References: 1. E/CAR/CATG01 Report
                2. NACC/WG/04 Report
                3. E/CAR/CATG Website

Purpose: Follow-up to Implementation agreements for the E/CAR Air Navigation Matters.

Participants:

- E/CAR CATG Working Group Chairperson: Shirley Ford (Barbados)
- Barbados: Dianne Skeete, Suzanne Griffith, Samuel Philgence
- ECCAA: Anthony Meade
- Grenada: Roselyn Charles, Williard Dealle
- Saint Lucia: Errol Cherubin,
- Trinidad and Tobago: Ian Gomez (ATM Committee Rapporteur), Veronica Ramdath (CNS Committee Rapporteur), Kent Ramnarace-Singh, Randy Gomez, Ricky Bissessar'
- ICAO: Julio Siu

Agenda items:

1) Changes in E/CARCATG chairperson and others
2) Follow-up to NACC/WG matters and ECATCATG/01 Meeting agreements
3) Other matters (website, next meeting, etc.)

Discussions:

Changes in E/CARCATG chairperson and others

1. ICAO commented that due to the retirement of the former E/CAR/CATG Chairman, Mr. Cedric Murrell, Barbados confirmed their support to the E/CAR/CATG designating Ms Shirley Ford as the acting chairperson. Shirley introduced herself to the participants briefing them on her aviation professional experience.

2. The participants commented on other changes to the current E/CAR/CATG membership as follows:
- Dianne Skeete to replace Cedric Murrell as Member to the SAR Committee;
- Samuel- Philgence to replace Cedric Murrell as Member to the ATM Committee;
- Kingsley Herreira, Ian Gomez, Veronica Ramdath, and Rohan Garib were confirmed by Trinidad and Tobago as AGA, ATM, CNS, SAR Committee Rapporteurs respectively, while Barbados confirmed Ms. Ford would continue as AIM Rapporteur.

Follow-up to NACC/WG matters and E/CARCATG/01 Meeting agreements

ATM Committee

3. In response to the ATM Committee Rapporteur´s enquiry about the role and responsibilities on the ATM Committee verses the ANI/WG PBN TF in the implementation of PBN in the E/CAR Region, ICAO clarified that:

Based on the Terms of Reference of the ANI/WG PBN TF, this group is responsible for the regional NAM/CAR coordination and support to PBN implementation, keeping the NAMCAR PBN Implementation Plan and monitoring and reporting on its application in the Region's (different Sub-regional Groups), while the E/CAR ATM Committee, apart from other ATM matters, is in charge of the implementation of the E/CAR PBN Implementation Plan (coordination within E/CAR members) and coordinating with the ANI/WG PBN TF for harmonization with the rest of the sub-regions in the CAR Region following the CAR PBN Airspace concept.

4. Only the ATM Committee reported having conducted two teleconferences to follow-up the work and tasks of the Group and its ad-hoc Group, including the tentative scheduling of a multinational Meeting in San Juan for the 25-26 September 2014 to follow-up on the ATS coordination agreements between Antigua's TMA - San Juan's ACC – Juliana's TMA- PIARCO's ACC with the aim towards producing a multinational ATS Letter of Agreement. This action was conducted in response to the E/CAR/CATG Conclusion 1/9. **ACT 01/01** ATM Committee Rapporteur will send ICAO the latest minutes of their teleconferences for load on to the E/CARCATG Webpage by 22 July 2014.

5. Similarly the ATM Committee expressed disappointment over the lack of response on the provision of National PBN Plans for their review for its compliance with the E/CAR Regional PBN Plan. It was agreed that a new approach should be made for top to bottom and so the E/CAR Regional PBN Plan is to be the basis. The ATM Committee will take the necessary actions for this approach. **ACT 02/01:** ATM Committee will submit to ICAO the valid E/CAR PBN Implementation Plan for loading to the E/CARCATG Website by 3 August 2014. Similarly no major progress was provided on the updates to the ATS LOAs. **ACT 03/01:** ATM Committee should include the identification of the status of update of the ATS LOAs possibly through a survey/consultation with all E/CAR Members.

