

International Civil Aviaton Organization Organisation de l'aviation civile internationale

Organización de Aviación Civil Internacional Международная организация гражданской авиации منظمة الطيران المدني الدولي

国际民用航空组织

ES AN 1/6 - 0571

11 September 2007

Subject:

Sixteenth Meeting of the AFI Planning and Implementation Regional Group (APIRG/16), Kigali, Rwanda, 19-23 November 2007

Action Required: Reply to paragraphs 5 and 6 not later than 15 October 2007

Sir/Madam.

- 1. I have the honour to inform you that the AFI Planning and Implementation Regional Group (APIRG) will hold its Sixteenth meeting from 19 to 23 November 2007 in Kigali, Rwanda, at the kind invitation of the Government of that State. The tentative agenda and explanatory notes for the meeting are at **Attachment A** to this letter. The meeting will be conducted in English and French and documentation will be issued in these two languages. Your Administration is kindly invited to participate in this meeting.
- 2. As you may recall, at its Fifteenth Meeting, APIRG made a number of decisions and adopted some conclusions. The report of that meeting was forwarded to you by the ICAO Regional Directors accredited to your respective States. Subsequently, various actions were taken by the Air Navigation Commission and ICAO Council. As an important part of the Agenda, the APIRG/16 meeting will review and consider the status of implementation of APIRG/15 Conclusions and Decisions as well as outstanding Conclusions and Decisions of APIRG.
- 3. The Council and Air Navigation Commission have in the past emphasized the need and importance of members of ICAO bodies to endeavour to meet their obligations by attending meetings of the respective bodies. Therefore, they commended APIRG members and States of the Region for the efforts made in attending APIRG meetings. It is therefore expected that all members of APIRG will attend this particular meeting. **Attachment B** gives the list of members of APIRG as approved by the Council and **Attachment C** the information bulletin and a list of suggested hotels in Kigali. However, non-members with specific interests in the subjects to be addressed by the meeting may also attend.
- 4. Documentation for the meeting is being prepared based on reports of contributory bodies; namely, the Eighth Meteorology Sub-Group (MET/SG/8), Ninth Air Traffic Management Sub-Group (ATM/SG/9), the Second Communications, Navigation and

Fax No: 254 (20) 7621092 E-Mail: icao@icao.unon.org Surveillance Sub-Group (CNS/SG/2), the Seventh Meeting of the Aerodromes Operational Planning Sub-Group (AOP/SG/7), and the Fourth Meeting of the AFI Traffic Forecasting Group (AFI/ATFG/4). Some of the reports have already been distributed to States through the respective ICAO Regional Offices and are also posted on the ICAO websites (http://www.icao.int/esaf and http://www.icao.int/wacaf).

The relevant APIRG/16 documentation will also be posted on the same websites as soon as they are available.

- 5. Those intending to present papers should ensure that these reach the Secretariat not later than 15 October 2007 and, where possible, be in English and French. Participants are requested to forward their papers, by e-mail to the following address: icao@icao.unon.org, in order to expedite and facilitate preparations for the meeting. Working Papers received after the above date will be distributed only in the language in which they are received, without translation, due to financial constraints of the Organization and directives of Council to minimize such costs (APIRG Decision 11/23 refers).
- 6. Kindly advise me of your participation at the APIRG/16 Meeting as soon as possible but in any case not later than **15 October 2007**, giving the names and functions of all participants from your State.

Accept, Sir/Madam, the assurances of my highest consideration.

Geoffrey P. Moshabesha Regional Director and Secretary of APIRG

Attachment A: Tentative Agenda and explanatory notes

Attachment B: List of APIRG Members

Attachment C: Information Bulletin and hotel list



International Civil Aviation Organization

AFI PLANNING AND IMPLEMENTATION REGIONAL GROUP (APIRG) SIXTEENTH MEETING (APIRG/16) (Kigali, Rwanda 19-23 November 2007)

TENTATIVE AGENDA

(Presented by the Secretariat)

