



International
Civil Aviation
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Международная
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гражданской
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منظمة الطيران
المدني الدولي

国际民用
航空组织

LT 2/8.0.17 – SA202

Lima, 8 May 2014

To: Mr. Jean-Michel Boivin, Regional Director of Civil Aviation, West Indies and French Guiana
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana
Mr. Falisie Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname
Mr. Javier Martínez – ACI-LAC
Mr. Frank Brenner – EUROCONTROL
Mr. Frank Hofmann – IAOPA
Mr. Peter Cerdá – IATA
Mr. Ricardo Nogueira – IBAC
Mrs. Carole Couchman – IFALPA
Mr. Alexis Brathwaite, IFATCA

cc: ICAORD, Mexico

Subject: **Seventeenth Meeting of the CAR/SAM Regional Planning and Implementation Group (GREPECAS/17)**
(Cochabamba, Bolivia (Plurinational State of), from 21 to 25 July 2014)

Dear Sir/Madam,

I have the honour refer to my communications SA186 and SA191, respectively inviting your Administration/Organization to attend the Seventeenth Meeting of the CAR/SAM Regional Planning and Implementation Group (GREPECAS/17), which is to be held in Cochabamba, Bolivia (Plurinational State of), from 21 to 25 July 2014.

For a further analysis of the matters to be dealt with during this event, I am pleased to attach a draft Agenda and corresponding explanatory notes, as well as the schedule (Attachment A). I will highly appreciate your comments or agreement with the same. I am also attaching information paper IP/01, (Attachment B), which contains general information on the event. Regarding hotel accommodation, I would very much appreciate making the reservations on due time.

I would very much appreciate your confirming as soon as possible, or in any case not later than 27 May 2014, the participation of your Administration at the meeting, by sending the attached Registration Form to this Regional Office.

I will highly appreciate if your Administration/Organization submits before **19 June 2014** those documents on the agenda items that may wish to present, in order to have sufficient time for their translation and edition. The documentation received after this date, should be prepared in both languages by the Administration/Organization that presents it.

Information papers will be presented in its original language only, unless their authors facilitate translated versions.

The templates of the Meeting as well as working and information papers will be published in the ICAO SAM Office website: **<http://www.icao.int/sam>**. No documentation is foreseen for distribution during the event; therefore, it is recommended that participants bring a lap-top, or print the related documentation. The event will be carried out in Spanish and English, with simultaneous interpretation services.

Accept, Sir, the assurances of my highest consideration.



Enclosure

As indicated

cc: Mr. Olivier Jouans, Regional Director of ATM services, West Indies and French Guiana
Mrs. Thelma Douglas Pinas, Permanent Secretary, Ministry of Transport, Communication and Tourism, Suriname
Mr. Robby Venlo, acting Director of Civil Aviation Department, Suriname
Mr. Brian De Souza, acting Director, CASAS, Suriname

ATTACHMENT A

GREPECAS/17-WP/01

15/04/14



International Civil Aviation Organization

CAR/SAM Regional Planning Implementation Group (GREPECAS)

Seventeenth Meeting of the CAR/SAM Regional Planning and Implementation Group (GREPECAS/17)

(Cochabamba, Bolivia (Plurinational State of), 21 to 25 July 2014)

ORGANIZATION OF THE MEETING

(Prepared by the Secretariat)

This working paper presents for consideration and approval of the Meeting a Draft Agenda, working method and schedule of the GREPECAS/17 Meeting.

1. **MATTERS RELATED WITH THE ORGANIZATION**

1.1 **Approval of the Draft Agenda**

1.1.2 The agenda and its explanatory notes proposed for consideration and approval by the Meeting are presented in **Appendix A**.

1.2 **Organization and working schedule**

1.2.1 Taking into consideration this working paper, as well as administrative aspects, it is suggested that the Meeting carry out its work in plenary sessions and adopt the organization and working schedule indicated in **Appendix B**.

2. **Suggested action**

2.1 The Meeting is invited to consider and approve the Agenda and its explanatory notes presented in **Appendix A**, as well as the organization and working schedule proposed in **Appendix B**.