CNS Committee

6. The CNS Committee briefed the participants on the E/CAR Radar Data Sharing activities with its current progress made with the start of the Request for Information (RFI) Process for Radar Data Displays, the different teleconferences made and the status of implementation of the Dakota radar data feed in the ECAR AFS Network.

7. The CNS Committee Rapporteur expressed her concern for the lack of information on the requirements and impact with the implementation of the Argyle Airport in St. Vincent as agreed in the E/CAR/CATG Conclusion 1/13. ECCAA commented that the Argyle Airport is delayed but tentatively it will be implemented by middle 2015. The participants indicated that immediate coordination and preparation should be taken for the operations and the operational transition activities to this airport. **ACT 04/01:** ECCAA to coordinate a teleconference (topics and participants) on the Argyle Airport´s implications with the participation of Saint Vincent, Trinidad, ECCAA and ICAO reporting when this teleconference will be carried out by July 24.

AIM Committee

8. The AIM Committee reported through the participant from Trinidad and Tobago that a first step in the establishment of an agreement for the PIARCO NOTAM Contingency Plan was made with Curacao during the Port of Spain NAM/CAR Directors Meeting (NACC/DCA/05) and that tentatively a bilateral Meeting can be held in August or September 2014. The AIM Committee manifested their support on the development of this Plan as agreed in the E/CARCATG Conclusion. **ACT 05/01:** Trinidad and Tobago (Randy Gomez) will inform on the actual agreement signed between Trinidad and Tobago and Curacao by 15 August 2014.

9. The ANIWG FPL Monitoring Group Point of Contact for the PIARCO FIR, Mr. Ricky Bissessar, commented that shortly he will be coordinating with all E/CAR Members for the activities needed to coordinate the FPL error data collection period (1 month) that will start on 21 July 2014 at 00:00 UTC. ICAO commented that the data collection

period is a regional collective effort coordinated by the ANIWG FPL Monitoring Group in order to mitigate and resolve the FPL errors detected (missing, duplicated, etc.).

10. Finally the participants were informed on the preparation ongoing for the familiarization program/meeting for AIM staff to be held by the middle of September 2014 in Trinidad and Tobago. This meeting will cover the training on the operation of the new systems implemented in the E/CAR Regions and the analysis of the operations for the Centralized Planning System (to be implemented by the end of 2014) as well as matters like AIM QMS, AIM transition, etc. ICAO will support this meeting for its promotion among the E/CAR Members (2 participants expected from each E/CAR Member). Trinidad and Tobago drafted an invitation and had it sent to ICAO. **ACT 06/01:** ICAO to review the draft AIM Meeting invitation by 21 July 2014 and forward the invitation once it is made available by Trinidad and Tobago.

General follow-up to agreements

11. Due to the absence of the SAR and AGA Committee Rapporteurs and to continue the follow-up to the E/CARCATG01, NACC/WG04, NACC/DCA05 and E/CAR/DCA25 Conclusions, all Rapporteurs were to inform on the progress of these as shown in Appendices A and B to these Minutes: **ACT07/01** That all Committees review and report their progress to the valid conclusions of the E/CARCATG01, NACC/WG04, NACC/DCA05 and E/CAR/CA25 (Appendices A and B) no later than 30 August 2014

Other matters (website, next meeting, etc.)

12. ICAO restated the presence of the E/CAR/CATG webpage for common referencing and coordination of the work. Several improvements were made to this webpage. **ACT 08/01** ICAO will update the E/CAR/CATG Webpage by 29 July 2014

Next meeting: 30 Sept 17 00 UTC

APPENDIX A

Follow-up of Relevant NACC/WG/04 Conclusions by ECARCATG

No.	Title	Description	Action requested by ECAR/CATG
4/4	**ATS INCIDENTS SAFETY ASSESSMENT**	That, considering the need to improve ATS safety, States and Territories that have not already done so, should implement by **31 May 2015**: a) training programmes on flight plan coordination messages in ATC units; and b) ATS incidents and LHD occurrences safety assessment processes in accordance with the ICAO Safety Management System (SMS) and timely reporting of assessment tendencies to their corresponding civil aviation authorities.	**ATM Committee to review and report**
4/5	**ACTIVE SUPPORT FROM STATES FOR ICAO POSITION FOR WRC-2015**	That States/Territories, in order to ensure their active support for the ICAO WRC-15 Position for the protection of the aeronautical frequency spectrum and satisfy future frequency spectrum aviation needs: a) include the main points addressed by the ICAO Position for ITU WRC-15, the protection of the C-band when used for Aeronautical purpose, and the ICAO WRC-15 position as a whole, including any amendments, when preparing your National ITU WRC-15 proposals in coordination with your	

