

**Third Meeting of the Steering Committee (SC/3) of the Cooperative Development of Aeronautical Meteorology Services Project in the Africa- Indian Ocean Region***Yaoundé, Cameroon, 28 - 30 November 2022***DRAFT AGENDA AND WORKSHOP PROGRAMME**

<b>Day 1 : 28 November 2022</b>				
<b>Time in UTC</b>	<b>Agenda item</b>	<b>Item</b>	<b>WP/IP</b>	<b>Responsibility</b>
08:30 – 09:00		Registration		
09:00 – 09:30		Welcome and opening address		RD ESAF RD WACAF
09:30 – 10:00		Coffee break		
10:00 – 10:30	1.	Adoption of the agenda and the work programme	WP1.1	ICAO
10:30 – 11:15	2.	Election of the Vice-Chairperson of the SC	WP2.1	ICAO
11:15 – 12:15	3.	Review of the Decisions taken by the SC/2 Meeting		
		Implementation status of Decisions taken by the SC/2	WP3.1	ICAO
		Update on the selection of Project resource Experts	WP3.2	ICAO
12:15 – 13:15		Lunch break		
13:15 – 14:15	4.	Status of the implementation of the work programme		
		Project implementation status	WP4.1	ICAO

Day 2 : 29 November 2022				
Time in UTC	Agenda item	Item		Responsibility
09:00 – 10:45	4.	<b>Status of the implementation of the work programme</b>		
		Status of the CODEVMET-AFI Project Membership	WP4.2	ICAO
	5.	Review of the project Budget	WP4.3	ICAO
		<b>Coffee break</b>		
10:45 – 12:00	6.	<b>Update on Phase II of the project for the period 2022 -2023</b>		
		Update on the Work programme	WP5.1	ICAO
		Revised Project Budget	WP5.2	ICAO
12:00 – 13:00		<b>Lunch break</b>		
13:00 – 14:00	7.	<b>Preparation of draft decisions of the SC/3</b>		ICAO

Day 3 : 30 November 2022				
Time in UTC	Agenda item	Item		Responsibility
09:00 – 10:30	8.	<b>Review of Decisions of the SC/3</b>		ICAO
10:30 – 11:00	9.	<b>Venue and date for the next SC meeting (SC/4)</b>		ICAO
11:00 – 11:30		<b>Coffee break</b>		
11:30 – 12:00	10.	<b>Any other business</b>		IACO
12:00 – 12:30	11.	<b>Closing Remarks</b>		RD ESAF RD WACAF