

File Ref: ES AN 1/6 – 0398

13 June 2005

Subject: Fifteenth meeting of the AFI Planning and Implementation Regional Group (APIRG/15) Nairobi, Kenya, 26-30 September 2005

Action Required: Reply to paragraphs 5 and 6 at your earliest convenience but not later than 31 August 2005.

Sir/Madam,

1. I have the honour to inform you that the AFI Planning and Implementation Regional Group (APIRG) will hold its **Fifteenth** meeting from **26 to 30 September 2005** in **Nairobi, Kenya** at the kind invitation of the Kenya Government. The tentative Agenda and explanatory notes and the Information Bulletin (IP/1) for the meeting are at **Attachments A and B** to this letter. The meeting will be conducted in English and French and documentation by the Secretariat will be issued in these two languages. Your Administration is kindly invited to participate in this meeting.

2. As you will recall, at its Fourteenth meeting, APIRG took a number of decisions and adopted some conclusions. The report of that meeting was forwarded to you by the respective ICAO Regional Directors. Subsequently, various actions were taken by the Air Navigation Commission and the Council as advised by our letters Ref. ES AN 1/6-0140 dated 1 March 2004 and T17/6.11-1570 dated 23 December 2003. As an important part of the Agenda, the APIRG/15 will review and consider status of implementation of APIRG/14 Conclusions and Decisions, AFI/7 Regional Air Navigation (RAN) meeting outstanding recommendations as well as relevant recommendations of the Eleventh Air Navigation Conference (2003).

3. The Council and Air Navigation Commission, had in the past, emphasized the need and importance of members to ICAO bodies to endeavour to meet their obligations by attending meetings of the respective bodies. They therefore commended APIRG members and States of the Region for the efforts made at APIRG meetings. It is therefore expected that all members of APIRG will attend this particular meeting. **Attachment C** gives the list of members of APIRG as approved by the Council of ICAO. Nevertheless, non-members with specific interests in the subjects to be addressed by the meeting may also attend if they so wish.

4. Documentation for the meeting is being prepared based on reports of the contributory bodies namely, the eighth meeting of the Air Traffic Services Sub-Group (ATS/AIS/SAR/SG/8) including the APIRG RVSM Task Force, the sixth meeting of the AOP Sub-Group (AOP/SG/6), the first meeting of the Communications, Navigation, Surveillance Sub-Group (CNS/SG1), the APIRG GNSS Implementation Task Force and the seventh meeting of the Meteorology Sub-Group (MET/SG/7). Some of the reports have already been distributed to States through the respective ICAO Regional Offices and posted on the websites of the ICAO Regional Offices for the AFI Region. **As only a limited number of these reports will be made available at the meeting, APIRG members and other participants are requested to bring their own copies to the meeting.** As soon as they are made available, the relevant documentation will be given at ICAO Web Site: <http://www.icao.int/wacaf>; and <http://www.icao.int/esaf>.

5. Those intending to submit papers should ensure that these reach the Secretariat not later than **17 August 2005** and where possible should be in English and French. Papers should be forwarded by e-mail, if possible in order to expedite and facilitate their reproduction. Papers received after that date will be distributed only in the languages in which they are received.

6. Kindly advise me of your participation in the APIRG/15 meeting as soon as possible but in any case not later than **31 August 2005**, giving the names and functions of all participants from your State. Given the strict security measures applied at the United Nations Complex in Nairobi, I urge you to complete the nomination forms for your nominees at **Appendix D** providing this information in order to facilitate clearance of the delegates.

Accept, Sir/Madam, the assurances of my highest consideration.

Lot Mollel
Regional Director

Attachment A: Tentative Agenda and Explanatory Notes

Attachment B: Information bulletin and hotel list

Attachment C: List of APIRG Members

Attachment D: Nomination Form



INTERNATIONAL CIVIL AVIATION ORGANIZATION

**AFI PLANNING AND IMPLEMENTATION REGIONAL GROUP
FIFTEENTH MEETING (APIRG/15)**

(Nairobi, Kenya, 26 – 30 September 2005)

TENTATIVE AGENDA

(Presented by the Secretariat)

