



International Civil Aviation Organization

AFRICAN FLIGHT PROCEDURE PROGRAMME (AFPP)

REPORT ON THE FIFTH MEETING OF THE AFPP STEERING COMMITTEE

Dakar, from 6 to 8 February 2019

1. VENUE, DATE AND ATTENDANCE

1.1 The fifth meeting of the African Flight Procedure Programme (AFPP) Steering Committee was held from 6 to 8 February 2019 at the ICAO Western and Central African (WACAF) Office in Dakar, Senegal, at the kind invitation of ICAO. The meeting was attended by 39 participants, including representatives of Member States, the host administration, the donors, representatives of the ICAO WACAF Office and the Technical Cooperation Bureau (TCB) as well as the African Civil Aviation Commission (AFCAC). The meeting welcomed the presence of two African States (Libya and Namibia) which are not yet members. The list of participants is provided in Appendix A.

2. OPENING OF THE MEETING

2.1 Mr. Mam Sait Jallow, the Regional Director of the ICAO WACAF Office, welcomed all participants to the fifth AFPP Steering Committee meeting and delivered the opening remarks. He particularly emphasized on Performance-Based Navigation (PBN) implementation coupled with Continuous Climb Operations/Continuous Descent Operations (CCO/CDO) as the air navigation priority and recalled the history of the AFPP, the opportunities it gives to African States who are invited to support the Programme and to benefit from the services to meet the challenges.

2.2 Captain Gilbert Macharia Kibe, the Director General of the Kenya Civil Aviation Authority (KCAA) and Chairman of the Steering Committee, highlighted the importance of the AFPP in the implementation of PBN in Africa as a global and regional air navigation priority. He applauded the donors, including ASECNA, Airbus, the Directorate General of Civil Aviation (DGAC) of France and the African Civil Aviation Commission (AFCAC) for supporting the AFPP and championing PBN implementation in Africa.

3. REVIEW OF THE AGENDA ITEMS

3.1 Adoption of the Agenda and Work Programme

3.1.1 The Steering Committee reviewed and adopted the agenda and work programme of the meeting as attached (see Appendix B).

3.2 Election of the Chairperson and the Vice-Chairperson

SC/5-Dec01: The Steering Committee unanimously re-elected Captain Gilbert M. Kibe as Chairperson for an additional year to facilitate the transition between Phases I and II of the programme.

SC/5-Dec02: Côte d'Ivoire was elected vice chairperson.

3.3 Review of decisions taken during SC/4

3.3.1 The Steering Committee reviewed the status of implementation of the decisions of the previous meeting, and noted that they have been implemented, with the exception of SC/4-Dec07 (Seconded Permanent experts during Phase II) and SC/4-Dec08 (Seconded experts during Phase II).

3.3.2 It was agreed that the two open decisions from SC/4 would be discussed under the meeting working papers on the project personnel and the project document.

3.4 Review of the budget approved during SC/4 and expenditures

3.4.1 ICAO presented the budgets and corresponding expenditures for the funds provided by the project members and for the funds provided by the DGAC France through the ICAO Safety Fund (SAFE), as well as the status of contributions.

3.4.2 The Steering Committee noted that some Member States have arrears and requested that those States communicate their plans in order to settle their outstanding payments.

SC/5-Dec03: The AFPP was requested to issue letters to the member States in arrears. The letters should indicate the services delivered by the AFPP where applicable and the amount of outstanding contributions.

SC/5-Dec04: Members in arrears shall be denied access to free services delivered by the AFPP.

3.5 Report on project personnel

3.5.1 ICAO presented an overview of the project personnel. Additional details were provided on the recruitment and administration of secondees and local support staff.

3.5.2 ICAO requested the meeting to confirm:

- a) How to proceed with the recruitment of secondees; and
- b) The composition of the interview panel for the recruitment of local support staff.

3.5.3 After deliberation, the Steering Committee took the following decisions:

SC/5-Dec05: The payment of allowances to secondees will be made through ASECNA.

SC/5-Dec06: ICAO will transfer the amount required for the payment of allowances for secondees to ASECNA upon receipt of a written request.