APPENDIX A**GREPECAS/17 DRAFT AGENDA**

- Agenda Item 1:** **Follow-up on the results of the GREPECAS/16 and PPRC/1 and PPRC/2 meetings**
- Agenda Item 2:** **Review of coordination activities between GREPECAS and RASG-PA**
- 2.1 Regional activities of the RASG-PA; and
 - 2.2 Coordination activities between GREPECAS and RASG-PA
- Agenda Item 3:** **Air navigation activities at global, intra-regional, and inter-regional level**
- 3.1 Global air navigation activities;
 - 3.2 Intra-regional air navigation activities; and
 - 3.3 Inter-regional air navigation activities.
- Agenda Item 4:** **Regional air navigation planning and implementation performance framework: Review of programmes and projects**
- 4.1 Projects of the PBN programme;
 - 4.2 Projects of the ATFM programme;
 - 4.3 Projects of the ATM automation and situational awareness programme;
 - 4.4 Projects of the ground-ground and ground-air communication infrastructure programme;
 - 4.5 Projects of the AGA programme;
 - 4.6 Projects of the AIM programme; and
 - 4.7 Projects of the MET programme.
- Agenda Item 5:** **Air navigation deficiencies in the CAR/SAM Regions**
- 5.1 Follow-up on the application of the new uniform methodology for the identification, assessment, and reporting of air navigation deficiencies; and
 - 5.2 Status of air navigation deficiencies in the CAR/SAM Regions.
- Agenda Item 6:** **Matters related to the organisation of GREPECAS**
- Agenda Item 7:** **Other business**

EXPLANATORY NOTES OF THE AGENDA FOR THE GREPECAS/17 MEETING**Agenda Item 1: Follow-up on the results of the GREPECAS/16 and PPRC/1 and PPRC/2 meetings**

Under this agenda item, the Meeting will review the results of the GREPECAS 16 meeting (Punta Cana, Dominican Republic, 18 March to 1 April 2011) and the Programmes and Projects Coordination Committee meetings PPRC/1 (Mexico City, Mexico, 25-27 April 2012) and PPRC/2 (Lima, Peru, 16-18 July 2013) and the status of the conclusions and decisions formulated by those meetings. This analysis will include a review of the action taken by the ICAO Air Navigation Commission (ANC) regarding the GREPECAS/16 report and of the status of implementation of its conclusions and decisions, as analysed by the PPRC/1 meeting.

Agenda Item 2: Review of coordination activities between GREPECAS and RASG-PA

- 2.1 Regional activities of the RASG-PA; and**
- 2.2 Coordination activities between GREPECAS and RASG-PA**

Under this agenda item, the Meeting will take note of the activities conducted by the RASG-PA since the GREPECAS/16 meeting. It will also review the activities required for enhancing air navigation safety, as well as coordination activities between GREPECAS and RASG-PA for avoiding duplication of resources.

Agenda Item 3: Air navigation activities at global, intra-regional, and inter-regional level

- 3.1 Global air navigation activities;**
- 3.2 Intra-regional air navigation activities; and**
- 3.3 Inter-regional air navigation activities**

The Meeting will analyse the results of the 38th Session of the ICAO Assembly regarding air navigation aspects, the development of the new electronic air navigation plan (e-ANP), the development of the regional performance dashboards, and the annual report of the global air navigation plan. Likewise, the Meeting will review the regional performance-based air navigation plans aligned with the CAR and SAM Aviation System Block Upgrades (ASBU) for their approval. It will also take note of the main activities concerning air navigation carried out in CAR/SAM States, territories, and international organisations. Finally, it will review the conduction of inter-regional activities concerning air navigation matters between the CAR and SAM Regions and between the CAR and SAM Regions and other ICAO Regions.

Agenda Item 4: Regional air navigation planning and implementation performance framework: Review of programmes and projects

- 4.1 Projects of the PBN programme;
- 4.2 Projects of the ATFM programme;
- 4.3 Projects of the ATM Automation and Situational Awareness programme;
- 4.4 Projects of the Ground-Ground and Ground-Air Communication Infrastructure programme;
- 4.5 Projects of the AGA programme;
- 4.6 Projects of the AIM programme; and

4.7 Projects of the MET programme.

The CAR and SAM coordinators of the PBN, ATFM, ATM automation and situational awareness, ground-ground and ground-air communication infrastructure, AGA, AIM, and MET programmes will present the status of implementation of the respective projects, based on the established metrics and goals, the alignment of project activities with the Aviation System Block Upgrades (ASBU) Block 0 modules approved by the Twelfth Air Navigation Conference, and the plans for the completion of pending activities.