STRATEGIC OBJECTIVES(s)	AGENDA ITEM#	SUBJECTS
	1	Election of Chairperson and Vice-Chairpersons.
A, C, D and E	2	Follow-up on the outcome of APIRG/15 2.1 Review of action taken by Air Navigation Commission (ANC) and the Council on APIRG/15 meeting report. 2.2 Review status of implementation of APIRG/15 Conclusions and Decisions 2.3 Review status of implementation of other outstanding Conclusions and Decisions from previous meetings
A, C, ,D and E	3	 Global and Inter-regional activities 3.1 ICAO Business Plan 3.2 Global Aviation Safety Plan 3.3 Global Air Navigation Plan 3.4 The report of the actions being taken on the recommendations of the Director's General of Civil Aviation Conference on a Global Strategy for aviation safety (DGCA/06) 3.5 Outcome of the 36th session of the ICAO Assembly on air navigation issues 3.6 Outcome of the Thirteenth Informal Meeting on the Improvement of Air Traffic Services over the South Atlantic (SAT/13) and related follow up activities.
A, C, D and E	4	AFI Regional Air Navigation Planning and Implementation Issues 4.1 Aerodrome Operational Planning (AOP) 4.2 Communications, Navigation and Surveillance (CNS) 4.3 Air Traffic Management (ATS, AIS and SAR) including RVSM implementation 4.4 Aeronautical Meteorology (MET) 4.5 Comprehensive AFI Regional Implementation Plan 4.6 Outcome of the Fourth Meeting of the AFI Traffic Forecasting Group (AFI/TFG/4)
A and D	5	Air Navigation safety and Deficiencies 5.1 Review and update the list of deficiencies in the air navigation fields 5.2 National and Regional efforts to remove identified

		deficiencies 5.3 Progress report on Implementation of ICAO Universal Safety Oversight Audit Programme
A, C, D, E	6	Special AFI Regional Air Navigation (SRAN) Meeting
A,C,D,E	7	Technical Cooperation
D	8	Terms of reference (TOR) and future work programme
	9	Any other business



International Civil Aviation Organization

AFI PLANNING AND IMPLEMENTATION REGIONAL GROUP (APIRG) SIXTEENTH MEETING (APIRG/16)

(Kigali, Rwanda 19-23 November 2007)

EXPLANATORY NOTES ON THE TENTATIVE AGENDA

(Presented by the Secretariat)

Notes on the Agenda

Agenda Item 1 Election of Cl

Election of Chairperson and Vice-Chairpersons.

Under this agenda item the meeting will elect its Chairperson and Vice-Chairpersons in accordance with Part II, para. 3.1.1, Part III, paras. 6.1 and 6.2 of the APIRG Procedural Handbook.

Agenda Item 2 Follow-up on the outcome of APIRG/15

2.1 Review of the actions taken by the Air Navigation Commission (ANC) and Council

The Group will review actions taken by the ANC and Council on the APIRG/15 Conclusions

2.2 Review status of implementation of APIRG/15 Conclusions and Decisions

The Group will review progress made in the follow-up actions by the States, International Organizations and the ICAO Secretariat on the APIRG/15 Conclusions and Decisions.

2.3 Review status of implementation of other outstanding Conclusions and Decisions from previous meetings

The Group will review the progress made on the outstanding Conclusions and Decisions of previous meetings and update the list of outstanding Conclusions which require further follow-up.

Agenda Item 3 Global and Inter-regional activities

3.1 ICAO Business Plan

The Group will consider the ICAO Business and adjust its work programme taking into account the structure and contents of the Plan.

3.2 Global Aviation Safety Plan

The Group will review progress made in the follow-up actions by the States, International Organizations and ICAO Secretariat on the relevant APIRG/15 Conclusions and Decisions.

3.3 Global Air Navigation Plan

The Group will be provided with progress in the development and implementation of the Global Air Navigation Plan and their effect on the regional planning and implementation process.

3.4 The Report of the actions being taken on the recommendations of the Directors General of Civil Aviation Conference on a Global Strategy for aviation safety DGCA/06)

The Group will review progress made in the implementation of DGCA/06 Recommendations.

3.5 Outcome of the 36th session of the ICAO Assembly on air navigation issues

The Group will review air navigation issues concluded during the 36th Session of the ICAO Assembly.

3.6 Outcome of the Thirteenth Informal Meeting on the Improvement of Air Traffic Services over the South Atlantic (SAT/13) and related follow-up activities.

The Group will review the report of SAT/13 Meeting and take appropriate action on specific issues to enhance coordination and orderly conduct of air traffic between AFI and SAM Regions

Implementation Issues

4.1 <u>Aerodrome Operational Planning (AOP)</u>

The Group will review the report of the ninth meeting of the Aerodrome Operational Planning Sub-Group (AOP/SG/9) and take appropriate actions.

