



ICAO

INTERNATIONAL CIVIL AVIATION ORGANIZATION

VIRTUAL SPECIAL MEETING ON THE IMPROVEMENT OF AIR TRAFFIC SERVICES OVER THE SOUTH ATLANTIC (SAT/S), 14 JULY 2021

TENTATIVE WORK PROGRAMME

Time	Agenda	WP	Activity	Actor(s)
1300 – 13:15	1		Housekeeping Official Opening	Secretariat RDs/ANB
13:15 – 13:45	2	01	Status of Implementation of SAT & ACM Conclusions - Status of implementation of SAT/24 Conclusions - Review of action items from ACM/2	Secretariat
13:45 – 14:15	3 3.1	02	Formalization of SAT - Proposed SAT Structure and Handbook	Secretariat and ICAO HQ
14:15 – 14:30			<i>Short Break</i>	ALL
14:30 – 15:15	3.2		Review of Terms of Reference (ToRs) of Bodies: a) SAT - Steering Group b) SAT – Implementation Management Group (IMG) c) SAT – Safety Management Group (SMG)	Secretariat
15:15 – 15:30	3.3		Preparation for election of Officials and Members of SAT Bodies	Secretariat
	4		Future SAT Work Programme	
15:30 – 16:00	4.1 4.2		- Implementation of SAT & ACM Open Items - Update of SAT priority projects	Secretariat
16:00 – 16:15	5 5.1 5.2		Next SAT Meetings: - SAT/25 - ACM/3	ALL
16:15 – 16:30	6		AOB and official closing	Secretariat RDs/ANB