		National Spectrum Management Authority;	
		b) include representatives from their civil aviation administrations and experts from aviation in their national delegations, to the extent possible, when participating in the International Telecommunication Union-Radio (ITU-R) and regional preparatory activities for WRC-15, and	
		c) if not done so, nominate to ICAO their focal point for the WRC-2015 by **December 2014**.	
4/6	**REPORTING ON THE PROGRESS ACHIEVED IN THE IMPLEMENTATION OF THE AERONAUTICAL INFORMATION EXCHANGE MODEL (AIXM)**	That States and international organizations: a) adopt the AIXM 5.1 information exchange model; and b) report on the progress achieved with application of the conceptual model and aeronautical information exchange to the ICAO NACC Regional Office by **31 December 2014**.	**AIM Committee to review and report**
4/7	**AIM ACTION PLANS FOR THE AIS TO AIM TRANSITION**	That CAR States that have not yet done so: a) develop/update and execute the Action Plans for transition from AIS to AIM taking into consideration the latest AIM developments and AIM Task Force work until AIM is completed according to the RPBANIP AIM RPO; and	**AIM Committee to review and report**

		b) inform the ICAO NACC Regional Office of all AIM progress to be presented at the upcoming GREPECAS/17 Meeting.	
4/8	**AMENDMENT TO REGIONAL SUPPLEMENTARY PROCEDURES (DOC 7030) ON THE AIR TRAFFIC FLOW MANAGEMENT (ATFM) IMPLEMENTATION IN THE NAM/CAR REGIONS**	That: a) ICAO, with CAR and NAM States support, take the necessary actions to publish the required information on Air Traffic Flow Management (ATFM) in the Regional Supplementary Procedures (Doc 7030) for the NAM and CAR by **31 December 2014**; and b) States timely publish corresponding information on Air Traffic Flow Management (ATFM) applicable in their ATS airspace jurisdiction in the AIP accordingly.	**ATM Committee to review and report**
4/9	**ADOPTION OF NAM INTERFACE CONTROL DOCUMENT (ICD)**	That the NAM ICD be adopted as the preferred ICD in the CAR Region, not precluding the use of other ICDs under circumstances favourable to the latter.	**ATM and CNS Committees to review and report**
4/10	**ADS-B OUT IMPLEMENTATION IN THE NAM/CAR REGIONS**	That all States/Territories in the NAM/CAR Regions adopt/include the ADS-B implementation date of **31 December 2018**, in their implementation plans to finalize operational implementation of ADS-B out.	**ATM and CNS Committees to review and report**
4/11	**ADOPTION OF THE GOLD DOCUMENT VERSION 2 FOR DATALINK**	That, in order to promote and facilitate implementation of data link applications in the NAM and CAR Regions, the respective States and Territories adopt the GOLD	**ATM and CNS Committees to review and**

		APPLICATIONS IN THE NAM/ CAR REGIONS	Document, Version 2, as the guidance material and reference document for implementation of data link applications.	report
4/12		APPROVAL OF IPV4 ADDRESSING SCHEME, VER 1.0	That, in order to expedite and facilitate the implementation of the IPv4 ATN in the CAR Region, States/Territories of the CAR Region: a) approve the revised version of the CAR IPv4 addressing scheme, version 1.0; b) implement their Aeronautical Telecommunication Networks (ATNs) in accordance with the IPv4 addressing scheme ver. 1.0, where applicable; and c) report use/planned use to the ICAO NACC Regional Office no later than Dec. 2015.	**CNS Committee to review and report**
4/13		APPROVAL OF ANI/WG ACTION PLANS AND ITS TASK FORCES ToRs AND WORK PROGRAMME	That, in order to align implementation activities with regional NAM/CAR RPBANIP air navigation and optimize implementation working groups coordination and results of the, the NAM/CAR States/ Territories: a) approve the ANI/WG Actions Plans and revised ToRs and work programme of its Task Forces; and b) urge all sub-regional working groups to align their work programme by **December 2014** with the ANI/WG Action Plans and Task Force work programmes.	**AIM, ATM and CNS Committees to take action of letter b)**

