



GENERAL INFORMATION

(Presented by the Secretariat)

1. **Site and dates**

The Workshop on ICAO Tool Applications and Data Bases will be conducted in the ICAO South American (SAM) Regional Offices premises in Lima, Peru, from 18 to 20 November 2013. Since we count with two conference rooms, it will be appreciated that upon arriving in the Office, you verify where the event will take place – floor 3 or 4.

2. **Coordinator**

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3. **Participants Registration**

Participants should register on Monday, 18 November 2013, from 08:30 to 09:00 hours.

4. **General information**

This can be found in the “*General Information*”, “*Weather*” and “*Hotels*” sections in the ICAO SAM Regional Office website, <http://www.lima.icao.int/>, Inglés (top, center).

5. **Documentation**

The documentation will be posted on the ICAO SAM Regional Office website, <http://www.lima.icao.int/>; Inglés, *Upcoming Meetings*, participants should check our website frequently to download the documentation. All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the meeting venue; there will be no hard copies available for distribution.

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