



ICAO

SAT 23 IP/01

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
WESTERN AND CENTRAL AFRICAN OFFICE**

CNMC/8, SAT/FIT/13 and SAT/23 meetings

(Durban, South Africa 06-08 June 2018)

INFORMATION BULLETIN

1. Site of the workshop

The workshop will be hosted by Air Traffic and Navigation Services from 4 to 8 June 2018 at the Southern Sun Maharani Hotel in Durban, South Africa.

Contact Person/s

Hosting Related Queries

Mr. Simon Zwane

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Languages



The Seminar will be conducted in English. Documentation will be in English.

Visas

Participants are advised to ascertain at the respective Embassies whether or not they are exempt from the Kenyan entry visa requirement. South African visas may be obtained from the South Africa High Commissions or Embassies. In applying for the visa, it is advisable to produce the letter of invitation from ICAO, together with other documents which may be required by the High Commission or Embassy. It is important to apply for visas well in advance to avoid delays and inconveniences. Participants should ensure that their travel documents and visa are valid prior to their departure to South Africa. **An appendix of Visa Requirements is attached herewith as Appendix- X.**

Hotel Information

A list of recommended hotels is attached herewith. Participants may make booking directly or communicate their preferred hotels to the local team to do the bookings on their behalf. All accommodation costs will be for the participant's account.

Health

Participants must ensure they obtain travel insurance from their home country for the duration of their stay in South Africa.

Weather and local time information

The month of June is mostly partly cloudy in Durban with a minimum of 3 rainy days. The average temperature in Durban in June is very mild at 16.5 °C (61.7 °F). Afternoons can be really warm with average high temperatures reaching 22 °C (71.6 °F). Overnight temperatures are generally quite mild with an average low of 11 °C (51.8 °F). The range/ variation of daily average temperatures in June is 11 °C (19.8 °F). The weather in June is somewhat parched with infrequent rain. A paltry 28mm (1.1in) of H₂O is laid down across an average of 3 days. The skies in Durban are fine having on average a detectable 6:40 of splendid sunlight per day. The shortest day is 10:11 long and the longest day is 10:19 long with an average length of 10:13. There are approximately 3:25 per day when bright sunshine is absent due to cloud, haze or the sun being too low on the horizon to register. It is sunny approximately 66.1% of daylight hours and cloudy 33.9% of daylight hours. Additional information can be obtained online via:

<http://www.durban.climatemps.com/june.php#ixzz5C9sgqTYd>

Local Currency and Foreign Exchanges Rates

The official currency in South Africa is the South African Rand (ZAR).

The South African Rands exchange rates are determined by the interbank trade which varies daily. Participants may wish to obtain current information from the internet.

Commercial banks and forex bureaux provide exchange facilities. Most banks are open between 9.00 am to 4.00 pm from Monday to Friday and between 9.00 am to 12.00 noon on Saturdays. Some forex bureaux may be open outside these hours. Forex services are also available on arrival at King Shaka International Airport.



Credit cards and travellers cheques are accepted in most establishments. Most shops and hotels accept Visa Cards.

Language

The Official Language of South Africa is English.

Hours of business

The working week in South Africa runs from Monday to Friday (**0730-1700hrs**) with Saturday and Sunday being non- official working days.

Local Transportation

Taxis are available from the airport to the city center and the fare is normally between ZAR 250 to ZAR 450. However, it is advisable to agree on the fare before getting into the vehicle. Enquiries may be made at the airport information desks/counters upon arrival. In addition to the below shuttle details, hotel may provide their own shuttles at a rate.

Airport Shuttles

- 1) Operating Hours: 5:00am - 8:00pm

Tel: 031 465 5573 / 031 465 1660 / 082 340 9990

Email: airportbus@mweb.co.za

Accredited service provider with shuttles leaving King Shaka International Airport in 30/45-minute intervals. Tickets available on the bus. Hours of Operation 07h30 to 22h30 Monday to Sunday.

- 2) Rikki Cabs

Tel: +27 (0)73 283 5795 OR +27 (0)79 484 7565

E-mail: rikkicabs@yahoo.com

- 3) King Shaka Shuttles

Tel: +27 84 2311 363 OR +27 86 274 3984

E-mail: ksashuttles@telkomsa.net

Telephones

Sim cards of the following mobile operators (**MTN, Telkom, Vodacom, Virgin Mobile and Cell C**) can be purchased at shops or with assistance by Local Members.



LIST OF HOTELS

| HOTEL | TELEPHONE | AMOUNT (SINGLE) | E-MAIL/Website |
|----------------------------------------------------------------------------|------------------|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| Southern Sun Elangeni & Maharani (Conference Venue) | +27 31 492 4001 | ZAR 1600 | https://www.tsogosun.com/southern-sun-elangeni-maharani/contact-us |
| Garden Court Marine Parade | +27 31 337 3341 | ZAR 1330 | https://www.tsogosun.com/garden-court-marine-parade/contact-us |
| Garden Court South Beach (Requires taxi transfers to the conference venue) | +27 31 337 2231 | TBC | https://www.tsogosun.com/garden-court-south-beach/contact-us |
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