

Attachment to State Letter Ref.: T 6/7.1.2.1 – AP022/20 (FS)

1. OPS — Questionnaire for the States in OPS Audit Area. Please fill in the number, or Yes/No or NA (Not Applicable) as appropriate.

Functional Area		Number of available competent* inspectors in this area?	Does the State have guidance material (including checklists) available in this area?	Number of available experienced** OJT Instructors in this area?	Number of Inspectors that require OJT?
AOC Issuance	Pre-Application Phase				
	Formal Application Phase				
	Document Review Phase				
	Facility Inspection Phase				
	Certification Phase				
Operational Control Inspection					
FDA Inspections					
Records Inspection (Training/OPS)					
FRMS/FDTL Inspections					
En-Route Cockpit Inspections					
En-Route Cabin Inspections					
Cabin Crew	Ditching Drill				
	Emergency evacuation				
	Training				
Special Approvals	CAT II/II				
	EDTO/ETOPS				
	RVSM				
	PBN				
	Anti-icing/de-icing				
MEL Approvals					
Training Programs Approvals					

Functional Area		Number of available competent* inspectors in this area?	Does the State have guidance material (including checklists) available in this area?	Number of available experienced** OJT Instructors in this area?	Number of Inspectors that require OJT?
Simulator Approvals					
DG Approvals	Carrying DG				
	Forwarders training				
	Shippers Training				
	Packers Training				
	Incident investigation				
Operator Procedure Manuals Approvals					
Ground Handling Inspections					
Loading/Balancing Inspections					
Dispatcher Inspections					
Ramp Inspections					
Security Training	On board Search				
	Hi-Jack				
	Check-in counter				
DCP Monitoring	In Flight				
	On Simulator				
	Designation & Training				

*Competent is defined as when an Inspector satisfies entry level qualifications and experience to carry on a certain task of an Inspection and has satisfactorily completed training, including on-the-job training (OJT).

** Normally at least two years of experience since completing competency assessment in the area concerned.

2A. PEL - ATO- FS — Questionnaire for the States for PEL Audit/Inspections for Flying Training Organizations. Please fill in the number, or Yes/No or NA (Not Applicable) as appropriate.

Functional Area		Number of available competent* inspectors in this area?	Does the State have guidance material (including checklists) available in this area?	Number of available experienced** OJT Instructors in this area?	Number of Inspectors that require OJT?
Initial Certification I	Pre-Application Phase				
	Formal Application Phase				
	Document Review Phase				
	Facility Inspection Phase				
	Certification Phase				
Operational Control Inspection					
TEM Inspection					
Training Records Inspection					
FRMS/FDTL for Instructors					
En-Route/X country Inspections					
Knowledge training Inspection					
Knowledge Examinations Inspections					
Aircraft Equipage Approvals for IR					
Facility Inspection					
Student Redress procedure approval					
Special Approvals	Short Field Take-off				
	Emergency Procedures				
	PEF Site approval				
	Blood alcohol tests				
	QMS Inspection				
Flight/Ground Instructor Approvals					
Training Programs Approvals					

Functional Area		Number of available competent* inspectors in this area?	Does the State have guidance material (including checklists) available in this area?	Number of available experienced** OJT Instructors in this area?	Number of Inspectors that require OJT?
Training & Procedure Manuals (T&PM) Approvals					
Ab-Initio student control					
Designated Examiner Monitoring	In Flight`				
	On Simulator				
	Designation & Training				

2B. PEL-ATO-ATC Questionnaire for the States for PEL Audit/Inspections for ATC Training Organizations. Please fill in Yes/No or N/A as appropriate

Functional Area		Number of available competent* inspectors in this area?	Does the State have guidance material (including checklists) available in this area?	Number of available experienced** OJT Instructors in this area?	Number of Inspectors that require OJT?
Initial Certification	Pre-Application Phase				
	Formal Application Phase				
	Document Review Phase				
	Facility Inspection Phase				
	Certification Phase				
ATC Simulator Approval					
ATC Ground Instructor Inspection					
ATC SIM Instructor Inspections					
ATC Rating Course Approval					

Functional Area	Number of available competent* inspectors in this area?	Does the State have guidance material (including checklists) available in this area?	Number of available experienced** OJT Instructors in this area?	Number of Inspectors that require OJT?
QMS Inspections				
Redress Procedures Inspections				
Medical Issues Inspection				
SIM Assessment Inspections				
Knowledge assessment Inspections				
Designated Check Controller	OJT			
	Simulator			
	Designation & Training			
Knowledge/SIM/OJT Instructor Approvals				
Training Programs Approvals				
Training & Procedure Manuals (T&PM) Approvals				
Blood Alcohol Tester Approvals				

*Competent is defined as when an Inspector satisfies entry level qualifications and experience to carry on a certain task of an Inspection and has satisfactorily completed training, including on-the-job training (OJT).