- Agenda Item 1: Election of Chairperson and Vice Chairpersons.**
- Agenda Item 2: Action by Air Navigation Commission (ANC) and Council on APIRG/14 Meeting report.**
- Agenda Item 3: Review and follow-up of APIRG/14 Conclusions and Decisions including outstanding AFI/7 RAN Meeting recommendations.**
- Agenda Item 4: Air Navigation issues**
- 4.1 Aerodrome Operations
 - 4.2 Communication, Navigation and Surveillance
 - 4.3 Air Traffic Management (ATS, AIS & SAR)
 - 4.4 Aeronautical Meteorology
- Agenda Item 5: Deficiencies in the Air Navigation fields**
- 5.1 Unifed Strategy for resolving safety-related deficiencies
 - 5.2 List of deficiencies in the air navigation field
- Agenda Item 6: Review of significant developments related to air navigation**
- 6.1 Follow-up on the outcome of the Eleventh Air Navigation Conference
 - 6.2 Outcome of the 35th session of the Assembly on air navigation issues
 - 6.3 Upcoming ALLPIRG meeting
- Agenda Item 7: Inter-regional coordination**
- 7.1 SAT/12 coordination Meeting
 - 7.2 AFI MID ATM/CNS coordination meeting

Agenda Item 8: Future work programme of APIRG

Agenda Item 9: Any other business

Notes on the Agenda

Agenda Item 1: Election of Chairperson and Vice Chairpersons

Under this agenda item the meeting will consider as appropriate election of Chairperson and Vice-Chairpersons in accordance with Part II, para. 3.1.1, Part III, paras. 6.1 and 6.2 of the APIRG Procedural Handbook.

Agenda Item 2: Action by Air Navigation Commission (ANC) and Council on APIRG/14 Meeting report.

The meeting under this agenda item will review actions taken by the Air Navigation Commission (ANC) and Council on APIRG/14 Meeting Report.

Agenda Item 3: Review and follow-up of APIRG/14 Conclusions and Decisions and outstanding AFI/7 RAN Meeting recommendations

Under this agenda item the meeting will review and consider status of implementation of all APIRG/14 Conclusions and Decisions including AFI/7 RAN Meeting recommendations. The meeting will reinstate those which are still valid. It will also review and consider relevant recommendations of the Eleventh Air Navigation Conference (2003).

Agenda Item 4: Air Navigation issues

The meeting will under this agenda item consider and take action on the recent reports of the meetings of its subsidiary bodies namely the AOP, ATS/AIS/SAR including the APIRG RVSM Task Force, CNS including APIRG GNSS Implementation Task Force, and MET Sub-Groups.

Agenda Item 5: Deficiencies in the Air Navigation field in the AFI Region

The Group, under this agenda item, will review State by State the consolidated list of deficiencies that constitute the major obstacle to the provision of efficient Air Navigation services. The Group will also discuss modalities of implementing ICAO's new unified strategy to resolve safety-related deficiencies. These will include enhancing safety oversight performance mechanisms such as States sharing experts under the Cooperative Development of Operational Safety and Continuing Airworthiness Programme (COSCAP) and other sub-regional partnerships.

Agenda Item 6: Review of significant developments related to air navigation

The Group will discuss required follow-up on the outcome of the Eleventh Air Navigation Conference and related air navigation resolutions emanating from the 35th Session of the Assembly. The Group will also have opportunity to discuss issues which they consider relevant for discussion at the next ALLPIRG meeting.

Agenda Item 7: Inter-regional coordination

The meeting under this agenda item will consider the outcome of the SAT/12 coordination meeting, AFI MID ATM/CNS coordination meeting and other items requiring inter-regional coordination.

Agenda Item 8: Future work programme of APIRG

Under this item the Group will develop its future work programme including those of its contributory bodies, the priorities to be assigned to its tasks and the future meeting programme.

Agenda Item 9: Any other business

Under this agenda item the Group will consider matters not dealt with under previous items.



**INTERNATIONAL CIVIL AVIATION ORGANIZATION
EASTERN AND SOUTHERN AFRICAN OFFICE**

**Fifteenth meeting of the AFI Planning and Implementation Regional Group
(APIRG/15)**

(Nairobi, Kenya, 26-30 September 2005)

INFORMATION BULLETIN

1. SITE OF THE MEETING

1.1 The Meeting will be held in the Conference Room of the United Nations Office at Nairobi (UNON). A map of the UNON Complex can be found at <http://www.unon.org>, click on “UNON Complex Facilities” and then on “View UNON MAP”.

