

2023 WORK PROGRAMME

The rapporteurs will coordinate 4 meetings during the year which will be held quarterly (may be modified as needed). Meetings will be virtual and coordinated with the Secretariat.

- 1 First meeting (March 2023)
 - Establish methodology for collecting information on common problems
 - Identification of technical areas that require support
 - Identification of training needs
 - Identification of internal problems for carrying out the self-assessment or any phase of the activity cycle of the NCMCs in their states.
 - Establishment of lines of action on the issues found
 - Preparation of the meeting report and coordination with the Secretariat

- 2 Second meeting (June 2023)
 - Classification of issues by critical element
 - Creation of a task subgroup by technical area
 - Coordinate with the secretary and raise training needs to the directors.
 - Establish, together with the NACC Regional Office and RSOOs, technical support lines to solve difficulties in fulfilling the functions of the NCMCs.
 - Preparation of the meeting report and coordination with the Secretariat

- 3 Third meeting (September 2023)
 - Follow-up of actions taken in previous meetings
 - Evaluations of the progress achieved by the states regarding the functions of the national coordinators, in the tasks designated in the working group and goals achieved.
 - Preparation of the meeting report and coordination with the Secretariat
 - Exhibition of work done and in progress during the annual meeting of NCMCs
 - Rendering of accounts to the directors through a formal report.

- 4 Fourth meeting. (December 2023)
 - Review of processes and identification of possible opportunities for improvement
 - Count of achieved goals
 - Recount of lessons learned
 - Preparation of the meeting report and coordination with the Secretariat
 - Rendering of accounts to the directors through a formal report.
 - Preparation of plan for 2024

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