



ICAO

INTERNATIONAL CIVIL AVIATION ORGANIZATION

## Third Meeting of the Steering Committee (SC/3) of the Cooperative Development of Aeronautical Meteorology Services Project in the Africa- Indian Ocean Region

*Yaoundé (Cameroon), from 28 to 30 November 2022*

### DRAFT AGENDA AND WORKSHOP PROGRAMME

Day 1: 28 November 2022				
Time in UTC	Agenda item	Item	WP/IP	Responsibility
08:30 – 09:00		Registration		
09:00 – 09:30		Welcome and opening address		RD WACAF
09:30 – 10:00		Coffee break		
10:00 – 10:30	1.	Adoption of the agenda and work programme	WP1.1	Secretariat
10:30 – 11:15	2.	Election of the Steering Committee Chairpersons	WP2.1	Secretariat
11:15 – 12:15	3.	Review of the Decisions taken by the SC/2 Meeting		
		Implementation status of Decisions taken by the SC/2	WP3.1	Secretariat
		Update on the selection of Project resource Experts	WP3.2	Secretariat
12:15 – 13:15		Lunch break		
13:15 – 14:15	4.	Project implementation status since the SC/2		
		Project implementation status	WP4.1	Secretariat

Day 2 : 29 November 2022				
Time in UTC	Agenda item	Item		Responsibility
09:00 – 10:45	4.	<b>Project implementation status since the SC/2 (continued)</b>		
		Status of CODEVMET-AFI Project Membership	WP4.2	Secretariat
		Review of the project budget	WP4.3	Secretariat
		<b>Coffee break</b>		
10:45 – 12:00	5.	<b>Update on Phase II of the project for the period 2023</b>		
		Update on the work programme	WP5.1	Secretariat
		Revised Project budget	WP5.2	Secretariat
12:00 – 13:00		<b>Lunch break</b>		
13:00 – 14:00	6.	<b>Preparation of draft decisions of the SC/3</b>		Secretariat

Day 3 : 30 November 2022				
Time in UTC	Agenda item	Item		Responsibility
09:00 – 10:30	7.	<b>Review of Decisions of the SC/3</b>		Secretariat
10:30 – 11:00	8.	<b>Venue and date for the next SC meeting (SC/4)</b>		Secretariat
11:00 – 11:30		<b>Coffee break</b>		
11:30 – 12:00	9.	<b>Any other business</b>		Secretariat
12:00 – 12:30	10.	<b>Closing Remarks</b>		RD WACAF