



INTERNATIONAL CIVIL AVIATION ORGANIZATION EASTERN AND SOUTHERN AFRICAN OFFICE

JOINT MEETING OF THE APIRG PERFORMANCE BASED NAVIGATION AND GLOBAL NAVIGATION SATELLITE SYSTEM IMPLEMENTATION TASK FORCES (JOINT PBN & GNSS/I TFS) (PBN/TF/3, GNSS/TF/I/5) (NAIROBI, 8 - 10 SEPTEMBER 2009)

INFORMATION BULLETIN

1. SITE OF THE MEETING

1.1 The meeting will be held at the ICAO Eastern and Southern African (ESAF) Office Nairobi. The ESAF Office is located within the United Nations Complex at Gigiri off Limuru Road about 20 kms from the city centre. The working hours of the Office are 0800-1630. The ICAO Regional Office contacts are:

Telephone: +254-20-762 23 95/96
Fax: +254-20-7621092/7623028
e-mail: icao@icao.unon.org

Seminar/meeting Coordinator:

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Tel. +254-20-7622372/74
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1.2 Registration

Registration of participants will be from 0830 to 0900 hours.

2. HOTELS

2.1 Participants are requested to make their own hotel reservations and indicate that they are attending an ICAO meeting/seminar in order to acquire special rates for UN. A list of recommended hotels is attached. When reserving, participants should state that they are attending an ICAO meeting/seminar.

3. VISA

3.1 All travellers arriving in Kenya should have a valid passport. Kenyan entry visas are not required for nationals of a number of countries. Participants are therefore advised to ascertain whether or not they are exempt from the Kenyan entry visa requirement. Those who are not exempt should apply for visas well in advance from Kenyan Embassies or High Commissions, which will issue them upon presentation of documentation showing that the applicants are designated representatives to a particular UN meeting to be held in Nairobi. In countries where there is no Kenyan Embassy or High Commission, the British Embassy or High Commission will generally represent Kenya, and be in a position to issue visas.

4. TRANSPORT

4.1 Nairobi/Jomo Kenyatta International Airport is situated 16 kilometres (a 20-minute drive depending on the traffic) from the city centre. Taxis are readily available. The taxi fare from the airport to the city centre is approximately Kshs.1200/- (US\$20). However it is advisable to establish the fare before getting into the vehicle. It is therefore wise to ensure that the taxi is from a reputable company.

Transport to/from the ESAF Office

4.2 Transportation to/from the ESAF Office will be provided to all delegates. **The bus will depart from the Six Eighty Hotel at 08:30 hours** on the first day of the meeting. Delegates residing in other hotels will be expected to proceed to the Six Eighty Hotel before this time. The time shall be adjusted appropriately during the meeting.

5. CLIMATE

5.1 The mean minimum temperature during the month of September is 11⁰ and the mean maximum temperature is 24⁰.

6. SECURITY

6.1 Please visit the site <http://www.unon.org> and click on "Security Advice" for the latest information. Participants will have to retrieve their badges at the security post at the entrance of the UNON complex in order to be admitted. It is therefore important that the Regional Office be advised as soon as possible of the names of the participants in order for badges to be prepared for them.

7. HEALTH

7.1 A yellow fever vaccination certificate is mandatory for travellers over one year of age coming from infested areas. Please visit the World Health Organization (WHO) site <http://www.who.int/ith/> for information on Kenya.

7.2 A clinic is available at the UN Gigiri Complex.

8. CURRENCY

8.1 The basic unit of currency is the Kenyan shilling, which is divided into 100 cents. There are nickel coins of 50 cents, 1 shilling, 5 shillings, 10 shillings, 20 shillings and 40 shillings. Notes are issued in denominations of 50, 100, 200, 500 and 1000 shillings.

8.2 There is no limit to the amount of foreign bank notes or traveller's cheques which visitors may bring into Kenya. However, the export of Kenyan currency by visitors is strictly forbidden. A maximum of 400 shillings may be taken out. If the amount is greater, the whole lot will be confiscated by the authorities.

