora Belefanti (Curaçao / Curazao)	AIM Task Force Rapporteur / Relatora del Grupo de tarea AIM
Mr. / Sr. Julio Mejía (Dominican Republic / República Dominicana)	NACC/WG Chairperson / Presidente
Mr. / Sr. Emmanuel Jacques (Haiti/Haití)	Frequencies / Frecuencias (FREQ)
Mr. / Sr. Juan Carlos Ramos Soto (Mexico / México)	Meteorology / Meteorología (MET)
Mr. / Sr. Rohan Garib (Trinidad and Tobago / Trinidad y Tabago)	NACC/WG Vide-Chairperson / Vice-Presidente
Mr. / Sr. Riaaz Mohammed (Trinidad and Tobago / Trinidad y Tabago)	AOP Task Force Rapporteur / Relator del Grupo de Tarea AOP
Mr. / Sr. Steve Saroop (Trinidad and Tobago / Trinidad y Tabago)	ECAR/NTG and ECAR/RD Rapporteur / Relator del ECAR/NTG y del ECAR/RD
Mr. / Sr. Alberto Rodriguez (United States / Estados Unidos)	AGA Task Force Rapporteur /Relator del Grupo de Tarea AGA
Mr. / Sr. Vern Payne (United States / Estados Unidos)	Air traffic flow management / Gestión de afluencia del tránsito aéreo (ATFM)
Mrs. / Sra. Midori Tanino (United States / Estados Unidos)	Aviation System Block Upgrade / Mejoras por bloques del sistema de aviación (ASBU)
Mr. / Sr. Alejandro Rodriguez (United States / Estados Unidos)	Vigilancia / Surveillance (SURV)
Mr. / Sr. Manuel Flores (COCESNA)	Ground Aids for Navigation Systems Regional Coordinator / Coordinador Regional de Ayudas Terrestres para Sistemas de Navegación
Mr. / Sr. Cesar Nuñez (COCESNA)	ADS-B Implementation coordinator for Central America Region / Coordinador de Implementación del ADS-B para la Región Centroamericana
Mr. / Sr. Calvin Zuñiga (COCESNA)	Search and Rescue / Búsqueda y Salvamento (SAR)

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ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

Third Meeting of Rapporteurs of the North American, Central American and Caribbean Working Group (NACC/WG/RAP/03)

ICAO NACC Regional Office, from 24 to 27 March 2025

APPENDIX B PROVISIONAL AGENDA

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|-----------------------|--|
| Agenda Item 1: | Review and Approval of the Meeting Agenda, Work Modality and Schedule |
| Agenda Item 2: | Follow-up to Conclusions, Decisions and previous agreements the NACC/WG, CAR/SAM Planning and Implementation Regional Group (GREPECAS) and regional initiatives related to air navigation |
| Agenda Item 3: | Update NAM/CAR regional needs and NACC/WG objectives, its structure and the review and reporting mechanisms (Dashboard) |
| Agenda Item 4: | Review of GREPECAS CAR/SAM Projects, and coordinated NACC/WG planning with GREPECAS |
| Agenda Item 5: | Update of the NACC/WG Work Programme |
| Agenda Item 6: | Other business |

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**PROVISIONAL AGENDA
EXPLANATORY NOTES**

Agenda Item 1: Review and approval of the meeting agenda, work modality and schedule.

Under this Agenda Item, the Agenda, Schedule and work modality will be reviewed and adopted.

Agenda Item 2: Follow-up to the Conclusions, Decisions and previous agreements the NACC/WG, CAR/SAM Planning and Implementation Regional Group (GREPECAS) and regional initiatives related to air navigation

Under this Agenda Item, the results and status of implementation of decisions and conclusions from other meetings that impact the work of the NACC/WG, conclusions and agreements related to GREPECAS, and other regional initiatives for air navigation, information from States, Task Forces and Secretariat that must have to be review prior the analysis discussion.

Agenda Item 3: Update NAM/CAR regional needs and NACC/WG Objectives

Under this Agenda Item, the meeting will define the NAM/CAR regions priorities, regional objectives, and identify the project priorities that all NAM/CAR States have to integrate into their ANS planning, as well as all topics related to the NACC/WG.

Agenda Item 4: Review of GREPECAS CAR/SAM Projects

Under this Agenda item, the meeting will review the activities and objectives of the GREPECAS Project and propose an update of the objectives and activities according to the real CAR needs and NACC/WG program. Also, the implementation of Vol. III of the CAR/SAM ANP will also be monitored, as well as the technical coordination action of the NACC/WG with the SAM Regional Implementation Group (SAM/IG

Agenda Item 5: Update of the NACC/WG Work Programme

Under this Agenda Item, the NACC/WG work plan for 2024-2025 will be updated. In this regard, a joint plenary session will be held to develop and assign responsibilities and times to the different activities of the 2025 work plan

Agenda Item 6: Other business

Any additional matters proposed by participants and/or the Secretariat will be discussed under this Agenda Item.

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APPENDIX C
DRAFT SCHEDULE

Hour	Monday 24 March	Tuesday 25 March	Wednesday 26 March	Thursday 27 March
08:00–08:30	<i>Opening and Group Photo</i>			
08:30–09:00	Agenda Item 1	Agenda Item 3	Agenda Item 4	Agenda Item 6
09:00–10:30	Agenda Item 2			
10:30–11:00	Coffee break			
11:00–13:00	Agenda Item 2	Agenda Item 3 (Cont.)	Agenda Item 4 (Cont.)	Decisions and conclusions Closing
13:00–14:00	Lunch			
14:00–15:30	Agenda Item 2 (Cont.)	Agenda Item 3 (Cont.)	Agenda Item 5	
