



## INTERNATIONAL CIVIL AVIATION ORGANIZATION

### TWELFTH MEETING ON THE IMPROVEMENT OF THE AIR TRAFFIC SERVICES IN THE SOUTH ATLANTIC

(Sal, Cape Verde, 15 – 17 December 2004)

#### INFORMATION BULLETIN

#### 1. Organization, site and dates

The working sessions of the Twelfth Meeting on the Improvement of Air Traffic Services over the South Atlantic (SAT/12) will take place in Sal Island, Cape Verde, from 15 to 17 December 2004 at the premises of the New Sal Oceanic Control Centre located in the environs of the Amilcar Cabral International Airport.

The meeting will be sponsored by ASA- Empresa Nacional de Aeroportos e Segurança Aérea, the Cape Verdean Agency for Airports and Air Navigation Services.

#### 2. Address and contact numbers

*Centro de Controlo Oceânico do Sal, Aeropoto Internacional Amilcar Cabral – Espargo, Ilha do Sal – Cabo Verde.*

All contacts should be to *Mrs. Madalena Lélis*:

Telephone number : + 238–2411372/2411394

Mobile telephone : +238-991 3632

Fax : + 238–2411323

Email : [admtasna@asa.cv](mailto:admtasna@asa.cv)

#### 3. Registration

The registration of delegates/participants will take place at the meeting registration desk near the conference room on 17 December 2004 from 08:00 to 09:00 hours at the main hall of the new Sal ACC.

#### 4. Opening session

The opening session of the meeting will take place on Monday, 29 November 2004 at 0830 hours.

Subject to confirmation by the Seminar, the work schedule will be as follows:

Wednesday and Thursday: 09:00 – 17:00 hours

Friday : 10:00 – 15:00 hours

**5. Language**

The meeting will be conducted in English language.

**6. Secretariat of the Seminar**

Mr. Prosper Zo'o - Minto'o, Regional Officer Communications, navigation and surveillance (RO/CNS) from the ICAO WACAF Office will be the Secretary of the Seminar. He will be assisted by Regional Officers in CNS and ATM fields from the ICAO ESAF and SAM Offices.

**7. Passport and Visa requirements**

All travelers arriving in Cape Verde should have a valid passport. Cape Verdean entry visas are not required for ECOWAS nationals and of some other countries. Participants are therefore advised to ascertain whether or not they are exempt from visa requirements prior to departure. For those who are not exempt the organization can arrange for entry visa granting upon arrival. Participants on these conditions should report to the contacts in 2 above and forward in advance the following:

- Copy of the passport
- Printed relevant passport data (Number, validity and full identification of the bearer)
- Date of arrival and flight number

The payment of the visa at the amount of Euros 45 (Escudos 4 950.00) must be made in cash by the applicant.

**8. Exchange Rate / Credit cards**

The currency used in Cape Verde is the Escudos. Presently, the exchange rate is equivalent to 110 Escudos for 1 Euro and 83.50 Escudos for 1 US Dollar. A 24-hour Exchange Agency is located at the airport as well as main bank agencies in Espargos and Santa Maria. Most of the hotels accept Euros and US Dollars.

American Express and Visa cards are usually accepted in some hotels. Most of the restaurants do not accept credit cards.

**9. Local transportation**

The organization of the Meeting will provide transportation from/to the airport and from/to the site of the meeting. Participants are kindly requested to report to the contact person in 2 above their flight details (arrival and departure dates, flight numbers and hours) and elected hotels during the meeting.

Taxi and mini-bus services are available. The airport taxi tariff to the main hotels in Santa Maria is approximately 700.00 Escudos during daytime and 1 000.00 Escudos during nighttime. Between Airport and Espargos is approximately 150.00 Escudos.

**10. Lodging/Hotel reservations**

The suggested hotels, applying special fees to all participants of the Meeting are listed below. Hotel reservations can be made directly to the hotel of your preference, mentioning the SAT/12 Meeting to obtain the special rates.

The organization of the meeting will be pleased to make reservations on behalf of the participants on their request. For this purpose participants are kindly requested to report to the contact person in 2 above.

LIS OF RECOMMENDED HOTELS				
Hotel	Address (Tel/Fax/Mail)	Rates	Breakfast	Taxes
Morabeza	Santa Maria Tel.: +238 2421 020 Fax: +238 3421 005 <a href="mailto:info@hotelmorabeza.com">info@hotelmorabeza.com</a>	Double: Esc. 8 000 Single: Esc. 6 880	Included	VAT included
Odjo d'Agua	Santa Maria Tel.: +238 2421 020 Fax: +238 3421 005 <a href="mailto:adjodagua@cvtelecom.cv">adjodagua@cvtelecom.cv</a>	Double: - Esc. 9 500 (Sea view) - Esc. 8 000 (No sea view) Single: - Esc. 6 000 (Sea view) - Esc. 5 000 (No sea view) Suites for 2, 3 and 4 also available from Esc. 9 500 to 16 000	Included	VAT included
Oasis Belorizonte	Santa Maria Tel.: +238 2421 400 Fax: +238 2421 430 <a href="mailto:Oasis.res@cvtelecom.cv">Oasis.res@cvtelecom.cv</a> <a href="http://www.oasisatlantico.com">www.oasisatlantico.com</a>	Double: - Stand: Euros 78.40 - Sup: Euros 96.60 Single: - Stand: Euros 63.00 - Sup: Euros 77.00	Included	VAT included
Aparthotel Santa Maria Beach	Santa Maria Tel.: +238 2421 450 Fax: +238 2421 478	Double: Esc. 5 000 Single: Esc. 3 500 Extra bed: Esc. 1 800 <i>15% discount to be granted.</i>	Included	15% VAT not included
Residencial Santos (Guest House)	Espargos Tel.: +238 2411 900 Fax: +238 2412 695	Double: Esc. 4 000 Single: Esc. 2 800 All rooms with TV, frigobar, ventilation, private bathroom	Included	15% VAT not included

## 11. Climate

In December, the temperature in Sal Island ranges from 22 to 26 degrees Celsius.

## 12. Hospitals

If necessary, the following medical facilities are recommended:

- **Delegacia de Saúde do Sal** : Espargos, Tel. 2411 130
- **Centro de Saúde de Santa Maria**: Vila de Santa Maria, Tel. 2421 130

The airport Medical Centre, approximately 150 metres from the site of the meeting is available 24 hours per day for the participants in need of first medical care.

## 13. Electricity

220 Volts/50 Hertz.

## 14. Tax service

15% VAT is applied in the restaurants, hotels and in most of the purchases and services.

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