8.3 The commercial banks and private Forex Bureaux provide exchange facilities. Most banks are open between 9 a.m. and 3 p.m. from Monday to Friday and between 9 a.m. and 12 p.m. on the first and last Saturday of the month. There are also a number of Forex Bureaux in the city centre. For those who may need Kenyan currency immediately on arrival, the banks at Jomo Kenyatta International Airport are open daily from 7 a.m. to midnight.

8.4 Kenyan shilling exchange rates are determined by the inter-bank trade which varies daily. The mean rate for 1 United States dollar was approximately Kshs.69 in August 2009.

8.5 Banking and postal facilities are available at the UN Gigiri Complex.

List of Hotels/Rates 2009

HOTEL	RATES TARIFF US \$	ADDRESS	TELEFAX NO.	TELEPHONE	Email
Intercontinental Hotel	US\$125.00 (SBB) US\$150.00 (DBB)	Cr. City Hall Way, Uhuru Highway	254-20-32000030	254-20- 32000000	reservations@interconti.co.ke
Holiday Inn	149.00 (SBB) 168.00 (DBB)	Cr. Parklands Road and Mpaka Lane	254-20-3748823	254-20-3740920/1 3740906	Hi-sales@africaonline.co.ke
SixEighty Hotel	Ksh.3645.00(SBB) Ksh.5130.00(DBB)	Cr. Muindi Mbingu Street/Kenyatta Avenue	254-20-332908	254-20-315680	info@680-hotel.co.ke
Serena Hotel	US\$ 260 Deluxe (DB) (SO) US\$30 (Breakfast)	Kenyatta Avenue	254-20-2725184	254-20-2822000 254-20-2725250	nairobi@serena.co.ke www.serenahotels.com
The Stanley Hotel	US\$145.00(SBB) US\$185.00(DBB)	Cr. Kenyatta Avenue/Kimathi Street	254-20-249757 Reserv. 254-20-2715566	254-20-316377 Reserv. 254-20-2713333	reservations@sarova.co.ke
Tribe the Village Market Hotel	US\$ 200 for a deluxe single US\$ 260 for a deluxe double (BB) (5 Star)	Village Market 1km from UN offices in Gigiri	Fax: (254-20) 7200110/020 7200112	Tel: (254-20) 7200106	Email: reservations@tribehotel-kenya.com .
Hilton Hotel	US\$90.00 (SBB) US\$115.00 DBB) US\$145.00(Deluxe)	Mama Ngina Street	254-20-250099	254-20-250000	hilton@africaonline.co.ke
Nairobi Safari Club	US\$154.00 (SBB) US\$180.00 (DO)	University Way/Koinange Street	254-20-224625 or 215137	254-20-251333	Info@nairobi-safari-club.com
Meridian Court Hotel	US\$63.00 (SBB) US\$89.00(BB)	Murang'a Road, off Moi Avenue	254-20-333658	254-20-313991	Meridian@bidii.com
Jacaranda Hotel	US\$112.00 (SBB) US\$140.00 (DBB)	Chiromo Road, Westlands		254-20-4448715/6/7	cor@jacarandahotel.com
Laico Regency (formerly Grand Regency)	US\$ 160 Deluxe Single (SBB) US\$ 180 Deluxe (DB)	Loita Street	254-20-2217120	254-20-2887000 254-20-733-729062	rachael@laicoregencyhotel.co.ke jsian@laicoregencyhotel.co.ke
Ambassador Hotel	US\$45.00(SBB) US\$55.00(DBB)	Moi Avenue	254-20-336860	254-20-242933 226733	hotelambassador@nbi.ispkenya.com
Windsor Hotel	US\$140.00 (SBB) US\$160.00 (SBB)	Off Kiambu Rd	254-20-8560160/1	254 -20-8562300	admin@windsor.co.ke

These rates are subject to change without notice.

DB = Double, BB=Bed & Breakfast; SBB = Single, Bed and Breakfast, SO/DO= Bed only

SUO = Suite, Bed only

Note: When making their reservations, Delegates should specify that they are attending a UN meeting in order to be accorded special rates for UN.
