



INTERNATIONAL CIVIL AVIATION ORGANIZATION

WESTERN AND CENTRAL AFRICA OFFICE

Twentieth Meeting of the AFI Satellite Network Management Committee (SNMC/20) (Abuja, Nigeria 08-12 October 2012)

INFORMATION BULLETIN

1.0 VENUE, HOST AND SERVICE

1.1 The twentieth meeting of the AFI Satellite Network Management (SNMC/20) will be held from the 8th to 12th October, 2012 at the **REIZ CONTINENTAL HOTEL** located within the central district, Abuja about 30minutes drive from Nnamdi Azikiwe International Airport, Abuja.

1.2 The meeting will be hosted by NIGERIAN AIRSPACE MANAGEMENT AGENCY (NAMA) and contact persons for the meeting are :

1. Emma.O.Anasi - General Manager (EC)
Nigerian Airspace Management Agency (NAMA)
Murtala Mohammed International Airport
P. M. B 21084 Ikeja Lagos
Cell: +2348055096234, +2348063979794
E-mail: nigslitters@yahoo.com

2. Cyprian O. Egwim - Assistant General Manager (EC)
Nigerian Airspace Management Agency (NAMA)
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3. Chinwe Ani
Nigerian Airspace Management Agency (NAMA)
Murtala Mohammed International Airport
P. M. B 21084 Ikeja Lagos
Cell: +2348033472214
E-mail: chinweiani@yahoo.com

1.3 The meeting will be serviced by Mr. Francois Xavier SALAMBANGA, Regional Officer CNS, for Western and Central Africa Office, Dakar- Senegal.

2.0 HOTEL INFORMATION

A list of recommended hotels is attached herewith.

Participants are requested to make their own hotel reservations or send registration with the preferred hotel to NAMA to make booking.

The following NAMA personnel could assist participants with Hotel bookings: Mr Abdulaziz (+2348057625745 maiwadaabdulaziz@yahoo.com), Mr Iliya Yohana Namu, (iliyaclear@hotmail.com) and (Mr. Olukayode Sunmonu, kay_olawale@yahoo.com)

A list of recommended hotels is attached.

3.0 TRANSPORTATION

3.1 Nnamdi Azikiwe International Airport is situated about 35km from the city centre. Taxis are readily available. Taxi fare from airport to the city centre is between N3000 - N4000.

4.0 VISA

While all travelers arriving Nigeria should have a valid passport, Nigerian entry visas are not required for nationals from ECOWAS member States. Non ECOWAS Countries require entry visas. You are advised to ascertain whether or not you are exempted from the Nigerian visa requirements at the Nigerian embassy in your respective countries.

5.0 HEALTH

5.1 Participants must ensure they take out travel insurance (including health) from their home country for the duration of their stay in Nigeria.

5.2 National Hospital Abuja is 5 minutes drive to **REIZ CONTINENTAL HOTEL**.

6.0 WEATHER AND LOCAL TIME INFORMATION

6.1 October in Abuja is usually wet – the temperature in October is between 18^oC - 22^oC

6.2 The local time in Nigeria is UTC (+1)

7.0 LOCAL CURRENCY AND FOREIGN EXCHANGE RATES

7.1 The basic unit of currency in Nigeria is the Naira (N). Notes are bound in denominations of N5, N10, N20, N50, N100, N200, N500, & N1000.

7.2 The exchange of Nigerian Naira with the US dollars is subject to market fluctuations. However, current exchange rate is N164 to 1USD.

7.3 There is limit to the amount of foreign bank notes or travelers' cheques, which visitors may bring into Nigeria.

7.4 Commercial banks provide exchange facilities. All banks operate between 8:00am – 4:00pm (0700UTC – 1600UTC) from Monday to Friday. There are few banks at the Airport and many in the Central Business District. Automated Teller Machine (ATM) services are available

7.5 Credit cards and traveler's cheques are accepted in most establishments. Most shops and hotels accept visa cards.

8.0 HOURS OF BUSINESS

The working week in Nigeria runs from Monday to Friday (8am – 4pm). Saturdays and Sundays are work-free days.

9.0 ELECTRICITY SUPPLY

The local voltage in Nigeria is 220/230v@50Hz with established standard British plugs and sockets. Participants from ASECNA and other countries may bring a suitable adapter for their laptops.

10.0 TELEPHONES

From abroad dial +234 followed by the required number.

There are several mobile operators including MTN, GLO, AIRTEL, ETISALAT, VISAFONE, STARCOM etc.

LIST OF HOTELS IN ABUJA

Country access Code: +234

HOTEL	ADDRESS	RATE IN NAIRA	TEL/FAX	WEBSITE/E-MAILS
REIZ CONTINENTAL HOTEL	PLOT 779 CADESTRIAL ZONE AO, CD ABUJA	27,370 - 31,800	T:+23496419110	www.reizcontinentalhotel.com reservation@reizcontinentalhotel.com
NICON LUXERY HOTEL	PLOT 903 TAFAWA BELEWA WAY AREA 11 GARKI ABUJA	34,896 - 47,400	T:+23496419000 F:+23492341897	www.niconluxery.com reservation@niconluxery.com
ANGELES HOTEL	PLOT 17, YAWURI STR,BY FCDA QTRS PHASE 11, AREA3 GARKI ABUJA	11,200 - 22,200	T:+23494833217	www.angeleshotelabuja.com info@angeleshotelsabuja.com
ASCORT HOTEL	PLOT 92 YAOUNDE STR, WUSE ZONE 6 ABUJA	8,000 - 12,100	T:+2348033703049	www.ascort-hotels.com
ROCKVIEW HOTEL CLASSIC	PLOT 196, ADETOKUNBO ADEMOLA CRESENT WUSE 11, ABUJA	18,000 - 38,000	T:+23494136722 F:+23474612800	www.rockviewhotels.com reservationclassic@rockviewhotels.com
OXFORD HOTELS	26,SUEZ CRESENT, BEHIND ABUJA SHERATON,ABACHA ESTATE WUSE ZONE 4 ABUJA	10,500 - 12,000	T:+2347031997893	reservation@oxfordhotels.biz info@oxfordhotels.biz
BOLTON WHITE HOTEL	7, GWANDU STR, BESIDE SAHAD STORES AREA 11 GARKI ABUJA	12,000 - 16,000	T:+2348022267197	info@boltonwhitehotel.com
AFRI HOTEL	PLOT281 HERBERT MACAULEY WAY,CENTRAL BUSINESS DISTRICT ABUJA	7,245 - 8,500	T:+23492342873 T:+23492343003	
ONXY HOTEL& APARTMENT	12, AYEDUN CLOSE OFF GWANDU STREET BY	20,700 - 2500	T:+23093146317	Onxyhotel2008@yahoo.com

HOTEL	ADDRESS	RATE IN NAIRA	TEL/FAX	WEBSITE/E-MAILS
	AHMADU BELLO WAY AREA11 GARKI ABUJA			
CHELSEA HOTEL	CENTRAL BUSINESS DISTRICT, ABUJA	16,170 - 18,595	T:+23496722101-4	info@chelseaabuja.com
FEBSON HOTELS LTD	PLOT 2450 HERBERT MACAULAY ZONE 4 ABUJA	FROM 10,500	T:+23495240940 F:+2348033748936	
LAMONDE HOTELS	NO1 EUPHRATES STR, OFF AMINU KANO CRESENT WUSE ABUJA	12,190-16,00	T:+2347025473653	