



WORKING PAPER

DANGEROUS GOODS PANEL (DGP)

TWENTY-FOURTH MEETING

Montréal, 28 October to 8 November 2013

**AGENDA, TERMS OF REFERENCE, WORK PROGRAMME AND PROPOSED TIMELINE
FOR DGP/24**

(Presented by the Secretary)

1. INTRODUCTION

1.1 The agenda for the twenty-fourth meeting of the Dangerous Goods Panel (DGP/24), as approved by the Air Navigation Commission (192-8) on 21 February 2013, is reproduced in Appendix A. For ease of reference in compiling the report, the numbers and headings of the agenda items will be included exactly as written in Appendix A. The report will show all information and action taken relative to the agenda item.

1.2 The terms of reference and work programme, as approved by the Air Navigation Commission, are presented in Appendix B.

2. LANGUAGES OF THE MEETING

2.1 The working languages of the meeting, as approved by the Air Navigation Commission, are Arabic, Chinese, English, French, Russian and Spanish.

3. ORGANIZATION OF THE MEETING

3.1 The timeline for DGP/24 agenda items appears in Appendix C. This is a provisional timeline which will be approved by the meeting during the opening session as an initial guideline for the time that is expected to be spent on each item. It should be noted that the approved timeline may, if the need arises, be adjusted at any time during the session by further agreement among the members.

3.2 The meeting will sit as a whole to deal with the agenda. Small drafting groups or ad hoc working groups may also be formed as necessary. Such groups, if established, will have a nominated rapporteur, will work informally without interpretation facilities and will normally meet outside of the hours of the main meeting.

4. **WORKING HOURS**

4.1 The working hours proposed are 0930 (except for the special opening session) to 1230 hours and 1400 to 1700 hours with short coffee breaks. The opening session on Monday, 28 October will begin at 1000 preceded by an informal meeting of panel members only at 0945.

5. **ACTION BY THE DGP**

5.1 The DGP is invited to:

- a) note the agenda at Appendix A;
- b) note the terms of reference and work programme at Appendix B; and
- c) approve the proposed timeline in Appendix C with the understanding that it will be subject to further review and amendment if necessary as the meeting progresses.

APPENDIX A

**AGENDA FOR THE TWENTY-FOURTH MEETING OF THE
DANGEROUS GOODS PANEL (DGP/24)**

- Agenda Item 1:** Development of proposals, if necessary, for amendments to Annex 18 — *The Safe Transport of Dangerous Goods by Air*
- Agenda Item 2:** Development of recommendations for amendments to the *Technical Instructions for the Safe Transport of Dangerous Goods by Air* (Doc 9284) for incorporation in the 2015-2016 Edition
- Agenda Item 3:** Development of recommendations for amendments to the *Supplement to the Technical Instructions for the Safe Transport of Dangerous Goods by Air* (Doc 9284SU) for incorporation in the 2015-2016 Edition
- Agenda Item 4:** Development of recommendations for amendments to the *Emergency Response Guidance for Aircraft Incidents involving Dangerous Goods* (Doc 9481) for incorporation in the 2015-2016 Edition
- Agenda Item 5:** Resolution, where possible, of the non-recurrent work items identified by the Air Navigation Commission or the panel:
- 5.1:** Review of provisions for the transport of lithium batteries
 - 5.2:** Dangerous goods incident and accident data collection
 - 5.3:** Dangerous goods requirements in Annex 6 — *Operation of Aircraft*
 - 5.4:** Development of guidance material on countering the potential use of dangerous goods in an act of unlawful interference
 - 5.5:** Development of performance standards for air operators and designated postal operators
- Agenda Item 6:** Other business
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APPENDIX B

**TERMS OF REFERENCE AND WORK PROGRAMME OF THE DANGEROUS GOODS
PANEL (DGP)**

Terms of reference

To recommend changes to maintain the *Technical Instructions for the Safe Transport of Dangerous Goods by Air* (Doc 9284) in an up to date condition and to carry out other tasks related to the ICAO dangerous goods programme as directed by the Air Navigation Commission.

Work programme

Task Description	Expected output	Estimated Completion Date
Develop amendments to the <i>Technical Instructions for the Safe Transport of Dangerous Goods by Air</i> (Doc 9284) and its related documents so as to ensure that the document remains up-to-date.	Amendments to the Technical Instructions, its Supplement, and the <i>Emergency Response Guidance for Aircraft Incidents involving Dangerous Goods</i> (Doc 9481).	Ongoing

APPENDIX C

PROPOSED TIME SCHEDULE FOR DISCUSSION AT DGP/24

Date	28	29 ^B	30 ^B	31	1 ^B	2	3	4 ^B	5	6 ^B	7	8 ^B
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri
Special sessions	A											
Discussion sessions	1,2	2	2	2, 3	2, 3, 4			2, 5	2, 5	2, 6	2, 6	
Approval of draft report on agenda items											1, 2, 3, 4	1, 2, 3, 4, 5, 6

- A The special session is the opening session at 1000; this will be preceded by an informal meeting of panel members only at 0945.
- B Due to budget constraints, interpretation services cannot be provided for the full duration of the meeting. The meeting will therefore meet as a working group of the whole or, if necessary, as working groups on specific subject areas during the morning session of 4 November and the afternoon sessions of 29 October, 30 October, 1 November, 6 November and 8 November.

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