



Third Meeting of the Steering Committee (SC/3) of the Cooperative Development of Aeronautical Meteorology Services Project in the AFI Region (CODEVMET-AFI Project)

Yaoundé, (Cameroon), from 28 to 30 November 2022

Agenda Item 3: Review of the Decisions taken by the SC/2 Meeting

WP3.1 Implementation status of Decisions taken by the SC/2

(Presented by the Secretariat)

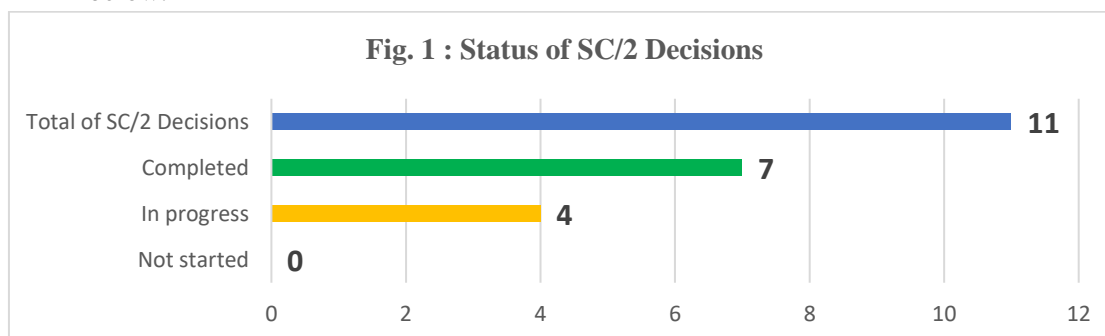
SUMMARY	
<p>This paper presents the status of the implementation of the decisions taken by the Second Meeting of the Steering Committee of CODEVMET-AFI Project, held virtually in July 2021.</p> <p>Action by the Meeting is provided in paragraph 3</p>	
REFERENCES <ul style="list-style-type: none"> ▪ Project Management Service Agreement (MSA) ▪ CODEVMET-AFI Project revised Document ▪ CODEVMET-AFI SC/2 Report 	
<i>Strategic Objectives</i>	<i>A – Safety, B – Air Navigation Capacity and Efficiency</i>

1 INTRODUCTION

- 1.1. The second Meeting of the Steering Committee (SC/2) of the Cooperative Development of Aeronautical Meteorology Services Project in the AFI Region (CODEVMET-AFI) was held virtually from 22 to 23 July 2021.
- 1.2. The meeting adopted and discussed seven (7) agenda items and deliberated on eleven (11) decisions. This working paper presents the status of the implementation these decisions.

2 DISCUSSIONS

2.1. The meeting deliberated on 11 decisions, the implementation of which is summarised in the figure 1 below.



2.2. The four decisions in progress include:

- 2.2.1. Decision 2/1 - Continuation of the CODEVMET AFI Project calling for States to support the continuation of the project. Only ten (10) States signed the Project MSA but have not yet committed to sign the revised project document.
- 2.2.2. Decision 2/3 - Signature of the revised MSA by States requesting States/Organizations to sign the revised MSA as soon as it becomes available. Up to date, nine (9) States and one (1) ANSP (ASECNA) signed the MSA.
- 2.2.3. Decision 2/10 approved the budget for the revised project for 2022, revised the annual contribution of States to UDS10,000.00 and called for Members to pay their outstanding initial contributions to the Project, which is still pending.
- 2.2.4. Decision 2/11 called for the promotion of the Project, and the implementation of this decision is still ongoing.

2.3. Table 1 below provides details on the implementation of the Decisions of the Second Meeting of the Steering Committee of the CODEVMET-AFI Project.

3 ACTION BY THE MEETING

3.1. The meeting is invited to:

- a) Take note of the information presented in this working paper;
- b) Encourage stakeholders to undertake appropriate actions to implementation the pending decisions.

