



ICAO

Fifth Meeting of the Steering Committee (SC/5) of the Cooperative Development of Aeronautical Meteorology Services Project in the Africa- Indian Ocean Region

Abidjan, Côte d'Ivoire, 30 September - 2 October 2024

Agenda Item 2: Review of the Decisions taken by the SC/4 Meeting

SC5 wp2.1 Implementation status of Decisions taken by the SC/4

(Presented by the Secretariat).

SUMMARY	
<p>This paper presents the current status of the implementation of the decisions made during the Fourth Meeting of the Steering Committee of the CODEVMET-AFI Project, held in Freetown, Sierra Leone, from 27 to 29 November 2023.</p> <p>Action by the Meeting is provided in paragraph 3</p>	
REFERENCES <ul style="list-style-type: none"> ▪ Project Management Service Agreement (MSA) ▪ RAF16802 revised B ProDoc. ▪ CODEVMET-AFI SC/4 Report 	
<i>Strategic Objectives</i>	<i>A – Safety, B – Air Navigation Capacity and Efficiency</i>

1 INTRODUCTION

- 1.1. The Fourth Meeting of the Steering Committee (SC4) of the Cooperative Development of Aeronautical Meteorology Services Project in the AFI Region (CODEVMET-AFI) was held in-person in Freetown, Sierra Leone, from 27 to 29 November 2023.
- 1.2. The meeting discussed and adopted seven (7) decisions. This working paper presents the status of the implementation the said decisions.

2 DISCUSSIONS

2.1. The status of implementation of the decisions taken by the SC/4 meeting is visualised in the figure 1 below.

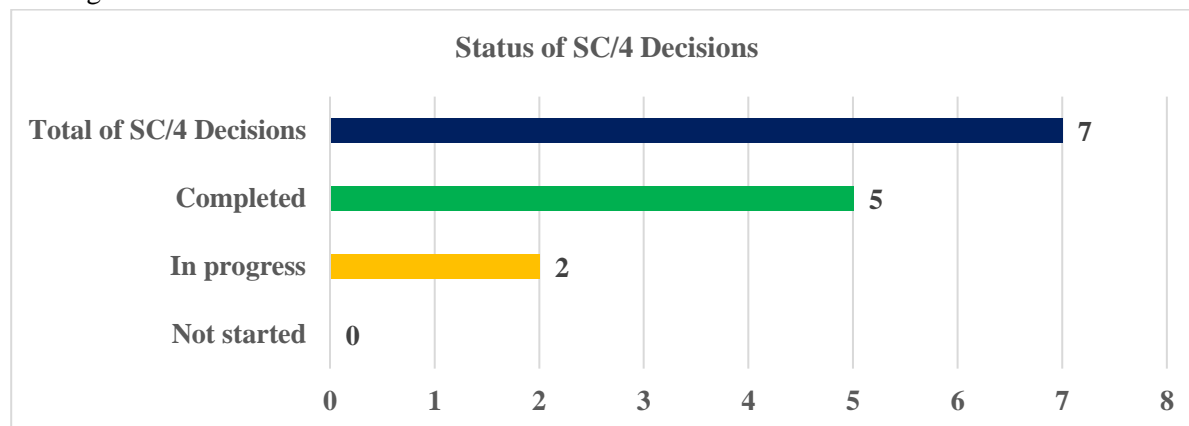


Figure 1 Status of the Codevmet SC/4 Decisions

2.2. Five (5) out for the seven (7) (74,43%) Decisions were completed while two (2) (28,57%) are in progress and include the following:

2.2.1. *Decision 4/6 - CODEVMET-AFI Project budget for 2024* approving the project 2024, urged participating States and Organizations to settle their arrears to enable the implementation of the approved project work plan and requested the Secretariat to encourage non-member States and Organizations to sign the MSA of the project. This Decisions is partially completed, and the status is provided in **Appendix 1** to this working paper.

2.2.2. *Decision 4/6 - CODEVMET-AFI Project on the Capacity-Building*, approving the catalogue of the capacity-building resources, requested the Secretariat to coordinate with States and organizations to collect other relevant needs of competency development to be included in the catalogue; and identify competent subject-matter experts to assist in developing the capacity building materials. The achievements that are already completed as part of the implementation of this Decision is provided in Appendix A to this working paper.