4/14	**CAR REGIONAL AERODROME CERTIFICATION IMPLEMENTATION PLAN (CRACIP)**	That, in order to support and facilitate completion of the CAR Regional Aerodrome Certification Implementation Plan with the required information, CAR States/Territories report aerodrome certification status and aerodrome traffic density contained in the CRACIP at the web link: http://www.icao.int/NACC/Pages/ES/edocs-aga_ES.aspx and return the completed plan of the respective State/Territory to the ICAO NACC Regional Office no later than **15 August 2014**.	**AGA Committee to review and report**
4/15	**AIR NAVIGATION REPORTING/ MONITORING IN THE NAM/CAR REGIONS**	That **no later than December 2014**, for the harmonized and efficient collection of data for reporting and monitoring air navigation implementation progress and achieved performance/benefits, NAM/CAR States/Territories: a) invite all air navigation stakeholders to participate in the data collection and reporting process; b) use the RPBANIP Air Navigation Report Forms (ANRFs) to the extent possible to report their national, sub-regional and regional implementation and performance progress; and c) periodically report to the ICAO NACC Regional Office on the air navigation implementation status.	**ECARCATG to review and apply**

Follow-up of ECAR/CATG/01 Conclusions and Decisions

Conclusion/ Decision title	Description	Report progress/ follow-up
DECISION E/CAR/CATG/1/01 MET Coordination in the E/CAR/CATG	In order to follow up the progress on Aeronautical MET matters, considering that CMO carried out periodic meetings and to avoid duplication of meeting for MET issues, that the E/CAR/CATG Chairman: a) carries out the coordination with the CMO Coordinator for this follow-up; b) coordinates with ICAO and the E/CAR/CATG members the necessary information to be submitted to the November 2013 CMO Meeting for follow-up and response from MET entities reporting the E/CAR/CATG Member of this action by October 30, 2013; and c) reports to the E/CAR/DCA/25 meeting, the agreements and results reached with the CMO Coordinator on the MET work plan.	Completed- E/CARCATG Chairperson need to follow-up with MET CMO
DECISION E/CAR/CATG/1/2 Review to AGA activities for the E/CAR/CATG	Considering the absence of a functioning AGA committee and to determine the way to go with the AGA matters, that: a) the ECAR CATG Chairman convene an introductory teleconference involving the ICAO-RO/AGA, Kellman Walcott, AGA Rapporteur-Barbados, and Kingsley Herrera, Trinidad & Tobago to formulate and prioritize the AGA issues for consideration by the CATG; and b) the AGA Rapporteur will report no later than October 30,	AGA Committee to follow-up and report

	2013 to the CATG Chairman on the progress of the AGA committee for onward submission to the ECAR DCAs meeting in December 2013.	
CONCLUSION E/CAR/CATG/1/3 E/CAR/CATG TERMS OF REFERENCE AND MEMBERSHIP.	Considering the newly named E/CAR/CATG, the proposed Terms of Reference and Membership shown in Appendixes A and B to this part of the report is presented for approval of the E/CAR DCAs in their E/CAR/DCA/25 Meeting	Completed- Approved by E/CAR/DCA /05 Meeting
CONCLUSION E/CAR/CATG/1/04 ASSISTANCE FOR TRAINING ON IFSET	To promote and ensure the use of the IFSET, that: a) The E/CAR/ States/territories to inform by 30 July 2013 their need for online IFSET training; and b) ICAO provides IFSET online training no later than 30 September 2013.	Completed
CONCLUSION E/CAR/CATG/1/05 FOLLOW-UP TO AN-CONF/12 RECOMMENDATIONS	That in order to follow-up on the implementation of the Recommendations of the AN-Conf/12 the CATG working group: a) study the corresponding recommendations of the AN-Conf/12, b) initiate and propose the follow-up actions to the E/CAR States/Territories in coordination with the ANI/WG, c) update their work programme as required; and d) the progress of items a), b) and c) be reported to the	Completed. ANI/WG conducted this follow-up. Need to review the follow-up made by ANI/WG and report from E/CAR/CCATG work plan

