

Agenda Item 6: Second Meeting of the Steering Committee of the Regional Technical Cooperation Project for the Caribbean Region – Implementation of the Performance Based Air Navigation Systems for the CAR Region (RLA/09/801)

6.1 The Secretariat presented WP/11 and Presentation/1 (P/1), which included the updated Project Activities Plan proposed by the Secretariat for 2013-2016 and the corresponding budget. The Activities Plan aims to achieve the expected results in line with the immediate objectives set out in the RLA/09801 Project document. The presentation also included discussion of the current budget balance based on the received contributions and budget usage as of 31 March 2013.

6.2 The Secretariat informed that two activities have been carried out since the beginning of the Project. The first was the ICAO Regional Workshop on the use of Aeronautical Studies in the Aerodrome Certification Process that was held as part of the GREPECAS Aerodromes Programme, CAR Project F-1 – *Aerodrome Certification Improvements* held in the ICAO NACC Regional Office in August 2012. The RLA/09/801 Project provided a fellowship to the coordinator of Project F-1 from Cuba for participation in this workshop. In March 2013, the ICAO/IATA/CANSO Regional PBN Airspace Concept Workshop was held with participation by Jamaica, Mexico, and Trinidad and Tobago, whose participants also received fellowships.

6.3 The Secretariat informed the Meeting that in order to continue with the activities proposed in the Activities Plan for 2013-2016, ICAO proposes that Project member States/Territories/Organizations deposit a contribution of USD \$25,000 by January 2014 to cover activities planned until the end of 2014. It was noted that since the Project launch in 2011, only a single contribution of USD\$25,000 has been collected from each Project member to date, even though the project budget was planned based on an annual contribution of the same amount. The contribution for 2015 will be determined at the Third Meeting of the Project Steering Committee to be held in 2014, based on the budget utilization in 2013 and 2014 and activities planned for 2015.

6.4 The Activities Plan for 2013-2016 proposed by the Secretariat was approved by the Meeting as presented in Appendix C to WP/11 as well as the budget required to finish the proposed activities until the end of 2014. In addition, the Project members participating in the Meeting approved the contribution of USD\$25,000 to contribute to the budget until the end of 2014.

6.5 Cuba made the following proposals for consideration by the Meeting in order to increase the number of fellowships granted to each member State as follows:

- a) Recalculate the Activities Plan in order to include two fellowships per State with the same amount of activities through an additional payment to the one mentioned in paragraph 6.4;
- b) Analyze the possibility of reducing the number of Project activities;

- c) Maintain the same number of proposed activities and budget and allow States to decide which activities they want to participate in using fellowships, taking advantage of the total fellowship allowance and prioritizing their use for activities deemed most relevant for each member.

6.6 The Meeting decided that the last option was best and would allow each member to have a choice in prioritizing the use of their fellowships for events most advantageous for participation in without reducing the number of events included in the plan or increasing the budget and contribution to be paid by each member.

6.7 The Secretariat reminded the Meeting on the existing mechanism available to States called the bilateral Technical Cooperation Trust Fund with ICAO, which could manage additional fellowship funding donated from States.

6.8 Since there were member States/Territories/international organizations who were not present at the meeting, the ICAO NACC Regional Office will send a letter with the following draft conclusion for approval:

**DRAFT
CONCLUSION
C/CAR/DCA/13/9**

**ICAO REGIONAL TECHNICAL COOPERATION PROJECT
FOR THE CARIBBEAN REGION – IMPLEMENTATION OF
THE PERFORMANCE BASED AIR NAVIGATION SYSTEMS
FOR THE CAR REGION (RLA/09/801)**

That the members of Regional Project RLA/09/801 approve:

- a) the report on activities carried out and financial status as of 31 March 2013;
- b) the Activities Plan for 2013-2016 and the corresponding budget;
- c) the USD\$25,000 contribution per Project member to fund activities planned until the end of 2014 to be paid by 31 January 2014; and
- d) the flexibility for each member to use assigned fellowships for selected events based on the individual priorities of each State member.

6.9 The Secretariat will circulate the meeting report, and once the conclusion has been approved by all Project members, ICAO will proceed with the activities plan and approved budget until the end of 2014.

6.10 The Secretariat urged States/Territories/international organizations participating in the Project to plan their attendance at the Third Meeting of the Project Steering Committee to be held in conjunction with the NACC/DCA/5 Meeting in Trinidad and Tobago in 2014.