4.2 <u>Communications, Navigation and Surveillance (CNS)</u>

The Group will review and take action on the report of the second meeting of the CNS Sub-Group (CNS/SG/2).

4.3 <u>Air Traffic Management (ATS, AIS and SAR)</u> including RVSM implementation

The Group will review the report of the ATS/AIS/SAR/SG/9 meeting and take action on the proposed draft Conclusions and Decisions and assess progress made towards the implementation of RVSM in the AFI Region.

4.4 <u>Aeronautical Meteorology (MET)</u>

The Group will review the report of the MET/SG/8 Meeting and take action on the proposed draft Conclusions and Decisions or other regional initiatives.

4.5 <u>Comprehensive AFI Regional Implementation Plan</u>

The Group will review the Comprehensive AFI Regional Implementation Plan as approved by the Assembly and agree on how the Group will contribute to successful implementation of the Plan.

4.6 Outcome of the Fourth Meeting of the AFI Traffic Forecasting Group (AFI/TFG/4)

The Group will review the report of the AFI/TFG/4 Meeting and take action as appropriate.

Agenda Item 5: Air Navigation Safety and Deficiencies

5.1 Review and update the list of deficiencies in the air navigation fields

The Group will review, State by State, the consolidated list of deficiencies that constitute the major obstacle to the provision of efficient air navigation services. It will also consider necessary actions for elimination of these deficiencies.

5.2 <u>National and Regional efforts to remove the identified deficiencies</u>

The Group will review available reports presented on national and regional initiatives to solve identified deficiencies that create obstacles to air navigation safety.

5.3 <u>Progress report on Implementation of ICAO Universal Safety</u> <u>Oversight Audit Programme</u>

The Group will review progress on the implementation of the ICAO Universal Safety Oversight Audit Programme (USOAP) and take action as appropriate on issues that would further enhance the success of the programme in the region.

Agenda Item 6: Special AFI Regional Air Navigation (SRAN) Meeting

The Group will discuss inputs to the Agenda for the planned Special AFI Regional Air Navigation (SRAN) Meeting to be held in 2008.

Agenda Item 7: Technical Cooperation

The Group will discuss ICAO Technical Cooperation Programme and review initiatives to improve the delivery of air navigation services. The meeting will also be apprised of progress in the Implementation of the various subregional cooperative projects for improvement of aviation safety oversight in the region and on-going efforts to create Regional Safety Oversight Organizations (RSOOs).

Agenda Item 8: Terms and reference and future programme of APIRG

The meeting under this agenda item will review the terms of reference and working arrangements of the Group, including its Procedural Handbook and their relevance in view of the current developments (introduction of the ICAO Business Plan) and other emerging issues in the air navigation

planning and implementation process.

Agenda Item 9: Any other business

Under this Agenda Item, the Group will consider matters not dealt with under previous agenda items.

MEMBERS OF THE AFI PLANNING AND IMPLEMENTATION REGIONAL GROUP (APIRG)

(Established: 11 September 2007)

Role of Designated Members

Representatives of States designated as Members of the Group shall assume the duties and responsibilities of ensuring the normal conduct of business of the Group. Members should attend regularly all the meetings of the Group and maintain the continuity of the Group's work in the interval between meetings. This may take the form of assignment of specific tasks to selected individual Members and/or participation in task forces. Total members: 31

ALGERIA
ANGOLA
BENIN
CAMEROON
CAPE VERDE
CHAD
CONGO
CÔTE D'IVOIRE

COLEDIANCE

EGYPT, ARAB REPUBLIC OF,

ERITREA ETHIOPIA FRANCE GABON GHANA GUINEA KENYA LESOTHO

MALAWI (ALSO REPRESENTING

ZIMBABWE)

MALI

MAURITANIA MOROCCO NIGER NIGERIA

SENEGAL (also REPRESENTING THE

GAMBIA)

SOUTH AFRICA

SPAIN SUDAN

TANZANIA, UNITED REPUBLIC OF,

TOGO TUNISIA

UGANDA ZAMBIA

International Organizations

ASECNA IATA IFALPA Houchala Mohamed Helder Preza De Souza, A Sama Juna, I. Rodriguez, J. Guelpina Ceubah Symphorien, M. Boa Angaman Milhail, S.B

Paulos Kahsay Taklu Girma Yami Hunde Demichel, J.-C. Minsa Mi Owono, E.

