

T 17/6.11.M - 0001

4 January 2005

**Subject: Seventh Meeting of the Meteorology Sub-Group (MET/SG/7)
(Dakar, 11 - 13 April 2005)**

Action required: Reply to paragraphs 2 and 3 not later than 10 March 2005

Sir,

I have the honour to inform you that the Seventh meeting of the Meteorology Sub-Group (MET/SG/7) of the AFI Planning and Implementation Regional Group (APIRG) will be held in Dakar (Senegal) from 11 to 13 April 2005 at the premises of the ICAO Western and Central African Office. The provisional agenda and the list of hotels and their tariffs at Dakar are given at Attachment A and B to this letter.

2. You will note that the Sub-Group will discuss various subjects in the meteorology field taking into account its work programme and follow-up action on Conclusions and Decisions of APIRG/14 Meeting. In accordance with the rules and procedures for the conduct of meetings of the subsidiary bodies of the APIRG, the Secretariat is preparing the documentation of the meeting, and your contribution, if any, should reach ICAO as soon as possible, in any case not later than 10 March 2005.

3. You are invited to arrange for the member of the Sub-Group designated by your Administration and his alternate where designated to attend the meeting. Please confirm that your nominee(s) will be attending this Seventh meeting of the Sub-Group.

4. An early reply preferably by e-mail or fax before 10 March 2005 would be greatly appreciated.

Accept, Sir, the assurances of my highest consideration.

A. Cheiffou
ICAO Regional Director
Western and Central African Office

Attachments:

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Attachment A



MET/SG/7 - WP/1

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
WESTERN AND CENTRAL AFRICAN OFFICE**

**AFI PLANNING AND IMPLEMENTATION REGIONAL GROUP (APIRG)
METEOROLOGY SUB-GROUP SEVENTH MEETING**

(Dakar, 11 - 13 April 2004)

DRAFT PROVISIONAL AGENDA

- Agenda Item 1: Election of Chairman and Vice-Chairman of the Sub-Group
- Agenda Item 2: Review of APIRG Conclusions and Decisions
- Agenda Item 3: WAFS in the AFI Region
- Agenda Item 4: AFI Meteorological Bulletins Exchange (AMBEX) Scheme
- Agenda Item 5: Provision of tropical cyclone and volcanic ash advisories for the AFI Region
- Agenda Item 6: Deficiencies in the MET Field
- Agenda Item 7: New Challenges facing AFI Meteorological Services
- Agenda Item 8: Regional meteorological procedures
- Agenda Item 9: Terms of reference work programme and composition of the MET/SG
- Agenda Item 10: Any other business

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
WESTERN AND CENTRAL AFRICAN OFFICE**

**AFI Planning and Implementation Regional Group (APIRG)
Meteorology Sub-Group (MET/SG) Seventh Meeting**

(Dakar, 11 - 13 April 2005)

EXPLANATORY NOTES ON THE PROVISIONAL AGENDA

Agenda Item 1: Election of Chairman and Vice-Chairman of the Sub-Group

The Sub-Group will elect its Chairman and Vice-Chairman.

Agenda Item 2: Review of APIRG Conclusions and Decisions

A review will be carried out on action taken and progress made on the conclusions and decisions of the APIRG.

Agenda Item 3: WAFS in the AFI Region

Under this agenda item, the meeting will review the status of the implementation of the WAFS in the AFI Region in particular the SADIS. The meeting will integrate Conclusions and Decisions of the SADISOPSG/6 of interest to the APIRG.

Agenda Item 4: AFI Meteorological Bulletins Exchange (AMBEX) Scheme

The meeting will review the operation of the AMBEX Scheme in order to help update the AMBEX Handbook. Important issues related to the proposed AFI OPMET data banks and the exchanges required in the SADIS framework will be discuss with the view to improving OPMET exchange in the Region.

Agenda Item 5: Provision of tropical cyclone and volcanic ash advisories for the AFI Region

The meeting will review the provision of these advisories for the AFI Region.

Agenda Item 6: Deficiencies in the MET Field

The list of deficiencies in the MET field will be reviewed and updated taking into account improvement made by States and solutions suggested by the WACAF DGCA's meeting and the strategies being implemented by ICAO.

Agenda Item 7: Challenges facing the AFI Meteorological Services

Under this agenda item the meeting will discuss challenges facing meteorological services of the Region in particular cost recovery systems and requirements for quality.

Agenda Item 8: Regional meteorological procedures

Review and update AFI regional meteorological procedures.

Agenda Item 9: Terms of reference work programme and composition of the MET/SG

The meeting will update the work programme and the composition of the Sub-Group.

Agenda Item 10: Any other business

To discuss any technical matter not contained in the above agenda items and being of an urgent nature.



