



**COMPREHENSIVE REGIONAL IMPLEMENTATION PLAN FOR AVIATION  
SAFETY IN AFRICA (AFI PLAN)**

**SIXTEENTH MEETING OF THE STEERING COMMITTEE**

**MONTREAL, CANADA, 26 NOVEMBER 2015**

**REPORT**

**THIS REPORT HAS BEEN APPROVED BY THE CHAIRPERSON OF THE  
AFI PLAN STEERING COMMITTEE, MR. MOUSSA HALIDOU.**

**PREPARED BY:**

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**NB:** In addition to the above Appendices, the following meeting related documents are available at the AFI Plan website: <http://www.icao.int/safety/afiplan/Pages/14th-Steering-Committee.aspx>

1. Opening Remarks by the ICAO Secretary General;
2. Opening Remarks by the AFI Plan Steering Committee Chairperson;
3. Discussion Papers (DP01, DP02 and 03 and Attachments);
4. Information papers; and
5. Presentations by the AFI Plan Secretariat, AFCAC, FAA, SSFA and ICAO-GAT

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<sup>1</sup> **Decisions** relate to matters on the internal arrangements of the Steering Committee and/or that require the direct action of the Secretariat and members.

<sup>2</sup> **Recommendations** deal with matters which merit the attention of AFI States in general, partner organizations, stakeholders, donors or on which further action is required to be initiated by the Secretary of the AFI Plan

## **PART I – INTRODUCTION**

### **1. VENUE, DATE AND ATTENDANCE**

1.1 The 16<sup>th</sup> meeting of the Comprehensive Regional Implementation Plan for Aviation Safety in Africa (AFI Plan) Steering Committee was held on 26 November 2015 at the ICAO Headquarters, Montreal, Canada, following immediately on the ICAO World Aviation Forum (IWAF) of 23 – 25 November 2015. The meeting was attended by 58 participants including members and observers from the ICAO Council and the Air Navigation Commission (ANC), officials of invited regional organizations, industry and other partners and stakeholders. The list of participants is provided at **Attachment B**.

### **2. OPENING OF THE MEETING**

2.1. During the opening session, two statements were delivered by Dr. Fang Liu the ICAO Secretary General, and Mr. Halidou Moussa, Chairperson of the AFI Plan Steering Committee, respectively.

2.2. Dr. Fang Liu, in her opening statement, recalled the goals set for the year 2015 and highlighted the key activities performed to achieve those targets during the year. Accordingly, she informed the meeting of the high-level engagement and follow up discussions with a number of States with low EI and/or SSC, the various ROST missions conducted to assist States with specific ICAO Plans of Action, the support extended to Regional Safety Oversight Organizations (RSOOs) and the plan to facilitate the strengthening and integration of such entities as well as many other activities performed on the basis of decisions and recommendations of the previous Steering Committee meeting. She also recognized efforts being made by the aviation safety partners to assist States in establishing and maintaining effective oversight systems in the AFI Region.

2.3. Mr. Halidou Moussa, on his part, thanked the Secretary General who he noted was attending the AFI Plan Steering Committee meeting for the first time in her capacity as Secretary General and emphasized that he is confident the Programme will benefit from her support and leadership. He also thanked members of the Council, representatives of States to ICAO and all other partners for attending the meeting and for their continuous commitment to the improvement of Aviation Safety in Africa.

2.4. The Chairperson informed the meeting of a number of achievements and progress made so far based on the 2015 targets of the Programme as well as the decisions and recommendations of the 15th Steering Committee meeting.

2.5. The Chairperson acknowledged the presence of the President of the ICAO Council and former AFI Plan Chairperson, Dr. Olumuyiwa Benard Aliu. He pointed out that the presence of Dr. Aliu at the meeting was a testimony of his permanent support and attachment to the AFI Plan and invited him to address the meeting.