Agenda Item 5: Air navigation deficiencies in the CAR/SAM Regions

5.1 Follow-up on the application of the new uniform methodology for the identification, assessment, and reporting of air navigation deficiencies; and

5.2 Status of air navigation deficiencies in the CAR/SAM Regions

The Meeting will review the improvements made to the revised methodology for processing “U” deficiencies, which involves Hazard Identification and Risk Assessment (HIRA), and GANDD management, as contemplated by the CRPP/2 meeting in Conclusion 2/1, Improvements to the Revised Air Navigation Deficiencies Methodology and the GREPECAS Air Navigation Deficiencies Database (GANDD). It will also review the status of air navigation deficiencies in the CAR and SAM Regions.

Agenda Item 6: Matters related to the organisation of GREPECAS

Under this agenda item, the Meeting will review the terms of reference and work programme of GREPECAS.

Agenda Item 7: Other business

Under this agenda item, the Meeting will analyse any other matter that cannot be addressed under the previous agenda items.

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B-1

SUGGESTED SESSIONS

Time	Monday 21	Time	Tuesday 22	Time	Wednesday 23	Time	Thursday 24	Time	Friday 25
08:30	Register of Participants	09:00	Item 3: Air navigation activities at global, intra-regional, and inter-regional level 3.1 Global air navigation activities;	09:00	Cont. Regional air navigation planning and implementation performance framework: Review of programmes and projects 4.2 Projects of the ATFM programme; 4.3 Projects of the ATM Automation and Situational Awareness programme;	09:00	Item 5: Air navigation deficiencies in the CAR/SAM Regions 5.1 Follow-up on the application of the new uniform methodology for the identification, assessment, and reporting of air navigation deficiencies; and 5.2 Status of air navigation deficiencies in the CAR/SAM Regions	10:00	Provide Draft Final Report
09:00	Opening of the Meeting	to		to		to			
09:45	Approval of the Draft Agenda, working method and working schedule.	11:00		11:00		11:00			
10:00	Recess	11:00	Recess	11:00	Recess	11:00	Recess	10:30	Recess
10:30		11:30		11:30		11:30		10:45	
10:30	Item 1: Follow-up on the results of the GREPECAS/16 and PPRC/1 and PPRC/2 meetings	11:30	Cont. Item 3: Air navigation activities at global, intra-regional, and inter-regional level 3.2 Intra-regional air navigation activities; and 3.3 Inter-regional air navigation activities	11:30	Cont. Regional air navigation planning and implementation performance framework: Review of programmes and projects 4.4 Projects of the Ground-Ground and Ground-Air Communication Infrastructure programme; 4.5 Projects of the AGA programme; 4.6 Projects of the AIM programme; and	11:30	Item 6: Matters related to the organisation of GREPECAS	10:45	Review Draft Final Report
to		to		to		to		to	
12:45		13:00		13:00		13:00		12:30	
12:45	Recess	13:00	Recess	13:00	Recess	13:00	Recess	12:30	Recess
13:15		13:30		13:30		13:30		13:00	

13:15 to 14:30	Item 2: Review of coordination activities between GREPECAS and RASG-PA 2.1 Regional activities of the RASG-PA; and 2.2 Coordination activities between GREPECAS and RASG-PA	13:30 to 14:45	Item 4: Regional air navigation planning and implementation performance framework: Review of programmes and projects 4.1 Projects of the PBN programme;	13:30 to 14:45	Cont. Regional air navigation planning and implementation performance framework: Review of programmes and projects 4.7 Projects of the MET programme	13:30 to 14:45	Item 7: Other matters	13:00 to 13:30	Closing
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ATTACHMENT B



International Civil Aviation Organization

GREPECAS/17-IP/01

05/05/14

CAR/SAM Regional Planning and Implementation Group (GREPECAS)

Seventeenth Meeting of the CAR/SAM Regional Planning and Implementation Group (GREPECAS/1)

Cochabamba, Bolivia (Plurinational State of), from 21 to 25 July 2014

GENERAL INFORMATION

(Presented by the Secretariat)

1. Site and Dates of the Meeting

1.1 Working sessions of the Seventeenth Meeting of GREPECAS will be held in Cochabamba, Bolivia (Plurinational State of), from 21 to 25 July 2014, at La Colina Hotel.

