



## **Second Steering Committee of the Cooperative Development of Aeronautical Meteorology Services Project in AFI Region (CODEVMET- AFI)**

*(Virtual, from 22 to 23 July 2021)*

### **Agenda Item 2 : Status of the implementation of the SC/1 Decisions and Work plan**

#### **WP2.1 - STATUS OF THE IMPLEMENTATION OF THE SC/1 DECISIONS**

*(Presented by the Secretariat)*

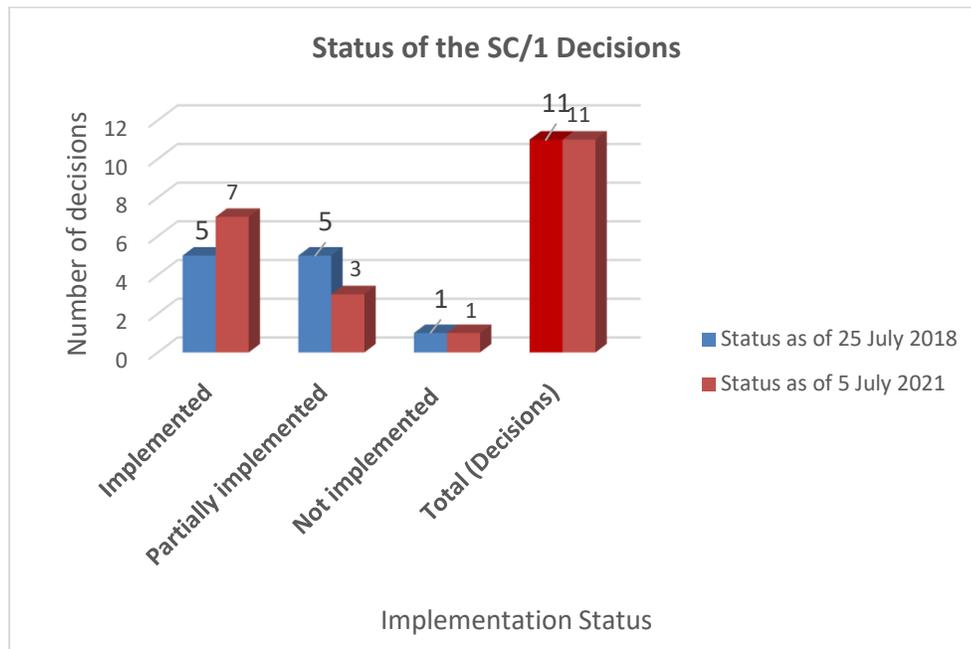
<b>SUMMARY</b>
<p>This working paper provides the status of implementation of the decisions of the first steering committee meeting of the Cooperative Development of Aeronautical Meteorological Services in AFI region (CODEVMET – AFI) held at the ICAO Western and Central African (WACAF) Office in Dakar, Senegal from 7 to 8 February 2018.</p> <p>Action by Steering Committee is indicated in section 3</p>
<b>REFERENCES</b>
<p>CODEVMET – AFI SC/1 Report</p>

### **1. Introduction**

- 1.1. The first Steering Committee meeting (SC/01) of the Cooperative Development of Aeronautical Meteorology services in the AFI region (CODEVMET AFI) was held from 7 to 8 February 2018 in the ICAO Western and Central African Regional Office (WACAF), Dakar premises.
- 1.2. That meeting placed the emphasis on a rapid operationalization of the CODEVMET Programme in order to address long outstanding deficiencies in the Aeronautical Methodology in a cooperative approach, based on the review of the achievements and lessons learned from the implementation of the predecessor of the Project.
- 1.3. The meeting came up with 11 decisions aiming at continuously improving the effectiveness of CODEVMET project in the framework of enhancement of State MET Safety oversight system and helping MET services Providers to comply with ICAO SARPs.

**2. Discussion**

2.1. The status of the SC/1 Decisions was reviewed on 25 July 2021. The graphic below provides an overview of the implementation of the SC/1 decisions as 25 July 2018 and as of 5 July 2021.



2.2. The table 1 provides details on the implementation of the SC/1 decisions.

**3. Action by the meeting**

3.1. The steering committee is invited to :

- a) Take note the status of the implementation of the decisions taken during SC/1 meeting; and
- b) Provide further guidance for the implementation of the outstanding Decisions.

