



*1st ECAR/CATG Coordination Teleconference  
(22 January 2015 1800UTC)*

**References:**

1. Draft ECAR/CATG/02 Meeting agenda and documentation control

**Agenda:**

- 1) Progress review of each committee - identification of concerns and planned activities;
- 2) Preparation for ECAR/CATG/02 - venue and invitation submission;
- 3) Review of the agenda for ECAR/CATG/02;
- 4) Preparatory actions for ANI/WG/02
- 5) Any other matters.

**Participants:**

- Barbados: Shirley Ford (ECAR/CATG Chairperson)
- Trinidad and Tobago: Veronica Ramdath, Ian Gomez, Kingsley Herreira
- ICAO: Julio C. Siu

**Discussions:**

*Progress review of each committee - identification of concerns and planned activities*

1. The Committee Rapporteurs were reminded on the importance of the ECAR/CATG as technical body of the E/CAR DCAs and on the need to report the achievement of the deliverables, work on the RPBANIP targets and identification of concerns and relevant issues to progress on the Air navigation matters. It was noted that the ATM has conducted some teleconference and that the other committees should do their coordination for the work to be presented in the next ECAR/CATG Meeting following each Committee action Plans.
2. Reporting the progress and achievements in Air navigation matters shall be presented in the next ECAR/CATG Meeting using the ANRFs.
3. The ECAR/CATG chairperson will undertake the MET activities for reporting the ECAR/CATG and will follow-up in the Argyle matter for their active participation in the ECAR/CATG.

ACT 01/01 ECAR/CATG Committee rapporteurs to continue the preparation and follow-up to their action plan deliverables and tasks and report to the Chairman any concern prior to the ECAR/CATG/02 Meeting.

*Preparation for ECAR/CATG/02 - venue and invitation submission*

4. It was informed to all participants that the ECAR/CATG/02 Meeting will be hosted by United States in Miami from 15 to 17 July. The ECAR/NTG and radar Meeting will be held right before the E/CAR/CATG/02 Meeting. A single invitation for both meetings is planned to be sent by the end of January.
5. The ECAR/NTG will send their meeting agenda by 28 January.

*Review of the agenda for ECAR/CATG/02*

6. A draft ECAR/CATG/02 meeting agenda was discussed; resulting is the attached version (**Attachment**). It was agreed that within the ECAR/CATG/02 Meeting a ½ day session for Committee final discussion shall be included in the meeting schedule. ACT 02/01 ECAR/CATG Rapporteurs to review the agenda and informed by 29 January any change or addition to the agenda. ACT 03/01 ECAR/CATG Chairperson will

prepare the documentation control of the meeting and inform all the Rapporteurs by Feb 15.

***Preparatory actions for ANI/WG/02***

7. Considering that the ANI/WG/02 meeting will be held in June before the ECAR/CATG/02 Meeting and that the ECAR/CATG is active supporter of the ANI/WG, the following action was agreed:

**ACT 03/01:** The ECAR/CATG Chairperson will send a summary of the activities of the ECAR/CATG to the ANI/WG/02 Meeting including any recent progress as reported by the Committees.

**Next meeting:** Tentatively March 2015

**ATTACHMENT A**

**SECOND EASTERN CARIBBEAN CIVIL AVIATION TECHNICAL GROUP MEETING  
(E/CAR/CATG/2)**

**(Miami Florida, United States, 15 to 17 July 2015)**

**DRAFT AGENDA**

- Agenda Item 1**      **Election of new ECARCATG Chairperson**
- Agenda Item 2**      **Approval of the Draft Agenda and Schedule**
- Agenda Item 3**      **Review and follow-up to Conclusions/Decisions of E/CAR/CATG/01, E/CAR/DCA/25, ANI/WG/02, GREPECAS/17 and NACC/WG/04 and NACC/DCA/05 Meetings**
- Agenda Item 4**      **Air Navigation Matters**
- 4.1      Global/Regional Air Navigation Developments
- POS Declaration Targets
  - AN Annual Report
  - eANP development
  - FPL monitoring Group results
  - Results of other Regional Implementation Groups- Civil Aviation Training Centers WG
- 4.2      Follow-up on the implementation of the NAM/CAR Regional Performance Based Air Navigation Plan (RPBANIP) and the Port of Spain Declaration Air Navigation Targets in the Eastern Caribbean:
- Progress reports of the AIM, AGA, ATM, CNS, MET and SAR Committees,
  - E/CAR/NTG and E/CAR/RD Ad-hoc Group Reports
  - Technical assistance to new Saint Vincent Airport: Argyle
  - Review of performance-based metrics and benefits achieved (ANRFs)
  - Other matters
- 4.3      National Air Navigation Plans- ASBU oriented
- 4.4      E/CAR/CATG contribution to ANI/WG/02 Meeting
- Agenda Item 5**      **Review E/CAR/CATG Terms of Reference (ToRs) and Work Programme**
- Agenda Item 6**      **Other Business**
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