1.2 The opening of the meeting is planned at 1000 hours on Monday 26 September 2005.

1.3 The ICAO Eastern and Southern African Office (ESAF) is located within the UNON Complex at Block I. The working hours of the Office are 0800 - 1630. The ICAO Regional Office contacts are:

Telephone: (254 20) 62 23 95/96
Fax: (254 20) 62 30 28 or 62 10 92
E-mail: icao@icao.unon.org

1.4 Registration

Registration of participants will be from 0815 to 1000 hours.

2. HOTELS

2.1 Participants are requested to make their own hotel reservations. A list of recommended hotels is attached. When reserving participants should state that they are attending an ICAO meeting. A map of the Nairobi Central Business District is attached. Additional information on hotels can be found at <http://www.unon.org>, click on “Places to stay”.

3. VISA

3.1 All travellers arriving in Kenya should have a valid passport. Kenyan entry visas are not required for nationals of a number of countries. Participants are therefore advised to ascertain whether or not they are exempt from the Kenyan entry visa requirement. Those who are not exempt should apply for visas well in advance from Kenyan Embassies or High Commissions, which will issue them upon presentation of documentation showing that the applicants are designated representatives to a particular UN meeting held in Nairobi.

3.2 In countries where there is no Kenyan Embassy or High Commission, the British Embassy or High Commission will generally represent Kenya, and be in a position to issue visas.

4. TRANSPORT

4.1 Jomo Kenyatta International Airport is situated 16 kilometres (at 20 minutes drive) from the city centre. The taxi fare from the airport to the city centre is approximately Kshs. 1400.00. However, it is advisable to establish the fare before getting into the vehicle. It is also wise to ensure

that the taxi is from a reputable company. A number of hotels provide transfer services to/from the airport. This can be ascertained when making a booking

4.2 Public transport is not readily available and should certainly be avoided at peak hours as most transportation is filled to more than capacity.

Transport to/from the ESAF Office

4.3 Transportation to/from the ESAF Office will be provided to all delegates. The bus will depart from the SixEighty Hotel at 08:00 hours. Delegates residing in other hotels will be expected to proceed to the SixEighty Hotel before this time.

5. CLIMATE

5.1 The mean minimum temperature during the month of September is 10°C and the mean maximum temperature is 24°C. The mean relative humidity is 66 per cent. The month of September is relatively dry.

6. SECURITY

6.1 Please visit the site <http://www.unon.org>, and click on “Security Advice” for the latest security advice. Participants will have to retrieve their badge at the security post at the entrance of the UNON complex in order to be admitted into the campus. It is therefore important that the Regional Office be advised as soon as possible of the names of the participants.

7. HEALTH

7.1 A yellow fever vaccination certificate is mandatory for travellers over one year of age coming from infested areas. However, as there has been an outbreak of yellow fever in certain regions of Kenya it is advisable that all visitors are vaccinated 10 days prior to departure. Please visit the World Health Organization (WHO) site <http://www.who.int/ith/> for information on Kenya.

8. CURRENCY

8.1 The commercial banks and private forex bureaus provide exchange facilities. Most banks are open between 9 a.m. and 4 p.m. from Monday to Friday and between 9 a.m. and 11 a.m. on the first and last Saturday of the month. There are also a number of forex bureaux in the city centre. For those who may need Kenyan currency immediately on arrival, the banks at Jomo Kenyatta International Airport are open daily from 7 a.m. to midnight.

8.2 Kenyan shilling exchange rates are determined by the inter bank trade which varies daily. The mean rate for 1 United States dollar is Kshs 76.00 in June 2005.