Table 1 Status of CODEVMET-AFI SC/1 Decisions, Dakar, 7 to 8 February 2018

<b>Decision reference</b>	<b>Decision Title</b>	<b>Text</b>	<b>Responsibility</b>	<b>Status as of 25 July 2018</b>	<b>Status as of 5 July 2021</b>
<b>DECISION 1/01</b>	<b>WORKING LANGUAGES OF THE CODEVMET AFI PROGRAMME</b>	<p><i>That:</i></p> <p>a) <i>Meetings will be conducted in both the English and French languages; and</i></p> <p>b) <i>All the deliverables produced (Prodoc, reports, regulations, procedures manuals etc.) within the framework of the Programme will be made available in English and French languages.</i></p>	<p><i>Project Coordinator,</i></p> <p><i>ICAO,</i></p> <p><i>Member States</i></p>	<p>a) <i>Implemented for the SC/1</i></p> <p>b) <i>Implemented for the SC/1.</i></p> <p><i>On going</i></p>	<p>a) <i>Implemented for the SC/2</i></p> <p>b) <i>Implemented for the SC/2.</i></p> <p><i>On going</i></p>
<b>DECISION 1/02</b>	<b>MEETINGS ORGANIZATION</b>	<p><i>That Host States /Organizations will support:</i></p> <p>a) <i>the cost of the logistics of meetings; and</i></p> <p>b) <i>the interpretation and translation costs.</i></p>	<i>Member States</i>	<p>a) <i>On going</i></p> <p>b) <i>Awaiting the 1<sup>st</sup> meeting in Cameroon</i></p>	<p>a) <i>The SC/2 meeting is held virtually</i></p> <p>b) <i>Interpretation is provided</i></p>
<b>DECISION 1/03</b>	<b>DESIGNATION OF STATES/ORGANIZATIONS FOCAL POINTS</b>	<p><i>That each Member State/Organization of the CODEVMET-AFI Program, in order to improve the efficiency and facilitate periodic and timely follow-ups, nominates focal points for this Program by 28 February 2018.</i></p>	<i>PC/WACAF /States</i>	<p><i>Implemented:</i></p> <p><i>Draft State Letters prepared and submitted by PC to TCB on 12/06/2018,</i></p>	<p><i>According to Appendix 6, 7 out of 15 signatory States nominated Focal Points.</i></p>

<b>Decision reference</b>	<b>Decision Title</b>	<b>Text</b>	<b>Responsibility</b>	<b>Status as of 25 July 2018</b>	<b>Status as of 5 July 2021</b>
				WACAF Office on 25/06/2018  List of States' Focal Points in Appendix 6	
<b>DECISION 1/04</b>	<b>ACTIVITIES OF THE WORK PLAN</b>	That: a) Only the "Core Services" activities are included in the CODEVMET-AFI work Plan. b) "Services on request" for a Member State or group of Member States will be undertaken under an ad hoc work plan upon deposit of the estimated cost of the service in the Trust Fund in ICAO.	PC/ICAO	a) Implemented: "Core Services" activities included in the CODEVMET AFI work Plan in April 2018 b) To be implemented on request by States Organizations	a) and b) : In the revised project documents, the needs of the States are described as Annex to the Programme MSA and addressed as a full project.
<b>DECISION 1/05</b>	<b>REVISION OF PARAGRAPH 1.2.1 OF THE PRODOC</b>	That activity 1.2.1 of the Prodoc should now read as follows: "Review the preliminary training proposals prepared for each Member State and update those in consultation with the respective national counterparts".	PC/WACAF	Draft updated version of the ProDoc prepared and submitted by PC to TCB on 12/06/2018, WACAF Office on 25/06/2018	This is covered in the revised Project document by the actions of the resources experts who will be in charge of assisting States and MET Services Providers to build their MET systems (ProDc. : §2).
<b>DECISION 1/06</b>	<b>COORDINATION WITH AAMAC</b>	That the ICAO Regional Office for Western and Central African (WACAF) Office, coordinates with the African and Malagasy Civil Aviation Authorities	ICAO	ICAO/AAMAC coordination meeting not organized and held.	The revised project document does not call specifically ICAO and AAMC in updating

