



INTERNATIONAL CIVIL AVIATION ORGANIZATION
WESTERN AND CENTRAL AFRICAN OFFICE

First Meeting of the APIRG Airspace and Aerodrome Operations Sub-Group
(AAO SG/1)

(Dakar, Senegal, 29 to 31 May 2017)

Agenda Item 1: Adoption of the agenda and Election of Chairperson and Vice
Chairperson of the AAO/SG

ADOPTION OF THE AGENDA AND ELECTION OF THE AAO SUB-GROUP
CHAIRPERSON

(Presented by the Secretariat)

SUMMARY
This working paper presents the provisional agenda of the First Meeting of the APIRG Airspace and Aerodrome Operations Sub-Group (AAO SG/1) for review and adoption of the Meeting's agenda, and calls for the election of a Chairperson and Vice Chairperson for the Sub-Group Action by the meeting is at paragraph 3 .
REFERENCES: – APIRG/20 Report – APIRG Procedural Handbook
This Working Paper is related to Strategic Objectives: A & B

1. INTRODUCTION

1.1 The Provisional Agenda for First Meeting of the APIRG Airspace and Aerodrome Operations Sub-Group (AAO SG/1) and its explanatory notes were communicated to the concerned States and Organizations, as attachments to the invitation letter Ref: T 4/7-0198 dated 24 March 2017, and is presented at **Appendix A** to this working paper for consideration by the meeting.

1.2 The Procedural Handbook, inter alia, contains the terms of reference, working arrangements, internal instructions, as well as rules of procedures for the conduct of the meetings of APIRG and its contributory bodies. With respect to elected officials, the Procedural Handbook provides under Part IV (Rules of Procedure for the Conduct of Meetings of the Contributory Bodies of APIRG), as follows:

6.1 States participating in the various APIRG contributory bodies should expect that their nominated officials to the APCC, a Sub-Group or project team may be elected to officiate in the group or team in the capacity of Chairperson, Project Team Coordinator or Expert. Officiating members will be required to discharge various duties and functions during the course of meetings and events as well as in the period between meetings. In this regard, States should ensure that officials elected in such capacities are adequately facilitated to participate and officiate in their elected capacities.

6.2 In order to facilitate geographical distribution of participation, elected officials shall be from various sub-regions of the AFI Region, such that both the Chairperson and Vice Chairperson should not be from the same sub-region. A similar distribution will apply in electing members to officiate in the Project Teams.

6.3 The elected members in the APCC and Sub-Groups of APIRG shall be supported in their responsibilities by Secretaries designated by the Secretary of APIRG from among members of the ICAO Secretariat. Elected officials of Project Teams will be supported by Facilitators designated by the Secretary of APIRG.

1.3 The meeting will note that the Joint Meeting of Sub-Groups Aerodrome operations planning (AOP/SG); and Air Traffic Management/Aeronautical and Information Management/Search and Rescue (ATM/AIM/SAR/SG) (Nairobi, Kenya, 5 - 8 July 2016) proposed States and organizations to form core of the membership of the APIRG AAO/SG, taking into consideration, amongst others, the geographical distribution of member States of APIRG. The identification was subsequently endorsed by the APCC/1 Meeting and is provided at **Appendix B** to this working paper for ease of reference.

2. DISCUSSION

2.1 The meeting will note that the invitation State Letter to the AAO SG/1 meeting highlighted a number of aspects related to progress in the work of APIRG, including establishment and operationalization of the contributory bodies of new APIRG structure, identification of States and organizations to form the membership of the Sub-Group, as well as provisions of the APIRG Procedural Handbook.

2.2 Guidance to the provisional agenda was provided by the First Meeting of the APIRG Projects Coordination Committee (APCC/1), Nairobi, Kenya, from 30 to 31 January 2017, taking into consideration transition from the outgoing to new working methodology of APIRG as well as progress to be achieved by the Group.

1. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) note the information provided in this working paper;
- b) adopt the agenda of the AAO SG/1 meeting; and
- c) elect the Chairperson and Vice Chairperson of the AAO/SG.

**FIRST MEETING OF THE APIRG AIRSPACE AND AERODROME OPERATIONS SUB-GROUP
(AAO SG/1)
DAKAR, SENEGAL, 29 TO 31 MAY 2017**

PROVISIONAL AGENDA

Strategic Objective	Agenda Item No.	Subject
A & B	1.	Adoption of the agenda and Election of Chairperson and Vice Chairperson of the AAO/SG The meeting will review the provisional agenda provided as part of the invitation letter, and adopt the agenda for the AAO SG/1 meeting
A & B	2.	Review of the APIRG Conclusions/Decisions applicable to the AAO/SG
	3.	Planning and implementation
	3.1	Airspace (safety, capacity and efficiency)
	3.2	Aerodrome Operations (safety, capacity and efficiency)
A & B	4.	Identification of the linkage between APIRG Projects
	4.1	Linkage between APIRG Projects under the AAO/SG
	4.2	Linkage between APIRG AAO/SG and IIM/SG Projects
A & B	5.	AFI Air Navigation Reporting Forms (ANRF)
	6.	AFI Air Navigation Deficiencies Database
A & B	7.	Terms of Reference (TOR), Composition and Future Work Programme of the AAO/SG
	8.	Any other business (AOB)

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STATES AND ORGANIZATIONS TO FORM CORE MEMBERSHIP OF AAO/SG

NO.	ESAF AREA	NO.	WACAF AREA
1.	Botswana	1.	Cape Verde
2.	Ethiopia	2.	Cote d'Ivoire
3.	Kenya	3.	Gabon
4.	Namibia	4.	Gambia
5.	Seychelles	5.	Ghana
6.	South Africa	6.	Mauritania
7.	Uganda	7.	Nigeria
8.	Tanzania	8.	Sao tome and Principe
9.	Zimbabwe	9.	Senegal
ACI, ASECNA, CANSO, IATA AND IFATCA			

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