	E/CAR/DCA/25 meeting.	
Decision ECARCATG/1/06 E/CAR PBN IMPLEMENTATION PLAN	To consolidate and complete the Regional E/CAR PBN Implementation Plan, that: a. The ATM Rapporteur to follow-up on the submission of National PBN Implementation Plans from The Netherlands and UK Territories by 26 June, 2013.; b. ECCAA to follow-up on the submission of the National PBN Implementation plans from the rest of the OECS (e.g. St Lucia, Dominica and St Kitts and Nevis) by 26 June, 2013; c. ATM Committee to provide feedback to Antigua and Barbuda concerning their National PBN Implementation Plan by 31 August, 2013; d. E/CAR States and Territories take note of Trinidad and Tobago PBN initiatives (E/CAR/CATG/1-IP7) and that those States/Territories requiring assistance in understanding the PBN airspace concept make use of Trinidad and Tobago's expertise; and e. the ATM Committee is to present the revised E/CAR PBN Implementation Plan to the E/CAR/DCA/25 Meeting.	Discussed in 1st ECAR/CATG teleconf: ATM Committee to report
Decision E/CAR/CATG/1/07 PBN TASKFORCE	In order to propel the PBN implementation activities in the E/CAR based on the E/CAR PBN Implementation Plan, a PBN Taskforce under the lead of the ATM Committee be formed with the participation of ATM, AIM and CNS specialists and the ATM Committee Rapporteur:	ATM Committee to review and inform.

	a) coordinate with the AIM and CNS Committees for the designation of personnel for participating in the PBN Task Force; b) prepare the Terms of Reference (ToR) and work programme of the PBN Task Force; c) report to the E/CAR/CATG Chairman the results of a) and b) by 30 July, 2013; and d) present the progress of the PBN Task Force to the E/CAR/DCA/25 Meeting	
Conclusion **ECARCATG/1/08 E/CAR PBN TRAINING APPROACH**	In order to streamline the E/CAR PBN implementation with a phased training approach that: a) E/CAR States and Territories take advantage of the available PBN online web training for PBN awareness with the involvement of certain stakeholders (e.g. ATCOs, Air Operators, Managers); b) E/CAR States and Territories designate, with the assistance of the ATM Committee, personnel for formation of State Core and Auxiliary PBN Teams; c) the ATM Committee in coordination with the E/CAR States and Territories continue considering the option of IATA's "In Group" PBN Training for a more structured PBN training; and d) the ATM Committee report the progress of these activities on this training approach to the E/CAR/DCA/25 Meeting.	**ATM Committee to report, no report was made on ECARDCA/05 Meeting**
Decision **E/CAR/CATG/1/09 ATS**	In order to resolve and improve the ATS Coordination between V. C. Bird APP, Princess Juliana APP, San Juan ACC and PIARCO ACC that the ATM Committee Rapporteur in	**ATM Committee has followup**

Coordination Improvements between V. C. Bird APP, Princess Juliana APP, San Juan ACC and PIARCO ACC	coordination with the United States, Saint Maarten and Antigua & Barbuda: a) continue the lead to get a response on the coordination proposals mentioned in E/CAR/CATG/1-WP16 by 30August, 2013, and b) report the progress to the E/CAR/CATG Chairman for final reporting to the E/CAR/DCA/25 Meeting	this matter: 1 teleconf and 1 proposal. Please report progress
Conclusion E/CAR/CATG/1/10 Update to ATS Letters of Agreement	In order to streamline the update of all the E/CAR ATS Units' LOAs that, a) E/CAR States' and Territories' ATS Units review and inform the ATM Committee of the status of validity and accuracy of their ATS LOAs by 30 September 2013; b) the ATM Committee coordinate and identify those States and Territories whose LOAs need updating for reasons of relevancy, clarity, safety and efficiency in the provision of the respective ATS to aircraft operations by 31 October, 2013; and c) E/CAR/CATG Chairman report to the E/CAR/DCA /25 Meeting the status and update progress of the ATS LOAs.	ATM Committee to report progress, new approach needed to identify and see not updated LOAs.
Conclusion E/CAR/CATG/1/11 Amendment proposal to Doc 7030 for 50NM longitudinal separation minima in the New York FIR and Oceanic Control Area	In order to complete the amendment proposal to Doc 7030 for 50NM longitudinal separation minima in the New York FIR and Oceanic Control Area, that: a) the E/CAR States and Territories support the proposal for the amendment to the Regional Supplementary Procedures (ICAO Doc 7030) part CAR and NAT	ATM Committee to report progress asking States involved