2. Address and Coordinator of the Meeting

2.1 La Colina Hotel is located on:

Calle Luis Mostajo N° 100 esquina calle Atahualpa

Tel. (591- 4) 4450300

Fax (591-4) 4453963

2.2 **Mr. Roberto Carlos Gironas (ICAO National Coordinator of BOL Project)** is the event coordinator. He can be contacted at: Tel. (591-2) 2444450, cell phone (591) 67010728, Fax (591-2) 2445806 and e-mail: rgironas@dgac.gob.bo.

3. Participant Registration

Delegate registration for the meeting will take place on Monday, 21 July 2014, from 08:30 a.m. to 09:00 a.m.

4. Opening Ceremony

The opening ceremony of the meeting will take place on Monday, 21 July 2014, at 09:00 a.m.

5. Temperature

During the month of July the temperature is 13.8°C, ranges from 6.6°C to 25.9°C.

6. **Currency**

The currency unit at the Plurinational State of Bolivia is the Boliviano (Bs); current exchange rate is 6,93 Bolivianos per US\$1.00. It is recommended that currencies be exchanged at money exchange offices.

7. **Credit Cards**

International credit cards such as Visa, MasterCard and American Express are usually accepted at major hotels, stores and restaurants.

8. **Lodging**

8.1 It is suggested that the participants make their reservations directly with the hotel, via a link that will be provided:

HOTEL	ROOM	Rate in BS	Rate in US\$	REMARKS
LA COLONIA HOTEL * * * * * Calle Luis Mostajo N° 100 esquina Calle Atahualpa Tel. (591- 4) 4453960 to 62 Fax (591-4) 4453963 www.lacoloniahotel.com.bo	Deluxe Standard Deluxe Double Triple Junior Suite Master Suite Presidential Suite		56,00 63,00 77,00 77,00 98,00 126,00	All rates include American buffet breakfast, local calls, air conditioning, internet, tempered pool, sauna and Jacuzzi, gym, business center, taxes - also has medical services for medical emergency care.
HOTEL ARANJUEZ **** Av. Buenos Aires E-O563 Tel. (591) (4) 4280076 al 79 http://aranjuezhotel.com	Single Double Suite Jr. (double) Suite (2 persons)		69,00 78,00 87,00 116,00	Includes American breakfast buffet, local telephone calls, tax law, private parking, and warm pool. Internet ADSL 1024 Kbps Wi-Fi
PORTALES * * * * * Tel. Fax(591) (4) 4285444 – 46 Av. Pando No. 1271 www.hotel-portales.com	Single Double Executive Suite		60,00 80,00 120,00	Includes American buffet breakfast and taxes, the rooms are equipped with private bathroom, Wi-Fi, TV cable.
GRAN HOTEL COCHABAMBA * * * * * Tel. (4) 4489520 Fax (4) 448928 www.granhotelcochabamba.com	Single Double Triple Suite Presidential Suite		86,00 96,00 114,00 118,00 281,00	Includes American buffet breakfast American Internet Wi-Fi, TV with cable, air conditioning and heating, free local calls, heated swimming pools, private parking, tax law, business Center, safe.

NOTE: The rates are corporative and with special price for delegates attending the event.

8.2 The CAA contact in Bolivia to assist with reservations is Tatiana Lara – Responsible on Social Communications Tel. (591) 68215477, e-mail: tlara@dgac.gob.bo y/o Alejandra Cortez, Professional on FAL Standards and Procedures, Tel. (591) 72074700, e-mail: acortez@dgac.gob.bo.

9. Hospitals

9.1 If required, it is suggested to use:

CLINICA BELGA
Avenida Antezana N-0455
2do anillo de circunvalación, entre Roca y Coronado y Piraí.
Telf. (591-4) 4251579

CLINICA COPACABANA
Calle Potosí N-1253
Telf: (591-4) 4242962

10. Business Working Hours

10.1 From 09:00 a.m. to 20:00 p.m.,. approximately.

11. Electricity

11.1 220 Volts.

12. Airport Tax

12.1 The airport departure tax is US\$25.00.

13. Taxes and Tips

13.1 The tax on sales is included in most prices. Tips in restaurants are not included in the bill, and normally, tip is 10% of the total consumption.

14. Safety measures

14.1 Safety recommendations are those common to every city; carry only the money required and request transportation from the hotel taxi service.