INTERNATIONAL CIVIL AVIATION ORGANIZATION
Western and Central African Office

**AFI PLANNING AND IMPLEMENTATION REGIONAL GROUP (APIRG)
SEVENTH MEETING OF THE METEOROLOGY SUB GROUP
(METS/7)**

(Dakar, 11 – 13 April 2005)

INFORMATION BULLETIN

1. Venue of the Meeting

The Seventh MET/SG Meeting will be held in the conference room of the ICAO Western and Central African Office (WACAF) at 15, Boulevard de la République, Dakar. Tel.: +221 839 9393; FAX.: +221 823 6926; e-mail: icaodkr@icao.sn

2. Languages

The Meeting will be conducted in English and French.

3. Opening Session

The opening Session of the Meeting will take place at 0930 hours on Monday 11 April 2005 in the ICAO WACAF conference room, Dakar, where subsequent sessions will also be held.

4. Registration

The registration of participants will take place at the site of the meeting on Monday 11 April 2005 from 0800 hours to 0900 hours.

5. Officers and Secretariat

The secretary of the meeting is Mr. H. H. Cissé, Regional Officer, Meteorology, ICAO Dakar. He will be assisted by Mr. B. Sekwati, Regional Officer, Meteorology, ICAO Nairobi.

6. Weather and Clothing

Average temperature in Dakar in April is 25° to 35° C. Normal light clothing is advisable during the meeting period.

7. Passport and visa requirements

Entry visa for temporary visitors to Senegal may be obtained from Senegalese Embassy or Consulate in their country or from a French Embassy where there is no Senegalese diplomatic representation. Visas are not required for Nations from ECOWAS States. Special arrangements can be made for issuance of visas on arrival for those participants not able to obtain necessary visas in their country. Prior notification of at least 15 days giving names, date of birth, passport number and expiry date should be sent to ICAO, regional Office, Dakar, 15 Boulevard de la République; Tel.: Dakar. Tel.: +221 839 9393; FAX.: +221 823 6926; e-mail: icaodkr@icao.sn

7. Banks

Banks located not far from the ICAO Regional Office are opened from 0800 hours to 1545 hours from Monday to Friday.

8. Hotels

A list of recommended hotels is attached.

HOTEL LIST / LISTE DES HOTELS

			Rate in FCFA/Prix	
Name/Nom	Address/Adresse / ☎	Fax / E-Mail	Single	Double
* Al Afifa	46 Rue Jules FERRY B.P. 3474 ☎ 889.90.90	823 88 39 gmbafifa@sentoo.sn	30.350	34.350
Al Baraka	35, Rue El Hadj A. K. Bourgi, B.P. 578 ☎ 822 55 32	821 75 41	24.100	29.700
Atlantic/Ocean	Yoff Route de l'Aéroport (à 1 km) ☎ 820 00 77 820 00 47	Climatisé +TV ☎ Climatisé ☎	28.000 25.000 17.000 17.000 15.000	32.000 27.000 21.000 19.000 17.000
Farid	51, Rue VINCENS B.P. 1514 ☎ 821 61 27	821 08 94 Petit déjeuner : 2 500	25.100	28.200
* Ganale	38, Rue Amadou A. NDOYE ☎ 821 55 70	822 34 30 ganale@sentoo .sn	26.000	32.000
* Indépendance	Place de l'Indépendance X Av.Pompidou ☎ 823 10 19 823 10 50	821 11 17 hotelhi@sentoo.sn	29.600	34.200
Lagon 2	Route de la Corniche-Est ☎ 889 25 25 - 82360 31	823.77.27 lagon1@sentoo.sn	51.000	57.200
Méridien Président	Pointe des Almadies - BP8181 Dakar Yoff ☎ (221)869.69.49 - 869.69.29	(221)869.69.99 resa.meridien@sentoo.sn compris	73 500 83 500	73 500 83 500
* Miramar	25-27, Rue Félix FAURE ☎ 823 20 97 (near/près UNESCO)	823 35 05	21.850 PD compris	26.700
Nina	Rue du Dr. Theze X Rue A.a. Ndoye ☎ 889 01 20	821 41 81 Petit déjeuner : 3 000	22.600	28.000
Novotel	Avenue Abdoulaye FADIGA B.P. 2073 ☎ 849.61.61	823 89 29 novotel@sentoo.sn	50.000 54 000	50 000 54 000
Océanic	Rue de Thann (Marché Kermel) ☎ 822 20 44 - 822 17 18	821 52 28	21.600	25.800
* Plateau	62, Rue Jules FERRY B.P. 2906 ☎ 823 44 20 823 15 26 823 47 80	822 50 24	20.000	23.000
Saint Louis Sun	68, Rue Félix FAURE ☎ 822 25 70	822 46 51	23.500	29.500
* Teranga	Place de l'Indépendance (Rue Carnot x Colbert) B.P. 3380 ☎ 889 22 00 - 823 10 44 - 823 55 02	823 50 01 Vue/ville teranga@ns.arc.sn	57.000 72.000	57.000 72.000

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* Special rates for ICAO. (Delegates should specify that they are attending an ICAO meeting).
Tarifs spéciaux pour l'OACI. (Les délégués doivent préciser qu'ils participent à une réunion OACI).

MIS A JOUR LE 28 janvier 2004
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