	Regions, as stated in WP17; and b) United States submits this amendment to the ICAO NACC Regional Office for coordination and approval as established in the Doc 7030 Procedure.	
Conclusion E/CAR/CATG/1/12 Operational use of CPDLC and ADS-C in the E/CAR Region	In order to prepare for the implementation of 50NM longitudinal separation minima in the New York FIR and its application in the E/CAR Region, that: a) Trinidad and Tobago analyze and identify the necessary actions for the operational use of CPDLC and ADS-C in the PIARCO FIR, including the necessary Automated System adjustments and associated ATS procedures; b) the ATM Committee develops and coordinates the necessary proposal for the inclusion of CPDLC and ADS-C in the corresponding sections of the Regional Supplementary Procedures (ICAO Doc 7030) by 30 October 2013; and c) Trinidad and Tobago and the ATM Committee inform the E/CAR/CATG Chairman of the progress of a) and b) for its corresponding reporting to the E/CAR/DCA/25 Meeting.	ATM Committee to report progress asking States involved
Conclusion E/CAR/CATG/1/13 Operational assistance for Argyle Airport commissioning in Saint Vincent & The Grenadines	Considering that the new Argyle Airport will be commissioned in 2014, that: a) the PBN Task Force carries out an operational evaluation of the impact to the regional operations aiming to provide assistance for this commissioning; b) Saint Vincent & The Grenadines and ECCAA keep the	ATM Committee/ PBN TF to report progress asking States involved

	E/CAR/CATG informed on the status of implementation of the Argyle Airport; and c) report to the E/CAR/DCA/25 Meeting of the results of a) and b).	
Conclusion E/CAR/CATG/1/14 ACTIONS FOR DEVELOPING THE PIARCO NOTAM/AISCONTINGENCY PLAN	In order to update the actions for developing a PIARCO AIS/NOTAM Contingency Plan as requested by the E/CAR Directors, that: a) AIS Committee, in collaboration with the Trinidad and Tobago PIARCO AIS Office, develop and circulate a draft PIARCO AIS Contingency Plan to E/CAR States, ECCAA and ICAO by 30 September 2013; b) AIS Committee Rapporteur continues the coordination with Curacao for the necessary agreements for formalizing their support in the PIARCONOTAM/AIS Contingency Plan; c) E/CAR States, ECCAA and ICAO provide the E/CAR AIS Committee with comments on the draft PIARCO AIS Contingency Plan by 30 November 2013;and d) E/CAR AIS Committee Rapporteur provides the E/CAR/CATG Chairman the initial draft version of PIARCO AIS Contingency Plan for its presentation to the E/CAR/DCA/25 Meeting.	Agreement signed and AIM Committee to follow-up its development
Decision E/CAR/CATG/01/15 EVALUATION OF SOLUTION FOR ELIMINATING Missing and Duplicated FPLs	In order to evaluate the effectiveness of the Centralized FPL System as solution to eliminate the missing and duplicated FPLs in the E/CAR Region, that the AIM Committee carries out an evaluation for this purpose once the Centralized FPL System is operating with stability, tentatively by January 2014.	AIM Committee to report progress once CFS implemented. Add to Action Plan