2.6. The ICAO President thanked the Chairperson and underlined that the AFI Plan is a model programme which ICAO seeks to replicate in other regions. He further indicated that the Plan's expansion to cover ANS, AGA and AIG was an important and appropriate milestone. He also mentioned other important matters that need the attention of the Programme such as regional initiatives related to ANSPs and addressing ANS regulatory oversight aspects, Search and Rescue (SAR), implementation of SSP/SMS and Aerodrome certification.

2.7. The Chairperson also recognized the presence of the African Union (AU) Commissioner for Energy and Infrastructure, Dr. Elham Mahmoud Ahmed IBRAHIM and invited her to address the meeting. Dr. IBRAHIM stated that the African Union Commission has a mandate to follow up and push forward the implementation of the Abuja Safety targets. She also emphasised that Safety and Competitiveness are the most important pillars for the success of the AUC projects that are being implemented to create a single air transport market in Africa.

2.8. Finally, Mr. Halidou Moussa proposed, and the meeting accepted, that discussions be focused on major issues requiring the attention of the Steering Committee in order to achieve the objectives of the meeting within the limited time allocated, that is only a day.

## **PART II – REPORT ON AGENDA ITEMS**

### **3. ADOPTION OF THE AGENDA**

3.1 The meeting reviewed and adopted the draft agenda as presented by the AFI Plan Secretary with adjustments to ensure that Power Point presentations by the ICAO Secretariat and partners follow the discussion papers they relate to under each agenda item. Accordingly, presentations by US FAA, AFCAC, AATO were made under agenda item 1 while presentations by ICAO-GAT, ICAO-EAO, ICAO-Finance, Turkey, and SSFA were made following agenda item 2.

### **4. DELIBERATIONS ON THE AGENDA**

#### **4.1 AGENDA ITEM 1: PROGRESS REPORT ON THE IMPLEMENTATION OF THE AFI PLAN SINCE THE 15<sup>TH</sup> STEERING COMMITTEE MEETING AND STATUS OF IMPLEMENTATION OF THE 2015 WORK PROGRAMME**

4.1.1 The Secretary presented Discussion Paper 01 and its attachments (A and B) that contain detailed information on the implementation status of the Recommendations and Decisions of the 15<sup>th</sup> meeting held on 19 May 2015 in Maputo, Mozambique, and the progress made in implementing the 2015 Work Programme respectively.

4.1.2 The meeting's attention was drawn to the following specific issues:

- the status of implementation of the Abuja safety targets and specifically the key AFI Plan goals for 2015 relating to attainment of 60% EI; removal of all SSCs and implementation of the 2015 work programme and training;
- the developments regarding the Arab Civil Aviation Commission (ACAC) and ICAO Middle East (MID) Region States' RSOO initiative and its anticipated impact on the scope of the RSOO for the Seven Partner States;
- the follow up made and the results achieved regarding the MOU on the separation of functions of the AAMAC/CEMAC/UEMOA RSOOs;
- the progress made in developing targets for the ANS performance indicators to be adopted by the 20<sup>th</sup> APIRG meeting in Yamoussoukro, Cote d'Ivoire from 30 November to 02 December 2015;

- the support provided by partners and stakeholders towards attainment of some of the targets set for 2015;
- the challenges in the implementation of some training and capacity building activities; and
- the support provided to the Association of African Aviation Training Organizations (AATO) for its hosting in Ethiopia.

***Progress Report on the Status of Implementation of the Abuja Safety Targets***

4.1.3 AFCAC presented a progress report on the implementation of the Abuja safety targets which pointed out that:

- although AFCAC has made continuous effort to obtain State-by-State and item-by-item data for the monitoring of the implementation of the Abuja Safety Targets, only few African States responded to AFCAC in this regard;
- as at 31 October 2015, thirteen (13) States: Botswana, Burundi, Republic of Central Africa, Cote d'Ivoire, Ethiopia, Kenya, Gabon, Madagascar, Mali, Nigeria, South Africa, Tanzania and Togo responded to AFCAC's request and provided information; and
- even though it is not representative in measuring the overall picture related to Abuja safety targets, AFAC presented some indicators on the basis of information from the 13 states and from the activities of the Project Group (PG) comprising AFCAC, ICAO, IATA and ACI established to evaluate the Abuja safety targets using alternative data sources.