Table 1 Status of the implementation of the SC/3 Decisions of CODEVMET6AFI Project

Decision reference	Decision Title	Text	Responsibility	Status	Comments
Decision 2/1	Continuation of the CODEVMET AFI Project	That, The CODEVMET AFI Project Members commit to support the continuation of the project.	SC Members		Ten (10) States signed the Project MSA
Decision 2/2	Designation of states/organizations focal points	That; Each Member State/Organization of the CODEVMET-AFI Project, in order to improve the efficiency and facilitate periodic and timely follow-ups, nominates focal points for this Project by 31 August 2021	ICAO States		1) Secretariat issued SL T 1/3.12 – 0527 15 dated November 2021 to States requesting for nomination of FPs 2) 21 States and 1 Organization (ASECNA) nominate Focal Points for the Project
Decision 2/3	Signature of the revised MSA by States	That, a) ICAO to expedite the revision of the MSA, and make it available by the end of September 2021; b) The Members of the CODEVMET AFI Project sign the revised MSA as soon as it becomes available.	ICAO States		a) Secretariat issued SL T 1/3.12 – 0580 dated 28 Dec. 2021 to States requesting for the Signature of the revised MSA of the CODEVMET AFI Project. b) Ten (10) States and ASECNA signed the revised MSA
Decision 2/4	Selection of Resources Experts	That, a) ICAO to revisit and refine the criteria for the selection of resource experts to ensure appropriate participation of qualified Member States Experts. b) ICAO to report to the SC on the experts' selection process.	ICAO		1) State Letter TC 1/3.12 – 0006 dated 12 January 2022 issued and sent to States calling for submission of candidates for resource experts. 2) Resource experts selected based on the established criteria as attachment of SL TC 1/3.12 – 0006 distributed to States

Decision reference	Decision Title	Text	Responsibility	Status	Comments
Decision 2/5	Approval of the revised Project Document	That, The CODEVMET AFI revised Project Document is approved to guide the implementation of the project during its planning period.	SC/2		By SC/2 through Decision 2/5
Decision 2/6	Project effective date	That, The Secretariat should review the start date, which will be effective from January 2022 and update the project work plan accordingly.	ICAO		CODEVMET AFI project revised document §7.1 a) and Project Work Plan refer. The effective date of the project is revised to start in 2022
Decision 2/7	Mandate of the Chairperson	That, The provisions related to the mandate of the SC Chairperson be included in the Terms of reference of the SC.	ICAO		CODEVMET AFI project revised document refers. The Terms of Reference of the SC Committee has been updated accordingly.
Decision 2/8	Mandate of Vice-Chairperson	That, The Terms of reference of the SC include provisions for the Vice-Chairperson with the same cycle of mandate as the Chairperson.	ICAO SC		CODEVMET AFI project revised document refers. The Terms of Reference of the SC Committee has been updated to include provisions related to the post of a Vice-Chairperson.
Decision 2/9	Approval of the CODEVMET AFI Project work plan for the planning 2022 - 2024	That, The CODEVMET AFI project work plan for the planning 2022 – 2024 period is approved by the Steering Committee.	SC/2		Project work plan for the planning 2022 – 2024 period is approved by the SC/2

Decision reference	Decision Title	Text	Responsibility	Status	Comments
Decision 2/10	Approval of the budget of the project	<p>That,</p> <p>a) The proposed budget for the revised project is approved;</p> <p>b) Project members should pay their outstanding initial contributions to the Project;</p> <p>c) The revised amount of US\$ 10,000 for the annual contributions from 2022 onwards is approved; and</p> <p>d) The charging of non-Member States /Organizations when participating in workshops or other activities under the project is approved</p>	<p>a) SC/2</p> <p>b) States</p> <p>c) SC/2</p> <p>d) SC/2</p>		<p>3/4 completed</p> <p>Action b) by States is still ongoing</p>
Decision 2/11	Promotion of the Project	<p>That,</p> <p>States and the ICAO Regional Offices should initiate advocacy and promotion of the CODEVMET AFI project to attract partners and the donors community</p>	ICAO		<p>1) The CODEVMET AFI Project revised for continuation well reflected in the C.WP 225 on the Office 2021 Annual Report to Council</p> <p>2) AFI DGCA9 Meeting updated on the continuation of the project (Abuja, 16-17 May 2022)</p> <p>3) Resource mobilization for funding projects submitted to SPCP - Collaboration between Delegation of Japan and ICAO - 22/03/2022 (postponed)</p>