



ICAO

**Fourth Meeting of the Steering Committee (SC/4) of the Cooperative Development of
Aeronautical Meteorology Services Project in the Africa- Indian Ocean Region**

27 - 29 November 2023

Agenda Item 6: Business Proposals for 2024

SC4 wp6.2 Catalogue of on-demand and other services

(Presented by the Secretariat).

SUMMARY	
<p>This paper proposes a set of resources for capacity development of MET staff in line with the “Service on request” basket as stipulated in the Project Document (ProDoc) for consideration by the SC/4 Meeting.</p> <p>Action by the Meeting is provided in paragraph 3</p>	
<p>REFERENCES</p> <ul style="list-style-type: none"> ▪ RAF16802 revised B ProDoc. ▪ CODEVMET-AFI SC/3 Report 	
<i>Strategic Objectives</i>	<i>A – Safety, B – Air Navigation Capacity and Efficiency</i>

1 INTRODUCTION

- 1.1 In accordance with the provisions of the RAF16802 revised C ProDoc, the project delivers core services in line with the project objectives and may also assist States to address specific needs qualified as “Services on request”.
- 1.2 The “Service on request’ as defined in the ProDoc include (but not limited to), trainings, workshops, seminars, development, or guidance material, etc.
- 1.3 In view of the above, this working paper is proposing a set of capacity building activities as part of the “Service on request” for review and consideration by the meeting.

2 DISCUSSIONS

- 2.1. The Steering Committee of the CODEVMET-AFI Project, through its Decision 3/9 on Project funding, called for:
 - a) Project Member States/Organizations to regularly deposit their contributions not to hinder the project activities; and
 - b) The Secretariat to seek for other sources of funding to support the project."
- 2.2. The SC/3 meeting Decision 3/7 of CODEVMET-AFI Project, states that the "Services on request" will be provided to States or group of States, subject to the advance payment of the related costs, to be determined by the Secretariat.
- 2.3. In view of the above, and in relation with the §1.2 of Section 1 of this working paper, the Secretariat has identified capacity building activities, including but not limited to workshops, webinars, short trainings, etc. for consideration by the meeting.

3 ACTION BY THE MEETING

- 2.1. The meeting is invited to:
 - a) Take note of the information presented in this working paper;
 - b) Review proposed capacity building activities as presented in the **Appendix 1** to this working paper; and
 - c) Provide guidance for their development and inclusion in the "Services on request" activities of the project.

Draft Decision 4/xx: Catalogue of trainings of CODEVMET-AFI Project

That, to efficiently respond to the specific needs of members and non-members of the project,

- a) the set of training items as presented in Appendix 1 to this working paper is approved; and*
- b) The Secretariat to identify competent subject matter experts to assist in developing the materials and submit them to the next Steering Committee meeting for approval.*

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