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منظمة الطيران
المدني الدولي

国际民用
航空组织

Bureau Afrique Occidentale et Centrale / Western and Central African Office

T1-32 - 0040

15 February 2021

Subject: Virtual workshop on quality assurance for the implementation of an instrument flight procedure, 29 March – 2 April 2021.

Action Required: Confirm your participation not later than 22 March 2021

Sir/Madam,

I have the honour to inform you that a virtual workshop on quality assurance for the implementation of an instrument flight procedure will be conducted for the benefit of African States from 29 March to 2 April 2021, from 08:00 to 12:30 UTC.

The objective of this workshop, which is organized as part of the African Flight Procedures Programme (AFPP) activities, is to assist Civil Aviation Authorities (CAAs) and Air Navigation Service Providers (ANSPs) in developing their quality assurance competencies for the implementation of instrument flight procedures.

The workshop will provide CAAs and ANSPs personnel in charge of airspace or instrument flight procedures design, airspace management and PANS-OPS oversight as well as the personnel of Air Operators in charge of air operations, with comprehensive processes in implementing a flight procedure, as detailed in the 16 steps of the ICAO Quality Assurance Manual for flight procedure design.

The workshop will be conducted in English as per the attached agenda. The documentation will be made available on www.icao.int/WACAF, www.icao.int/esaf and www.icao.int/wacaf/african-fpp. The participation is free of charge for active participating Members of the AFPP. The tuition fees are 5,000 USD for all other States/Organizations interested in participating.

You are kindly invited to register online at your earliest convenience, preferably **not later than 22 March 2021** at <https://icao.zoom.us/meeting/register/JwofumhqD0uG9E-geYYeNeObAxLusCnGQ7i>

Please accept, Sir/Madam, the assurances of my highest consideration.

Prosper Zo'o Minto'o

Regional Director

Attachment: Draft Agenda