



ICAO

**INTERNATIONAL CIVIL AVIATION  
ORGANIZATION  
Western and Central African Office**

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**Virtual Regional Seminar on the implementation of the Global Reporting Format  
for runway surface condition, 14 – 16 September 2021**

**Draft work programme**

**Tuesday 14 September 2021**

0900 - 0930	Opening Ceremony - Regional Director - ICAO (opening remarks)
0930 - 1100	Overview of the GRF -
1100 - 1200	The runway condition report (RCR) – Requirements for Regulators and Operators (Aerodromes, ANSPs, Airlines, ...) –

**Wednesday 15 September 2021**

0900 - 1000	The runway condition assessment matrix (RCAM) –
1000 - 1130	Assessment of the runway conditions –
1130 - 1200	ATC and AIS aspects (Communication) –

**Thursday 16 September 2021**

0900 - 1100	Exercises –
1100 - 1130	States implementation action plan –
1130 - 1200	Closing – ICAO Regional Director

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