SC/5-Dec07: The interview panel for local support staff includes: the AFPP Manager, one Steering Committee member (ASECNA), and one representative of the ICAO WACAF Office, one of whom shall be elected chairperson of the panel. The interview panel may request assistance through additional personnel if required.

3.5.4 The Steering Committee approved the list of project staff provided in Appendix C.

3.5.5 It was agreed that instructors can also be procedure designers to allow for flexibility.

3.6 Presentation of Information Papers by Stakeholders

3.6.1 The meeting noted the information papers presented by ICAO TCB, ASECNA and France.

3.7 Presentation and approval of the revised AFPP Programme Document (Phase II)

SC/5-Dec08: The draft revised Project document was reviewed and approved with the following amendments:

- a) The start date of Phase II was defined as 8 February 2019; its duration is three years.
- b) States are represented in the programme by Civil Aviation Authorities. In addition, they can be represented or supported by aviation organizations, i.e. air navigation service providers, airport authorities, state-owned approved training organizations and national carriers, when duly mandated by their State.
- c) The job description of the Information Technology (IT) Specialist does not indicate whether the position is on a full-time or part-time basis. The Steering Committee agreed that the AFPP Manager will take this decision at a later point based on a further review of the programme's needs.
- d) In order to avoid the need for additional agreements between ICAO and Member States for services delivered through the AFPP (e.g. design of flight procedures), the programme document needs to be amended to include a provision for such services as follows:

2.2.8. The scope and timelines for services provided as per 2.2.5. and 2.2.6. and, where applicable, the related payment schedule are agreed between the AFPP Manager and the Participating Member (PM) via exchange of letters or e-mails, and corresponding payment requests will be issued by ICAO to the PM.

3.7.1 Item d) above will apply to new agreements. In the case of Botswana, where an amendment to an existing agreement is requested, ICAO will confirm with the Legal Affairs and External Relations Bureau (LEB) on how to proceed.

3.7.2 ICAO requested the Participating Members to sign project document for Phase II. However, several Participating Members indicated that a signature may not be required due to the prior signature of the project document for Phase I. This is also reflected in section 5.1 of the revised project document for Phase II which was approved. The Steering Committee therefore took the following decision:

SC/5-Dec09: ICAO to consult its Legal Bureau and submit the revised project document for Phase II for signature to the Secretary General of ICAO, and provide further guidance to AFPP members as required.

SC/5-Dec10: The Steering Committee agreed that the four licenses for automated procedure design software which were offered by France will continue to be used. The related maintenance fees for the licenses will also be covered by project funds throughout Phase II.

SC/5-Dec11: The Steering Committee agreed that the fifth license for automated procedure design software will not be used by the programme. France confirmed that the corresponding amount can be attributed to Phase II of the AFPP.

3.8 Approval of 2019 AFPP Work Programme

3.8.1 The Steering Committee reviewed and approved the 2019 AFPP Work Programme as presented, with the exception of the RNP AR Training Course, which was postponed to 2020.

SC/5-Dec12: The AFPP to source the expertise where there is no internal capacity available.

3.9 Review and approval of the revised budget

3.9.1 ICAO proposed a revised budget for the AFPP (see Appendix D) and indicated that the amounts for locally recruited support staff are subject to confirmation of job classification.

3.9.2 ICAO furthermore highlighted the need for additional funding: in total, about US\$ 1.1 million of additional contributions are required to implement Phase II, and about US\$ 200,000 of additional contributions are required to cover the budget for 2019.

3.9.3 The Steering Committee approved the proposed budget and noted that the amounts for locally recruited support staff may be revised by ICAO.

3.9.4 The Steering Committee requested the Member States to clear their outstanding arrears as a matter of urgency.

3.10 Venue and date for next Steering Committee meeting

3.10.1 The Steering Committee agreed that its sixth ordinary meeting will be held in February 2020, and noted Namibia's offer to host the meeting. However, States wishing to offer alternate venues were also invited to liaise with the Secretariat.

