



ICAO

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
WESTERN AND CENTRAL AFRICAN OFFICE**

**Appendix D.5.3
MET Project 1 Progress**

NO	TASK	RESPONSIBLE PERSON	PLANNED DATE	COMMENTS / STATUS
1	Project team coordinators and experts appointment finalisation	States / Organization	Immediately	Delay in appointment and finalization of the project team members has affected the activities of the project team. On the 16 th March 2018, the team started with its activities and managed to address some of the activities as required.
2	Project Team Organization or Plan	Project Coordinators	November 2017	The Project Plan has not been finalized, it still in the draft format
3	Project ToR and Description	Project Coordinators	October 2017	The ToR task has not been finalized, it is still in the draft format.
4	Project link finalization	Project Coordinators	August 2017	Has been finalized and sent to IIM Sub-Group Chair, Vice and Secretariat on 22 March 2018 (Project link finalization Appendix D).