***Presentation by the U.S. Federal Aviation Administration (FAA)***

4.1.4 The FAA made a presentation on its assistance plan for Africa. The presentation covered the activities and support provided during 2015 including the two seminars and workshops on air traffic safety oversight and two additional proposed workshops/seminars addressing selected topics critical to an effective safety oversight framework. The FAA's plan to provide support in other areas such as aeronautical meteorology and to continue the ongoing support in the area of air navigation safety oversight beyond 2017, were also noted.

**DECISIONS (DEC) AND RECOMMENDATIONS (REC) ON AGENDA ITEM 1:**

***SC16/Dec01: Establishment and Strengthening of Regional Safety Oversight Organizations***

That:

- a) the AFI Plan Secretariat should strategize and work on future integration and facilitate the enlargement of the Regional Safety Oversight Organizations and Regional Accident Investigation Organizations (RSOOs/RAIOs), and organize in this respect, an AFI RSOO coordination meeting in 2016; and

- b) considering the developments regarding the Arab Civil Aviation Commission (ACAC) and ICAO Middle East (MID) Region States' RSOO initiative, the AFI Plan Secretariat should come up with a viable proposal that shows the way forward on the initiative to establish an RSOO for the Seven Partner States;

***SC16/Rec02: Report on Implementation of the Abuja Safety Targets:***

That:

- a) AFCAC with the support of the AFI Plan Secretariat, RSOOs, Industry and other partners are encouraged to effectively continue the evaluation of the implementation of the Abuja Safety Targets, and report on the outcome at the next meeting,
- b) in order to address the communication difficulties and lack of response from the States, AFCAC should request States to identify focal points/ persons in CAAs; and
- c) RSOOs should be utilized in addition to other partners, to facilitate collection of data and information for the evaluation

***SC16/Dec03: Adoption of AFI Air Navigation Performance Indicators and Targets***

That the AFI Plan Secretariat presents to the next AFI Plan SC meeting, the targets for the ANS performance indicators adopted by APIRG/20.

***SC16/Rec04: Endorsement of AFI Air Navigation Performance Indicators and Targets by the African Union***

That the AFI Plan Secretariat should work closely with AFCAC for the latter to continue coordinating with the African Union for the endorsement of the adopted AFI Air Navigation Performance Indicators and Targets.

***SC16/Dec05: Support for the Association of African Training Organizations (AATO)***

The AFI Plan Secretariat is to assist AATO and provide experts when required.

***SC16/Dec06: African ANSP Safety and Quality Assurance (ASQA) Programme***

The AFI Plan Secretariat should continue to support establishment and operationalization of the African ANSP Safety and Quality Assurance (ASQA) Programme and the creation of an association of African ANSPs in the format of AATO.

***SC16/Dec07: SMS and SSP Courses***

That:

- a) the AFI Plan Secretariat, in collaboration with ICAO-GAT, organizes SMS and SSP courses in 2016; and
- b) the ICAO Secretariat, in coordination with training organizations and partners, develops relevant training materials in the English and French languages.

**SC16/Dec08: *Programmes and activities of aviation safety partners in Africa***

The AFI Plan Secretariat is to coordinate and include aviation safety activities of Partners in the AFI Plan work programme and regularly monitor progress and report to the Steering Committee.

**4.2 AGENDA ITEM 2: PROPOSED PROGRAMME OF ACTIVITIES UNDER THE AFI PLAN IN 2016**

4.2.1 Under this Agenda Item, the Steering Committee was presented with the programme of activities proposed for the year 2016 including the major goals, taking into account progress on the implementation of the 2015 work programme so far, the expansion of the scope of activities to include the Abuja Safety Targets and the relevant outcomes of the 1<sup>st</sup> and 2<sup>nd</sup> safety Symposia. The 2016 work programme also includes training courses and activities carried over from the 2015 Work Programme.

