



Fifth Meeting of the Steering Committee (SC/5) of the Cooperative Development of Aeronautical Meteorology Services Project in the Africa- Indian Ocean Region

Abidjan, Côte d'Ivoire, 30 September - 2 October 2024

Agenda Item 5: Proposed activities and budget for 2025

SC5 wp5.2 Update on the actions taken on the Codevmet SC/4 Decision 4/7 - CODEVMET – AFI Project Capacity-Building Resources

(Presented by the Secretariat).

SUMMARY	
<p>This paper recalls discussions of the SC/4 meeting held in Freetown in 2024 and the related Decision 4/7 on the catalogue of capacity building activities, to enable the project to address the States specific needs. The paper also provides a summary of actions taken on Decision 4/7 so far.</p> <p>Action by the Meeting is provided in paragraph 3</p>	
REFERENCES <ul style="list-style-type: none"> ▪ Project Management Service Agreement (MSA) ▪ CODEVMET-AFI SC/4 Report ▪ RAF16802 revised ProDoc C 	
<i>Strategic Objectives</i>	<i>A – Safety, B – Air Navigation Capacity and Efficiency</i>

1 INTRODUCTION

- 1.1. The Fourth Meeting of the Steering Committee (SC/4) of the Project for the Cooperative Development of the Aeronautical Meteorology Services in AFI Region (CODEVMET-AFI), held in Freetown in 2023, was reminded that the scope of the project includes Core services consistent with the project objectives and Services on request that can be demanded by a State or group of States.
- 1.2. Under on-demand services, the Project proposed a set of capacity building activities consisting of (but are not limited to) workshops, seminars, short courses, guidance materials, etc. that can help to respond to specific needs of State(s) in terms of enhancing their performance.

- 1.3. The meeting reviewed the proposed capacity building activities, provided guidance for the development of the content of these activities and agreed to consider these activities within the framework of the Project services. The meeting agreed on the following decision.

Codevmet SC/4 Decision 4/7 CODEVMET-AFI Project Capacity-Building Resources

As part of the on-demand service needs,

- a) The capacity-building activities catalogue as presented in Appendix 8 to this report is approved;***
- b) The Secretariat is requested to coordinate with States and organizations to collect other relevant needs of competency development to be included in the catalogue;***
- c) The Secretariat to identify competent subject-matter experts to assist in developing the related capacity building materials; and***
- d) The developed capacity building materials should be validated by a committee through online workshop.***

- 1.4. This working paper provides a summary of actions taken in relation to the implementation of the above Decision.

2 DISCUSSIONS

- 2.1. The SC/4 Meeting, through Decision 4/7, approved the inclusion and the development of Catalogue of capacity building activities as part of the CODEVMET-Afi Project activities.

- 2.2. So far, the actions taken in line with the implementation of the Decision 4/7 include the followings:

- Terms of reference of a Project Team on Capacity Building (CPT-CAB) was developed and submitted to the consideration of the SC/5 meeting through the WP5.1.
- The CPT-CAB is mandated to conduct the analysis of training needs with a view to establishing training programmes for the development of the skills and capacities of aviation meteorological professionals providing MET services to aviation and establish a database of aviation training needs and capacities in Africa.
- CNS and MET Subject Matter Experts (SME) were identified to contribute to the CPT-CAB. The members of the CPT-CAB are composed of SME from State Civil Aviation Authorities, ANSPs, Civil Aviation Schools. They were briefed on and familiarized with the project objectives and implementation methodology.
- The WG was provided with guidance and started working on the development of the materials of the Capacity Building Catalogue.

- The Project is negotiating an agreement with the Cameroon Civil Aviation Authority's Aviation School to host the implementation of the Capability Building Catalogue activities as needed.

2.3. The membership of the WG is open and any competent individual interested can apply through the submission of his/her CV.

2.4. The meeting may need to guide the WG for more effectiveness.

3 ACTION BY THE MEETING

2.1. The meeting is invited to:

- a) Take note of the information presented in this working paper; and
- b) Provide guidance to the Working Group on Capacity Building (CWG-CAB) for effectiveness.

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