3 ACTION BY THE MEETING

2.1. The meeting is invited to:

- Take note of the information presented in this working paper; and
- Encourage Participating States and Organizations to consider pending actions that need their actions.

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Appendix 1: Implementation Status of SC/4 Decisions

Decision reference	Decision Title	Text	Responsibility	Status	Ref. of evidence - Dates of completion
Codevmet SC/4 Decision 4/1	Election of the Chairperson and Vice-chairperson	Mr. Rock Levis GOUAMENE from Côte d'Ivoire and Mr. Sahr Samuel GANDO from Sierra Leone are respectively elected Chairperson and Vice-Chairperson of the Steering Committee.	SC/4		The chairpersons were elected on 28 November 2023 by the SC/4 Meeting
Codevmet SC/4 Decision 4/2	Follow-up on the payment of annual contributions to the CODEVMET-AFI Project	To improve the monitoring of States contributions' payments requests, States/organizations' project focal points shall be in copy of all related correspondences.	Secretariat		<ul style="list-style-type: none"> • Payment requests letters issued to recipient States in March 2024. • State's recipients include the Project Focal Point for follow-up purpose. Follow-up with States ongoing through agreed actions.
Codevmet SC/4 Decision 4/3	Terms of Reference of the Steering Committee of the CODEVMET-AFI Project	The updated Terms of Reference of the Steering Committee as provided in Appendix 4 to this report are approved.	SC/4		The ToRs of the SC have been approved by the SC/4 Meeting held from 27 to 29 November in Freetown, Sierra Leone
Codevmet SC/4 Decision 4/4	Submission of the Project related corrective action plan	To enable the project to undertake assistance activities, Togo and ASECNA are requested to submit their CODEVMET Project related corrective action plan by 15 December 2023	Togo ASECNA		<ul style="list-style-type: none"> • Togo submitted their action plan on 8 Dec. 2023. • ASECNA submitted their action plan on 8 Apr. 2024

Decision reference	Decision Title	Text	Responsibility	Status	Ref. of evidence - Dates of completion
Codevmet SC/4 Decision 4/5	Revision C of the ProDoc of the CODEVMET-AFI Project and the Work plan for 2023/2024	a) The Revision C of the CODEVMET-AFI Project Document as provided in Appendix 5 to this working paper is approved. b) The project work plan for 2023/2024 is endorsed as provided in Appendix 6 to this report	SC/4		The Revision C of the ProDoc and the Project Work plan for 2023/2024 were approved by the SC/4 Meeting.
Codevmet SC/4 Decision 4/6	CODEVMET-AFI Project budget for 2024	a) The budget is approved as provided in Appendix 6 to this report. b) Member States and Organizations are urged to settle their arrears to enable the implementation of the approved project work plan. b) c) The Secretariat is requested to encourage non-member States and Organizations to sign the MSA of the project.	SC4 States Secretariat		<i>a) Completed. Budget has been approved by the SC/4 Meeting.</i> <i>b) Payment requests sent to States and ongoing follow-up by the Secretariat and the Chairpersons.</i> <i>c) The Objectives and the outcomes of the Project were presented to the DGCA/10 meeting (WP4) held in Libreville from 14 - 19 July 2024. DGCAs were requested to support the project to address ANS deficiencies in MET field</i>

Decision reference	Decision Title	Text	Responsibility	Status	Ref. of evidence - Dates of completion
Codevmet SC/4 Decision 4/7	CODEVMET – AFI Project Capacity-Building Resources	<p>As part of the on-demand service needs,</p> <p>a) The capacity-building activities catalogue as presented in Appendix 8 to this report is approved;</p> <p>b) b) The Secretariat is requested to coordinate with States and organizations to collect other relevant needs of competency development to be included in the catalogue; and</p> <p>c) The Secretariat to identify competent subject-matter experts to assist in developing the capacity building materials.</p> <p>d) The developed capacity building materials should be validated by a committee through online workshop.</p>	Secretariat		<p>a) <i>Completed. The catalogue has been approved by the SC/4 Meeting.</i></p> <p>b) <i>Secretariat should develop a form and share it with States to collect the training needs for consideration.</i></p> <p>c) <i>The Secretariat has identified SMEs in ANS (CNS and MET) and Working Groups were set up with ToRs established.</i></p> <p>d) <i>The Working Group on the Capacity Building is working in accordance with the WG ToRs.</i></p>