Decision E/CAR/CATG/01/16 INVESTIGATION OF NON FPL 2012 COMPLIANT FPLS	In order to investigate the amount of non FPL2012 compliant Flight Plans that, a) Trinidad and Tobago carry out a survey of all flight plans being disseminated by E/CAR States and Territories during the period 1-31 July 2013; b) Trinidad and Tobago send a report of the analysis of the survey to E/CAR States, E/CAR/CATG and the ICAO NACC regional office by 31August 2013; c) E/CAR States should take note of the report and take the appropriate action to correct their deficiencies; d) Trinidad and Tobago continues to monitor FPLs and inform States when errors occur; and e) E/CAR/CATG Chairman to report the progress of these activities to the E/CAR/DCA/25 Meeting	**This is superseded with the regional work made with FPL Monitoring Group- PIARCO FIR Representatives**
CONCLUSION E/CAR/CATG/1/17 AIS FAMILIARIZATION TRAINING AND ADEQUATE STAFF	In order to ensure that the staff involved in the operation of the Centralized Flight Planning System is adequately qualified to perform flight planning, that: a) E/CAR States/Territories arrange for training in AIM quality management for key members of staff by 15 December 2013, and that these staff members are mandated to establish a quality system in either their AIS Units, or their ATM Units responsible for performing AIS tasks; b) PIARCO AIS in conjunction with the AIM Committee Rapporteur (Shirley Ford, Barbados) circulate by 30 September 2013, draft requirements and procedures for the submission of flight plans to the PIARCO	**AIM Committee working on the familiarization Training**

	Centralized Flight Planning System to E/CAR States for comments to be received by 30 November 2013 and then to publish these procedures by December 2013; c) E/CAR States ensure that approved aircraft handling agents have staff that is adequately trained to perform flight planning; and d) Trinidad and Tobago consider hosting a familiarization programme for AIS operational staff who will be interfacing with the new AIS and CFPL systems within the first half of 2014, submitting its invitation no later than 1 November 2013.	
CONCLUSION E/CAR/CATG/01/18 IMPROVEMENTS TO HF AERONAUTICAL MOBILE SERVICE COMMUNICATIONS IN THE PIARCO FIR	In consideration of the improvements made by Trinidad and Tobago in the provision of HF AMS service within the oceanic portion of the PIARCO FIR effective May 2011, Trinidad and Tobago requests that ICAO obtain feedback from IATA on the performance and forward to Trinidad and Tobago no later than 30 August 2013.	Trinidad and Tobago to report progress
DECISION E/CAR/CATG/1/19 SAR ACTION PLAN	Based on the teleconferences and the exchange of information between the RCC, RSC and other SAR related parties, that the SAR Committee submit no later than 30 August their action plan (activities, dates, responsible, deliverables) to the E/CAR/CATG for its presentation for the DCAs in their E/CAR/DCA/25 Meeting	SAR Committee to report
CONCLUSION	ICAO to facilitate through coordination via teleconference the	

E/CAR/CATG/1/20 EXCHANGE OF INFORMATION FOR SAR IMPLEMENTATION	exchange of expertise and experiences between the SAR Committee and E/CAR States and States with mature SAR organisations to assist with the implementation SAR in ECAR States no later than 15 August 2013.	Completed. SAR Committee to review and request if needed.
DECISION E/CAR/CATG/1/21 AGA, AIM, ATM and CNS ACTION PLANS	In order to follow up the implementation of Air Navigation in the E/CAR Region that the Rapporteurs of the AGA, AIM, ATM and CNS Committees review and update their corresponding action plans and send these updates to the E/CAR/CATG Chairman no later than 30 July 2013.	All Committees to respond and send their update action Plans
Conclusion E/CAR/CATG/1/22 IDENTIFICATION OF TRAINING NEEDS	In order to support the training preparation by the CAR training Centres that the Committee Rapporteurs identify their respective training needs within the E/CAR and relay such information to the E/CAR/CATG Chairman for the upcoming Meeting of Civil Aviation Training Centres of the CAR Region to be held at the ICAO NACC Regional Office, Mexico City, Mexico, from 27 to 30 August 2013	Superseded by time. A survey will be conducted by Civil Aviation Training Centres
CONCLUSION E/CAR/CATG/01/23 State Active Support to the ICAO position for WRC-2015	In order to ensure an active support by States/territories to the ICAO Position for the WRC-15, for the protection of Aeronautical frequency spectrum and satisfy the future frequency spectrum needs of aviation that States: a) in preparing their proposals to the ITU WRC-15, include, to the maximum extent possible, the ICAO position for WRC-2015;	Superseded by NACC/WG/04 Conclusion 4/5