** Normally at least two years of experience since completing competency assessment in the area concerned.

3. ANS — Questionnaire for the States for ANS Audit Area for CATIIC – ANS. Please fill in the number, or Yes/No or NA (Not Applicable) as appropriate.

Functional Area		Number of available competent* inspectors in this area?	Does the State have guidance material (including checklists) available in this area?	Number of available experienced** OJT Instructors in this area?	Number of Inspectors that require OJT?
Certification Approval Issuance	Pre-Application Phase				
	Application Phase				
	Document Review Phase				
	Facility Inspection Phase				
	Certification Phase				
Conduct of... ATS Routine Audit					
...AIS and Cartographic Routine Audit					
...CNS Inspection					
...PANS OPS (flight procedure design) Routine Audit					
...MET Routine Audit					
...SAR Routine Audit					
Conduct of Unannounced Audits ('Spot Checks')					
Issuance and Resolution of Findings					

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4. AIR- AID — Questionnaire for the States for AIR Audit Area for CATIIC. Please fill in the number, or Yes/No or NA (Not Applicable) as appropriate.

Functional Area		Number of available competent* inspectors in this area?	Does the State have guidance material (including checklists) available in this area?	Number of available experienced** OJT Instructors in this area?	Number of Inspectors that require OJT?
AOC Issuance-- Airworthiness Aspects	Pre-Application Phase				
	Formal Application Phase				
	Document Review Phase				
	Facility Inspection Phase				
	Certification Phase				
Approved Maintenance Organization Approval (AMO)	Pre-Application Phase				
	Formal Application Phase				
	Document Review Phase				
	Facility Inspection Phase				
	Certification Phase				
Approved Maintenance Training Organization Approval (AMTO)	Pre-Application Phase				
	Formal Application Phase				
	Document Review Phase				
	Facility Inspection Phase				
	Certification Phase				
Certificate of Airworthiness Issuance(CoA)	Application				
	Type design certification validation and acceptan				

Functional Area		Number of available competent* inspectors in this area?	Does the State have guidance material (including checklists) available in this area?	Number of available experienced** OJT Instructors in this area?	Number of Inspectors that require OJT?
	Review of the application for a CoA				
	Issuance of a CoA				
	Continuing Validity of a CoA				
	Validation of a CoA				
Special flight permit					
Grant of exemption					

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5. AGA — Questionnaire for the States for AGA Audit Area for ICAT – AGA. Please fill in the number, or Yes/No or NA (Not Applicable) as appropriate.

Functional Area		Number of available competent* inspectors in this area?	Does the State have guidance material (including checklists) available in this area?	Number of available experienced** OJT Instructors in this area?	Number of Inspectors that require OJT?
Certification of aerodromes	Pre-Application Phase				
	Formal Application Phase				
	Document Evaluation Phase				
	Demonstration Audit and Inspection Phase				
	Certification Phase				
<ul style="list-style-type: none"> ▪ Acceptance/Approval of the Aerodrome Manual ▪ Acceptance of SMS ▪ Acceptance of Exemptions ▪ Acceptance of the Outcomes of Aeronautical Study/Safety Risk Assessment ▪ Use of Aerodrome Safety Oversight Manual (Aerodrome Certification Procedural Manual and Inspector’s Handbook including Checklists) 					
Initial Certification Audit/Continuous Surveillance including Unannounced Inspections (‘Spot Checks’):					
<ul style="list-style-type: none"> ▪ Integrity and Accuracy of the Aerodrome Data (Aerodrome Data Quality System) ▪ Aerodrome Physical Characteristics ▪ Control of Obstacles (Aerodrome Safeguarding) ▪ Inspection of the Movement Area ▪ Visual Aids ▪ Aerodrome Electrical Systems ▪ Rescue and Fire-fighting Systems ▪ Wildlife Hazard Management ▪ Apron Management System 					

Functional Area	Number of available competent* inspectors in this area?	Does the State have guidance material (including checklists) available in this area?	Number of available experienced** OJT Instructors in this area?	Number of Inspectors that require OJT?
▪ Low Visibility Operations				
▪ Adverse Meteorological Hazard Conditions (e.g. winter operations)				
▪ Preventive Maintenance (Aerodrome Infrastructure, Visual Aids, Electrical System, RFF Equipment etc.)				
▪ Aerodrome Emergency Plan and Disabled Aircraft Removal Plan				
▪ Runway Safety				
▪ Aerodrome Reporting including Runway Conditions Reporting				
▪ Competency of Key Aerodrome Personnel				
Audit of SMS				
Issuance and Resolution of Findings				
Compliance and Enforcement				

*Competent is defined as when an Inspector satisfies entry level qualifications and experience to carry on a certain tasks related to an initial certification/or inspection of aerodromes and has satisfactorily completed trainings (e.g. aerodrome certification, safety management systems, Annex 14, Audit Techniques, Human Factors) including on-the-job training (OJT).

** Normally at least two years of experience since completing competency assessment in the area concerned.

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