8.3 Banking facility is available at the UN Gigiri Complex.

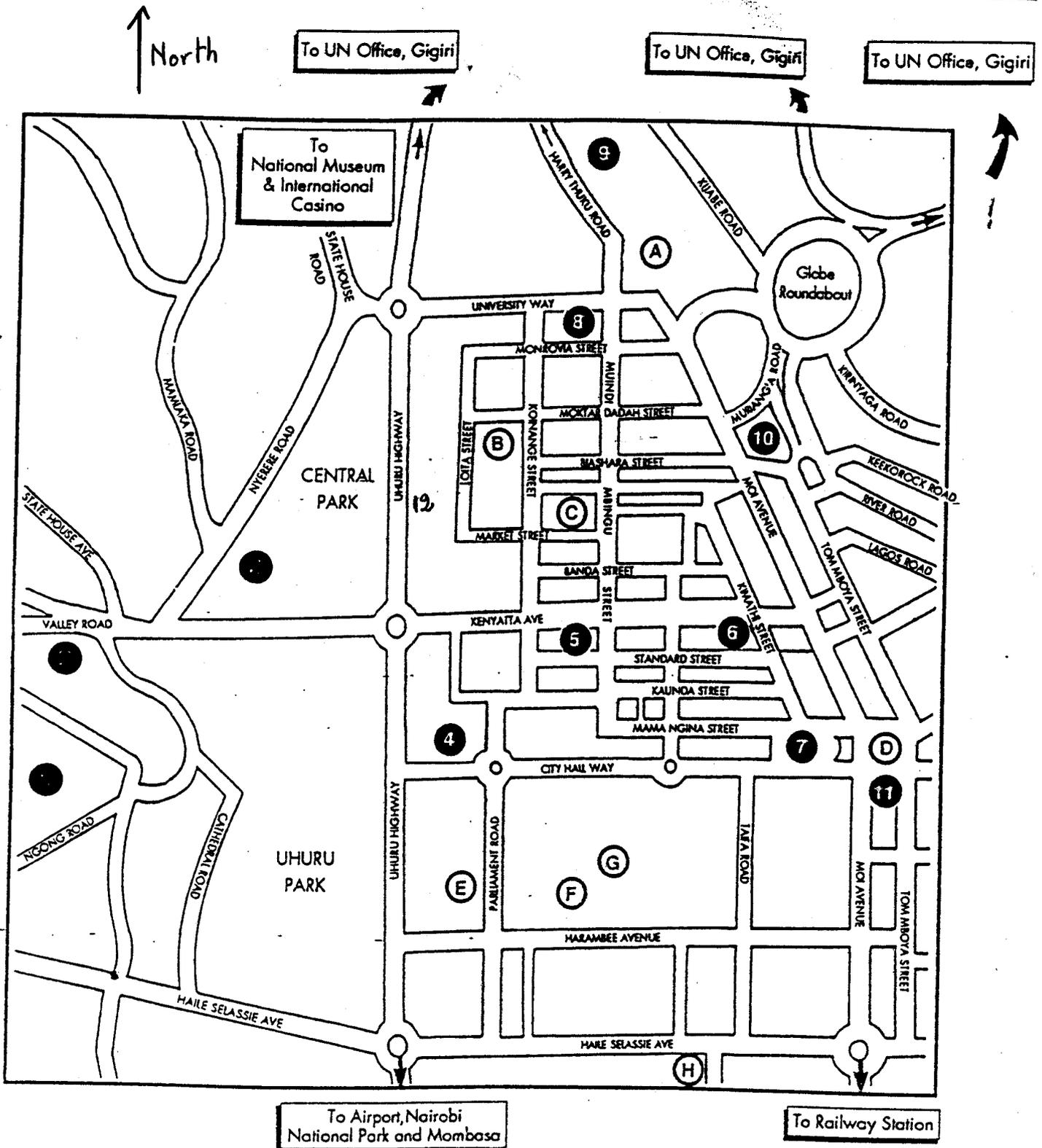
8.4 Upon leaving Nairobi, delegates will have to pay the airport departure tax in local or foreign currency (equivalent to US\$20), if it is not already included in the air ticket.