	b) to fully participate in the development of States' positions to ensure support for the ICAO Position at the WRC-15;	
	c) include representatives of their civil aviation administrations and experts from aviation in their national delegations to the extent possible, when participating in the ITU-R and regional preparatory activities for WRC-15; and	
	d) ensure, to the extent possible, that their delegations to the WRC-15 include representatives of their civil aviation administrations.	
Decision E/CAR/CATG/01/24 ANIWG/01 Meeting Preparation by the E/CAR/CATG	In order to ensure an active participate by the E/CAR States and Territories to the ANIWG/01 Meeting and the appropriate preparation of the progress of the E/CAR Region that the E/CAR/CATG Chairman a) schedules with the assistance of ICAO, a teleconference for the E/CAR States/Territories in preparation of the ANIWG/01 inputs to provide; and b) coordinate and develop the corresponding Working Paper for the ANIWG/01 Meeting describing all the E/CAR Air Navigation Progress	Completed
Conclusion E/CAR/CATG/01/25 E/CAR/CATG Meeting Rotational scheme	In order to continue the Air Navigation implementation matters in the E/CAR, the E/CAR/CATG has adopted the attached rotational scheme for its future E/CAR/CATG Meetings.	Completed

Follow-up of ECAR/DCA/25 Conclusions related to Air Navigation

Conclusion/ Decision title	Description	Report progress/ follow-up
CONCLUSION 25/2 PIARCO FIR ATS AGREEMENT	That Barbados, France, Trinidad and Tobago, and ECCAA, as members of the PIARCO Policy Group: a) provide a status report on the PIARCO FIR ATS Agreement during the Fifth North America, Central America and Caribbean Director General Meeting (NACC/DCA/5), to be held in Trinidad and Tobago in April 2014; b) organize a Ministerial Conference during 2014 to review and sign the final draft of the PIARCO FIR ATS Agreement; c) in compliance with Article 82 of the Chicago Convention, provide the ICAO NACC Regional Office the duly signed version of the PIARCO FIR ATS Agreement by **30 November 2014.**	ECARCATG and ATM Committee to assist and inform
CONCLUSION 25/3 E/CAR NATURAL DISASTER EMERGENCY PLAN	That the E/CAR SAR Committee, in coordination with E/CAR States, Territories, and International Organizations concerned, develop an E/CAR Natural Disaster Emergency Response Plan for submission to the ICAO NACC Regional Office by 30 June 2014, for distribution and approval by the Eastern Caribbean Directors of Civil Aviation	SAT Committee to report progress

	through the fast track mechanism.	
CONCLUSION 25/4 PARTICIPATION OF E/CAR SPECIALISTS AT REGIONAL AIS TRAINING EVENTS	That in order to reduce duplicate and erroneous flight plans, the E/CAR States and Territories support participation of their AIS Specialists at the familiarization programme in Trinidad and Tobago planned for April 2014 and the electronic Terrain and Obstacle Data (eTOD) Seminar in Mexico City in 2014.	AIM Committee to follow-up and report
CONCLUSION 25/5 REQUEST FOR CPUs FROM FRANCE	That the respective E/CAR States/Territories request the donation of CPUs from France **by 30 March 2014**, using the form and procedures provided in the **Appendix** to this part of the report.	Complete

Follow-up of NACC/DCA/5 Conclusions related to Air Navigation

Conclusion/ Decision title	Description	Report progress/ follow-up
CONCLUSION NACC/DCA/5/10 ESTABLISHMENT OF THE DISASTER OPERATIONS GROUP FOR THE NAM/CAR REGIONS (NAM/CAR/DOG)	That, in order to develop the Airport-To-Airport Mutual Aid Project Plan, the establishment of the NAM/CAR/DOG is hereby approved along with a regional aerodrome capability survey, model programme and pilot project outlines as presented in the Appendix to WP/15.	AGA Committee to review and report progress.