Adoo, E.

Diallo Thierno Ousmane Eng. R.J. Lubanga Mongali Tlali Makandawire, J.R.

Koné, A.

Mohamed Mahmoud O. Taleb Ahmed

Abdenbi, M. Amadou, A. Iyayi Roland Bessane, M.

Levers Mabaso

Juan de Mata Morales Lopez Ibrahim Musa Mohamed

Alloo, M.R.

Latta Dokissime Gnama Mohamed Cherif (Chairman of APIRG) John Kagoro Tsubira Alex Mutaka Sinyangwe

N'Diaye, M. Gaoussou Konate Carole Couchman MBE



AFI PLANNING AND IMPLEMENTATION REGIONAL GROUP SIXTEENTH MEETING (APIRG/16)

(Kigali, Rwanda 19-23 November 2007)

INFORMATION BULLETIN

1. SITE OF THE MEETING

1.1 The meeting will be held at the Hotel Des Mille Collines next to Central Bank of Rwanda

1.2 REGISTRATION

Registration of participants will be on Sunday, 18 November, 2007 from 1400 to 1900 hours.

2. HOTELS

2.1 Participants are requested to make their own hotel reservations. A list of recommended hotels is attached. When making hotel reservation, participants should state that they are attending APIRG/16, an ICAO meeting.

3. VISA

- 3.1 All travellers arriving in Rwanda should have a valid passport. Participants are advised to provide the following details to the Rwanda Civil Aviation Authority caa@rwanara1.com, Fax +250 582609 with a copy to the ICAO Regional Office, Nairobi, Kenya (ICAO@icao.unon.org Fax +254-20-7621092):
- Name
- Nationality
- Passport number
- ❖ Date and place of birth
- ❖ Proposed date of arrival
- Proposed point of entry (Kigali International Airport)

Participants from Mauritius, South Africa, East African Community (EAC) Member States and Democratic Republic of Congo(DRC) do not require entry visa to Rwanda.

Participants from other countries are required to pay US\$50 or US\$60 for the VISA.

Those participants who have Rwandese Embassies in their countries should apply for visas well in advance which will be issued to them upon presentation of documentation showing that the applicants are designated representatives to APIRG/16 meeting to be held in Kigali.

4. TRANSPORT

4.1 The Government of Rwanda will provide transport between Kigali International Airport, the Principal hotels and the Conference venue for all participants.

5. CLIMATE

5.1 The average temperatures during the month of November is 20°C, average minimum is 15°C and average maximum is 26 °C. The short rains occur from October to November. The average rainfall for November is 123mm.

6. SECURITY

6.1 The general security is good however, participants are expected to be vigilante at all times. More information will be provided during the meeting.

7. HEALTH

Malaria Risk

7.1 Malaria risk is predominantly due to *P. Falciparaum* and exists throughout the year in the whole country. Resistance to **Chloroquine and Sulfadoxine** has been reported. Recommended prevention: Prevention of mosquito bite plus use of mefloquine, doxycycline or atovaquone + proguanil chemophrophylaxis.

8. CURRENCY

8.1 The average rate of exchange for the Rwanda Franc is

1 US = 546 RWF

1 Euro (€) = 742.4 RWF.

Participants are advised to exchange currencies at the Official Banks or Bureaux de Change.

NB: Participants are encouraged to consult the Information Notice Board each morning for updated information on activities related to the conference and other events.

List of the Hotels/Rates in Kigali, Rwanda is attached.