LIST OF HOTELS/RATES
List of Hotels as at 11 May 2004

HOTELS	RATES TARIFS US \$	ADDRESSE	TELEFAX NO.	TELEPHONE	Email
Intercontinental Hotel	89.00 Single (SBB) 109.00 double (DBB)	Cr. City Hall Way, Uhuru Highway	(254 20) 320000030 32000 036	(254 20) 32000000 or 254 20 32000 210	nairobi@interconti.com
Holiday Inn	113.00 (SBB) incl. 150.00 (DBB)	Cor. Parklands Road and Mpaka Lane	254 2 748823	254 2 740920/1 740906	Mayfair@africaonline.co.ke
SixEighty Hotel	50.00 (SO) 80.00 (BO)	Cr. Muindi Mbingu Street/Kenyatta Avenue	(254 20) 343875 218314	(254 20) 315680	info@680-hotel.co.ke
The Stanley	95.00 Deluxe Rm (Single or Double (BO)) 140.00 Club Rm (Single or Double (BO))	Cr. Kenyatta Avenue/Kimathi Street	(254 20) 229388	(254 20) 228830	reservations@thestanly.sarova.co.ke
			Reserv. 254 20 715566	Reserv. 254 20 713333	
Hilton Hotel	80.00 (SBB) incl. 100.00 (DBB) incl.	Mama Ngina Street	(254 20 250099 or 226477	(254 20) 250000	hilton@africaonline.co.ke
Nairobi Safari Club	100.00 (SUB) 110.00 (DUB)	University Way/Koinange Street	(254 20) 331201	(254 20) 251333	nsclub@africaonline.co.ke
Meridian Court Hotel	41.00 (SO) 55.00 (DO)	Murang'a Road, off Moi Avenue	(254 20) 333658	(254 20) 333916	info@meridianhotelkenya.com www.meridianhotelkenya.com
Landmark Hotel	98.00 (SBB) 117.00 (DBB)	Chiromo Road, Westlands	(254 20) 448977	(254 20) 448713/-7	Reservations@sarova.co.ke
Grand Regency	95.00 (SB) + 28%taxes 110.00 (DBB)	Loita Street	254 (20) 217120	(254 20) 228820	
Ambassador Hotel	45.00(SB) 60.00(DB)	Moi Avenue	(254 20) 336860	(254 20) 336809	

*Rates may change without notice. DBB = Double Bed & Breakfast, SBB = Double Bed & Breakfast, SO = Single Bed only; DO = Double Bed only
SBO = Suite Bed only. Rates are quoted in US Dollars. Transport will be available from Six-Eighty Hotel each day at 0830 hours.*

CENTRAL NAIROBI



Hotels

- 1 Fairview Hotel
- 2 Panafic Hotel
- 2 Nairobi Serena Hotel
- 4 Intercontinental Hotel
- 5 680 Hotel
- 6 New Stanley Hotel
- 7 Hilton Hotel
- 8 Nairobi Safari Club
- 9 Norfolk Hotel
- 10 Meridian Court Hotel
- 11 Ambassador Hotel
- 12 Grand Regency

Government and other main buildings

- A Central Police Station
- B Kenya Airways Terminal
- C City Market
- D National Archives
- E Parliament Buildings
- F Ministry of Foreign Affairs
- G Kenyatta International Conference Centre
- H General Post Office

MEMBERS OF APIRG

- 1. Algeria**
- 2. Angola**
- 3. Cameroon**
- 4. Cape Verde**
- 5. Chad**
- 6. Congo**
- 7. Côte d'Ivoire**
- 8. Egypt**
- 9. Eritrea**
- 10. Ethiopia**
- 11. France**
- 12. Gabon**
- 13. Ghana**
- 14. Guinea**
- 15. Kenya**
- 16. Lesotho**
- 17. Malawi (also representing Zimbabwe)**
- 18. Mali**
- 19. Mauritania**
- 20. Morocco**
- 21. Niger**
- 22. Nigeria**
- 23. Senegal (also representing the Gambia)**
- 24. South Africa**
- 25. Spain**
- 26. Sudan**
- 27. Togo**
- 28. Tunisia**
- 29. Uganda**
- 30. United Republic of Tanzania**
- 31. Zambia**

ASECNA
IATA
IFALPA



International Civil Aviation Organization

FIFTEENTH MEETING OF THE AFI PLANNING AND
IMPLEMENTATION REGIONAL GROUP (APIRG/15)
(Nairobi, Kenya, 26-30 September 2005)

N O M I N A T I O N F O R M

Please complete this form and fax to ICAO, Nairobi at +254 20 623028/621092 or Email:
icao@icao.unon.org

Name:

Organization:

Position:

Address:

City:

Country:

Telephone:

Fax:

Email:
