



## PKD Fee Schedule 2023

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Forwarded by: 2022 Chairperson

Reference Document(s):

1. Memorandum of Understanding (MoU) Regarding Participation and Cost Sharing in the Electronic Machine Readable Travel Documents ICAO Public Key Directory (ICAO PKD), Version 8 dated 01.01.2016;
2. B-Fin/112 dated 20.08.2015 – PKD Board Procedure for the PKD Fee Schedule; and
3. B-Fin/212 dated 10.11.2022 – ICAO Operational Fund Estimates and proposed Annual Fee for 2023

### Introduction

According to the MoU, Attachment B, the PKD Fee Schedule is published annually. This document indicates the fees approved by the PKD Board for 2023.

### Registration Fee

According to the MoU, Attachment B, paragraph 1.1.1.1, a PKD Participant pays a one-time Registration Fee of 15,900 US\$ after the MoU Notice of Participation is lodged.

### Annual Fee

The Annual Fee comprises two components: the ICAO portion and the PKD Operator portion. The indicated amounts below are full year contributions that are reduced pro rata on a daily basis should a PKD Participant sign the MoU or start activity in the PKD later in the year.

For 2023 the budgetary commitment of ICAO for the PKD is US\$ 606,800. Given that this fee is shared between 88 PKD Participants (the number of participants at the cut-off date for calculation, 15 November 2022), the annual fee for 2023 has been calculated as US\$ 6,895.45.

The operator fee for 2023 has been set at US\$ 16,850 for each active PKD Participant. This is based on there being 82 PKD participants active as of 1 January 2023 (Table 1). A participant is considered as active as soon the CSCA is imported into the ICAO PKD. If no CSCA Key Ceremony occurs within a time span of 15 months from the date of becoming a participant, the participant is considered as active at this time in any case.

The total annual fee for 2023, comprising ICAO and Operator fees, amounts to US\$ 23,745.45.

<b>Annual User Fee (in US\$)</b>	
<b>No. of PKD Participants</b>	<b>Annual User Fee per PKD Participant</b>
50-54	27,000
55-59	24,500
60-64	22,500
65-69	20,900
70-74	19,250
75-79	18,000
80-84	16,850
85-89	15,850
90-94	14,950
95-99	14,200
100	13,350

**Table 1. Operator fees are set based on the number of active participants. In 2023, with 82 active participants, the fee is US\$ 16,850.**

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