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						Location:Nyabugogo	
Generator ok	Bar&resataurant,	27		double(7)		Tel:250 08522286	
Road is good	International cable TV	36		suite(5)	lower range	Gue	14
						The control of the control	
rooms are ok						Dist-13' drive to Hotel des Mille Collines	
security ok	C. CCIACOL H. CIACOLAC					l ocation:Remera	
water ok	hreakfast inclusive			! + ! : : : : ()		milinvanezaalex@vahoo fr	
Generator ok	Restaurant& bar	30		double()			
Road is good	International cable TV,	20	36	single()	Lower range	HILL TOP MOTEL	3
TOOTIS ALE ON						Dist. / di Ne to i lotel des iville collilles	
Security OK			A. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7.			Locatotilivalilitatilo	
water ok						graceHotel@Hotmail.com	
Generator ok	breakfast inclusive(order)					Tel:250 08501107	
Road is good	TV room, Bar& Restaurant	18	60	Double	Lower range		12
						Dist: 10' drive to Hotel des Mille Collines	
Security ok						Location:Remera	
Water ok						www.agasaromotel.itgo.com	
Rooms ok						agasaromotel@yahoo,fr	
Generator ok		32		double 6		Tel:250 583293	
Road ok	International cable TV	28	12	Single 6	Lower range	AGASARO MOTEL	7
Water ok						Dist: 10' arive to Hotel des Mille Collines	
Kooms ok	International cable TV,					Location: Kemera	
Generator ok	Brerakfist provided					beausejiurHotel@yahoo,fr	
Security ok	Internet connection,					Tel:250 58252/583080	
Road ok	International cable TV,	28	8	single(8)	Lower range	BEAUSEJOUR	10
1. 1.							
Water ok			9.			Dist: 5' drive to Hotel des Mille Collines	
Rooms ok	International Telephone					Location:Kigali center	
Generator ok	Wireless Internet	ŀ				isimbi@Hotmail,com	
Security ok	cable IV	ယ္ထ	• •	double		el:250 5/5109	

24		Τ			23	Γ	Γ			22		Τ	T		21		T	Ţ	Γ	20				19					18	T				17	
AMANI GUEST HOUSE	Dist: 14' drive to Hotel des Mille Collines	Location:Remera	Fax:25084136		HELLO CORNER	Location: Kacyiru	Dist:13' drive to Hotel des Mille Collines	rrc@rwanda1,com	Tel: 250 0848888	CROIX ROUGE RWANDAIS	Dist:13' drive to Hotel des Mille Collines	Location:Remera	ncuro@yahoo,fr	Tel:25008574800	CHEZ ROSE	Dist: 13 anve to Hotel des Mille Collines	Location; Nicukiro	johnmacla@yahoo,fr	Tel:25008559688	CELENA PLAZA Hotel	Dist: 6' drive to Hotel des Mille Collines	Location:Kigali center	Tel:250571957	Hotel GLORIA	Dist: 5' drive to Hotel des Mille Collines	Location:Gitega	gralyguesthouse@yahoo,com	Tel:25008867863	Glory Guest House		Dist:12' drive to Hotel des Mille Collines	Location: Nyamirambo	Tel:250 577631	AFRICANA Guest House	
lower range	S				Lower range		S			Lower range	S				lower range	S				lower range				lower range					lower range		S			lower range	
single-17				double(14)	single(2)					single(17)				double(14)	single(6)				double(4)	single(4)	. 01.		double(6)	single(4)				double(1)	single(9)	4				double	
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20				40	30				20	15				35	25				30	20			3	11				35	27					50	
Restaurant&bar,				breakfast inclusive	International cable TV				internet connection	Bar&restaurant,			breakfast inclusive	separately	TV center, lunch served				Breakfast inclusive	Bar&restaurant, TV room				selfcontained rooms				Breakfast provided	Bar&restaurant,TV room					sauna&massage, bar	大大学 のはない とうない とうない あいません
Road is not good	Security ok	Rooms are ok	water ok	Have generator	Road ok	rooms are ok	security ok	water ok	Generator ok	Road is good	Rooms are ok	Security ok	water ok	Have generator	d Road ok	ROOMS are ok	Security or	water ok	Generator ok	n Road ok				oms are now/repaint	Have generator	Security ok	Rooms are ok	No generator	n Road is good	rooms are ok	security ok	water ok	Generator ok	Road is good	

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	TOTALIII	Dist: 4' drive to Hotel des Mille Collines	mutuyubutatu@yahoo.fr	skyHotel1@yahoo.fr	Location:Suburb of kigali,night life busy	Fax:250-516690	Mob:08306030/08420717	Tel:250-516693		SKY HOTEL	Dist:13' drive to Hotel des Mille Collines	Location:Remera	Tel:08564345	HILL FORT MOTEL		Dist:3'drive to Hotel des Mille Collines		Location:Kiyovu	Email:kiyovumotel@yahoo.fr	Tel:	KIYOVU MOTEL	Dist: 8' drive to Hotel des Mille Collines	Location: Kimihurura	Tel:25008681900	ROMALO GUEST HOUSE	# 1 年 1 年 1 日 1 日 1 日 1 日 1 日 1 日 1 日 1 日	Dist:13' drive to Hotel des Mille Collines	
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Most recommended Conference venue