3.10.2 The Secretariat was requested to host the exact date and venue of the next meeting when finalized.

APPENDIX A

LIST OF PARTICIPANTS

N°	State/ Organization	Name	Job title/address	Telephone/e-mail
1.	Botswana	Molefi OABITSA	Chief ATM/AIM/SAR Officer, CAA Botswana, BOX 250 Gaborone, Botswana	Tel. : +26773835614 Email : omolefi@caa.co.bw
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4.	Cameroon	Njock Tanguy Francis	Chef de service du Trafic aérien et Inspecteur PANS-OPS	Tel. : 00237690032757 Email : tanguy.njock@ccaa.aero
5.	Côte d'Ivoire	KOFFI Bi Nékalo Joseph	Directeur de la Sécurité de la Navigation Aérienne et des aérodromes, 07 BP 148, Abidjan 07, Côte d'Ivoire	Tel. : +22505076074 Email : koffibi@anac.ci
6.	Côte d'Ivoire	N'ZEBO oi N'Zebo Sylvain	Sous-Directeur de la Sécurité de la Navigation Aérienne, 07 BP 148, Abidjan 07, Côte d'Ivoire	Bur : +225 21 58 00 47 Cell. : +225 04 03 75 83 Email : sylvainnzebo@anac.ci
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8.	France	Laurent GUITARD	Direction Générale de l'Aviation Civile 1, Avenue du Dr Maurice GRYNFOGEL Toulouse, France	Tel. : +33562145836 Email : laurent.guitard@aviation-civile.gouv.fr
9.	Gambia	James Cole	AG. Director of Air Navigation Services, Banjul International Airport, POB 285 Banjul, Gambia CAA.	Tel. : +2204472933 ; +2204472831 Email : jcole@gcaa.aero ftjimmyc@gmail.com

N°	State/ Organization	Name	Job title/address	Telephone/e-mail
10.	Ghana	Charles Kraikue	Deputy Director General, Technical, GCAA, P.M. Kotoka International Airport, Accra, Ghana	Email : ckraikue@gcaa.com.gh
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N°	State/ Organization	Name	Job title/address	Telephone/e-mail
			Nr 12 Rudolf Hertzog Street, Private Bag 12003, Windhoek, Namibia	kahengea@ncaa.com.na
19.	Niger	Issoufou ISSSA ADO	Directeur de la Navigation Aérienne et des Aéroports, BP, 727, Niamey, Niger	Tel. : +227 20723267 Email : issaado_issoufou@yahoo.fr; issa.issoufou@anac.ne; issoufouissaado@gmail.com
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23.	Tanzania	Sunday Raphael WALINDA	PANS-OPS Expert and Senior ATC P.O. Box 2819, Dar es Salaam, Tanzania	Tel. : +255 785 814 418 Email : sunday.walinda@tcaa.go.tz, walinda76@yahoo.com
24.	Tanzania	John CHAMBO	Director Air Navigation Services P.O. Box 2819, Dar es Salaam, Tanzania	Tel. : +255 754 619 387 Email : john.chambo@tcaa.go.tz,
25.	Togo	Magnouréwa Pelenguei	Directeur Navigation Aérienne et Aéroport, ANAC, BP 2699, BD de la Paix, Lomé	Tel. : +22822154148 Email : pelengueimagnourewa@gmail.com
26.	Togo	Kokouvi Afelete Nbouke	Chef cellule Gestion de la sécurité, ANAC, BP 2699, BD de la Paix, Lomé	Tel. : +22890134245 Email : spenbouke@yahoo.fr k.nbouke@anac-togo.tg
Organizations				

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27.	AFCAC	Papa Atoumane Fall	Director of Safety & Technical Services African Civil Aviation Commission	Tel. : 338598813 : +221 776394807 Email : afall@afcac.org
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29.	Airbus	Annamaria BACCO	Airbus Regional Safety	Email : Annamaria.bacco@airbus.com
30.	ASECNA	Louis BAKIENON	Directeur de l'Exploitation de la Navigation Aérienne BP 8163, Dakar Yoff Senegal	Tel. : +221 33 820 74 95 Email : bakienonlou@asecna.org
31.	ASECNA	Randrianjohany Andry Herimanga	Expert PANS-OPS Direction de l'exploitation de la Navigation aérienne BP 8163, Dakar Yoff Senegal	Tel. : +221 33 865 40 10 Email : randrianjohanyand@asecna.org
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33.	ASECNA	KOMGUEM MAGNI Apollin	Conseiller du Directeur Direction de l'exploitation de la Navigation aérienne BP 8163, Dakar Yoff Senegal	Tel. : Email : komguemmagniaapo@asecna.org
34.	AFPP Project	Dieudonné KASSA KASSA	Chief Operational Training, Immeuble San Marco	Tel. : 763556166 Email : dieudkasskass@gmail.com

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35.	ICAO	Mam Sait Jallow	Regional Director, WACAF P.O. Box 38050 Dakar Yoff, Sénégal	Tel. : +221 33 869 24 01 Email : mjallow@icao.int
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38.	ICAO	Albert A TAYLOR	Regional Officer ATM/SAR, ICAO, Western and Central African Office, Leopold Sedar Senghor International Airport, P.O. Box 38050 Dakar Yoff, Sénégal	Tel. : +(221) 33 869 24 24 Cell : +(221) 77 6141116 Email : ataylor@icao.int
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APPENDIX B
AMENDED WORK PROGRAMME

Day 1: Wednesday 06 February 2019

Time	Ag. Item	Subject	Paper	Presented by
0900 - 0945	1	Introduction and Opening Remarks [AFPP, ASECNA, RD, SC Chairman,)		Secretariat
0945-1000	1	Adoption of the agenda and work programme	WP01	Secretariat
1000 - 1015		Group picture		Secretariat
1015 - 1045		Coffee break		
1045 - 1115	1	Election of the chairperson and vice-chairperson	WP02	Secretariat
1115 - 1145	1	Composition of the Steering Committee (SC)	WP02	Secretariat
1145 - 1230	5	Overview of ASECNA contribution to AFPP.	WP/09	Secretariat
1230 - 1400		Lunch break		
1400 - 1430	5	Introduction of a new agreement between ICAO and French DGAC	WP/10	France
1430 - 1500	5	Presentation: PBN implementation update in ESAF and WACAF		AFPP
1500 - 1530	2	Review of decisions taken during SC4	WP03	TCB
1530-1545	5	Presentation: AFPP phase 1 achievements		AFPP
1545 - 1600		TCB presentation		TCB
1600- 1615		Coffee break		
1615-1715	3	Review of the budget approved during SC/4 meeting	WP04	TCB

Day 2: Thursday 07 February 2019

Time	Ag. Item	Subject	Paper	Presented by
0900 - 1015	4	Report on project personnel	WP/05	TCB
1015 - 1045		Coffee break		
1045 - 1230	6	Presentation and approval of AFPP Phase II Programme Document	WP06	Secretariat
1230 - 1400		Lunch break		
1400 - 1430	7	Approval of 2019 AFPP work programme	WP07	Secretariat
1430 - 1500	8	Review and approval of the revised budget	WP08	TCB
1500 - 1530	10	Venue and date for the next SC meeting		
1530 - 1545		Coffee break		
1545 - 1645	11	Visit of the new AFPP head office	Redaction of SC/5 report	

Day 3: Friday 08 February 2019

Time	Ag. Item	Subject	Paper	Presented by
1000 - 1100	9	Review of the conclusions/discussions of the AFPP SC/5 meeting		Secretariat
1100 - 1130		Coffee break		
1130 - 1200	11	Any other business		Secretariat
1200 - 1230	12	Closing session of the meeting		RD
1230 - 1400		Lunch break		

APPENDIX C

PROJECT POSITIONS

Position type	Position title	Incumbent	Start date	End date
International expert	African Flight Procedure Programme Manager	Legrand, Frédéric	01/07/2017	31/05/2018
International expert	African Flight Procedure Programme Manager	Damiba, Alexandre	08/10/2018	07/10/2019
Seconded	Chief of Procedure Designers	To be recruited		
Seconded	Chief of Operational Training	To be recruited		
Seconded	Procedure Designer	To be recruited		
Seconded	Instructor	To be recruited		
Seconded	Data Specialist	To be recruited		
Locally recruited, type to be confirmed	Administrative Assistant	To be recruited		
Locally recruited, type to be confirmed	Information Technology (IT) Specialist	To be recruited		

APPENDIX D
REVISED BUDGET

PROJECT BUDGET COVERING MSA CONTRIBUTION
(IN UNITED STATES DOLLARS)

	TOTAL		2015 - 2017		2018		2019		2020		2021	
	w/m	\$	w/m	\$	w/m	\$	w/m	\$	w/m	\$	w/m	\$
COUNTRY:												
PROJECT NO:												
PROJECT TITLE:												
WORK ORDER:												
VERSION:												
REGIONAL PROJECT												
RAF14801												
AFRICAN FLIGHT PROCEDURE PROGRAMME (AFPP)												
RAF14801-01												
3												
PROJECT PERSONNEL												
INTERNATIONAL PROFESSIONAL POSTS												
B500A AFRICAN FLIGHT PROCEDURE PROGRAMME MANAGER	11.0	114 517	6.0	59 517	5.0	55 000						
B500A AFRICAN FLIGHT PROCEDURE PROGRAMME MANAGER	36.0	546 000			2.8	75 500	12.0	163 300	12.0	161 900	9.2	145 300
B554A CHIEF OF PROCEDURE DESIGNERS	29.0	87 000					8.0	24 000	12.0	36 000	9.0	27 000
B554A CHIEF OF OPERATIONAL TRAINING	29.0	58 000					8.0	16 000	12.0	24 000	9.0	18 000
B554A PROCEDURE DESIGNER	11.0	11 000					4.0	4 000	4.0	4 000	3.0	3 000
B554A INSTRUCTOR	11.0	11 000					4.0	4 000	4.0	4 000	3.0	3 000
B554A DATA SPECIALIST	11.0	11 000					4.0	4 000	4.0	4 000	3.0	3 000
SUB-TOTAL (INTERNATIONAL PROFESSIONAL POSTS)	138.0	838 517	6.0	59 517	7.8	130 500	40.0	215 300	48.0	233 900	36.2	199 300
LOCAL STAFF												
B551A ADMINISTRATIVE ASSISTANT	28.0	70 000					7.0	17 500	12.0	30 000	9.0	22 500
SUB-TOTAL (LOCAL STAFF)	28.0	70 000					7.0	17 500	12.0	30 000	9.0	22 500
B814A INTERNATIONAL TRAVEL		608 148		268 148		65 000		100 000		100 000		75 000
NATIONAL PROFESSIONAL												
B552A INFORMATION TECHNOLOGY (IT) SPECIALIST	28.0	70 000					7.0	17 500	12.0	30 000	9.0	22 500
SUB-TOTAL (NATIONAL PROFESSIONAL)	28.0	70 000					7.0	17 500	12.0	30 000	9.0	22 500
TOTAL (PROJECT PERSONNEL)		1 586 665		327 665		195 500		350 300		393 900		319 300
SUB-CONTRACTS												
B803A SUB-CONTRACT - LOCAL		175 327		2 027		77 000		35 000		35 000		26 300
TOTAL (SUB-CONTRACTS)		175 327		2 027		77 000		35 000		35 000		26 300
EQUIPMENT												
B751B NON-EXPENDABLE EQUIPMENT - INTERNATIONAL		82 835		81 135		300		500		500		400
B751C OPERATION & MAINT. OF EQUIPMENT		1 147		1 147								
TOTAL (EQUIPMENT)		83 982		82 282		300		500		500		400
MISCELLANEOUS												
B807M MISCELLANEOUS EXPENSES		51 251		16 251		5 900		9 700		10 700		8 700
B754A OVERHEAD CHARGES		190 440		43 440		27 900		39 600		44 000		35 500
TOTAL (MISCELLANEOUS)		241 691		59 691		33 800		49 300		54 700		44 200
PROJECT TOTAL		2 087 665		471 665		306 600		435 100		484 100		390 200