Decision reference	Decision Title	Text	Responsibility	Status as of 25 July 2018	Status as of 5 July 2021
		<p>(AAMAC) in updating generic MET regulations in order to:</p> <ul style="list-style-type: none"> <li>a) submit proposals for regulations, procedures and manuals to the Steering Committee; and</li> <li>b) Discuss issues of common interest.</li> </ul>		<p>No action taken by ICAO/WACAF Office at the time of the Report</p>	<p>generic MET regulations.</p> <p>The experts will be in charge of collecting and updating generic MET regulations.</p>
<b>DECISION 1/07</b>	<b>UPDATED WORK PLAN</b>	<p>That the CODEVMET AFI Programme work plan for 2018-2019 given at Appendix C to this report is approved.</p>	ICAO/PC	<p>Implemented: work plan approved in April 2018</p>	<p>Revised work plan will be submitted to the SC/2</p>
<b>DECISION 1/08</b>	<b>PROGRAMME HUMAN RESOURCES</b>	<p>That:</p> <ul style="list-style-type: none"> <li>a) the human resources identified to provide CODEVMET AFI “Core Services” for 2018/2019 are approved;</li> <li>b) ICAO is requested to proceed with the identification of suitable experts for these position for consideration and approval by the Steering Committee; and</li> <li>c) “Services on request” for a Member State or group of Member States will be</li> </ul>	States/ ICAO/TCB	<p>Item a) implemented: human resources approved by Member States in April 2018.</p> <p>Item b) A letter to be prepared by PC and submitted to the Chairman of the SC to request TCB through WACAF, to proceed with the identification of suitable experts when needed.</p> <p>Item c) to be implemented on request. A draft State</p>	<p>a), b) and c) Experts resources will be selected to play this role in the framework of the stage 2 of the project.</p>

<b>Decision reference</b>	<b>Decision Title</b>	<b>Text</b>	<b>Responsibility</b>	<b>Status as of 25 July 2018</b>	<b>Status as of 5 July 2021</b>
		<i>undertaken under an ad hoc basis.</i>		<i>Letter to ASECNA prepared and submitted by PC to TCB on 14 June 2018 WACAF Office on 25 June 2018</i>	
<b>DECISION 1/09</b>	<b>FINANCIAL CLOSURE OF RAF07804 and RAF10802</b>	<i>That ICAO be requested to transfer the balance of the predecessor projects RAF07804 and RAF10802 to the CODEVMET AFI (RAF16802) Programme account and to proceed with the financial closure of the older projects.</i>	<i>ICAO /TCB</i>	<i>IOM prepared on 23 July by PC and submitted to the WACAF Office to be forwarded to TCB for the transfer of the balance of the predecessor projects RAF07804 and RAF10802 to the CODEVMET AFI (RAF16802) Programme account</i>	<i>To be confirmed with Christian</i>
<b>DECISION 1/10</b>	<b>PROGRAMME BUDGET</b>	<i>That the revised CODEVMET AFI Budget as attached at Appendix D is approved.</i>	<i>ICAO</i>	<i>Implemented: The revised CODEVMET AFI Budget was approved on February 2018 during the SC1 Meeting</i>	<i>The budget has been reviewed in line with the revision of the project document.</i>
<b>DECISION 1/11</b>	<b>PROGRAMME FUNDING for 2018</b>	<i>That the CODEVMET AFI Member States be urged to deposit their contributions for 2018 as soon as possible not to hinder the Programme activities.</i>	<i>Member States</i>	<i>Draft letter prepared and submitted by PC to: TCB on 12/06/2018 WACAF Office on 25/06/2018</i>	<i>6 out of 15 signatory States provided their annual contributions  In the revised version of the project, Organizations like</i>

<b>Decision reference</b>	<b>Decision Title</b>	<b>Text</b>	<b>Responsibility</b>	<b>Status as of 25 July 2018</b>	<b>Status as of 5 July 2021</b>
				<p><i>Reminder emails distributed on 17 July 2018</i></p> <p><i>A specific Letter sent to ASECNA to assist the Agency in the implementation of service provider activities of the Programme</i></p>	<p><i>ASECNA can join the project..</i></p>
	<p><b><i>VENUE AND DATE OF THE NEXT SC MEETING</i></b></p>	<p><i>Cameroon offered to host the next SC meeting at a date to be determined between October 2018 and March 2019. The meeting accepted the offer and expressed its gratitude to Cameroon.</i></p>		<p>-</p>	<p><i>The SC/2 meeting is held virtually.</i></p> <p><i>The venue and the date of SC/3 will be defined by the SC/2</i></p>