4.2.2 The Steering Committee reviewed and approved the overall AFI Plan work programme including the major targets for 2016 with some improvements and amendments. Accordingly, the major targets for 2016 are as follows:

- 70% of African States to achieve 60% EI and above;
- no Significant Safety Concerns;
- certification of 45% of International Airports; and
- full implementation of Work programme activities and trainings including those proposed by partners.

***Presentation by the Association of African Aviation Training Organizations (AATO)***

4.2.3 The Deputy Chairperson of AATO made a presentation on a training roadmap for Africa on the basis of a survey conducted in 2015 to assess the aviation training needs on the continent. Though the amount of information gathered is not sufficient to come up with a sound conclusion, the survey results indicated that the four major areas of demand for aviation training are Engineering, Airport Security, Aircraft Maintenance and Cabin Crew. The meeting was also informed of the future plans of AATO.

***Presentation by ICAO- GAT***

4.2.4 The ICAO-GAT office made a presentation on aviation training organizations and courses available in Africa. The meeting was updated on the courses available at ICAO recognized training centres, the standardized training packages (STPs) developed and ICAO training activities in general and its involvement in the AFI Region particularly.

4.2.5 The meeting noted that:

- various courses have now been prepared by ICAO and are being delivered in collaboration with Aviation Training Centres (ATCs) all over the world including the AFI Region;

- the number of courses available in 2015 has increased and additional courses under development will be available in African ATCs in 2016; and
- in particular, the meeting welcomed with satisfaction, the launching of the SMS online course in Nov 2015 as well as the availability of other training and human resource tools.

***Presentation by Turkish DGCA***

4.2.6 The Deputy Director General - Turkish Directorate General of Civil Aviation (DGCA) and President, EUROCONTROL Provisional Council made a presentation on Turkey's efforts with ICAO towards enhancing Aviation Safety in Africa. The presentation highlighted the significant growth of Turkish relations with African States, the significant route expansion of the Turkish Airline on the continent and its consistent interest in supporting the AFI Plan.

4.2.7 The presentation also highlighted the training made available during 2015 by EUROCONTROL in collaboration with IATA to support Africa in the area of AIS/AIM and the plans for 2015.

4.2.8 The meeting considered Turkey's willingness and assistance in training activities is very useful in complementing AFI Plan human resource development efforts within the framework of the ICAO-Turkey MOU.

***Presentation by ICAO – EAO on the AFI Plan Evaluation Exercise***

4.2.9 The ICAO Evaluation and Internal Audit Office (ICAO- EAO) presented the process and findings of the Comprehensive Regional Implementation Plan for Aviation Safety in Africa (AFI Plan) evaluation made between May and August 2015. The presentation highlighted the following key findings and recommendations of the evaluation:

That:

- implementation of the AFI Plan continues beyond 2016,
- the AFI planning document and ROST TOR be revised,
- the engagement and commitment of States be strengthened,
- guidelines for retention of CAA personnel be developed,
- capacity-development be strengthened through training,
- technical evaluation of ROST assistance be conducted,
- report on financial information,
- co-ordination with partners be enhanced, and
- use of the Human Resources Development Fund be expanded

4.2.10 The SC was also informed that the ICAO Council has approved extension of the AFI Plan's implementation beyond 2016 as per the recommendation of the evaluation report. The summary evaluation findings and recommendations were presented by EAO at the 206th session of the Council. The full evaluation report is available on the Council website<sup>3</sup>.

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<sup>3</sup> Under "Periodic Reports" and EAO Evaluation and Internal Audit Reports.

### ***Presentation by ICAO –Finance on AFI Plan Funding***

4.2.11 The Chief of ICAO finance branch (C/FIN) presented the Fund structure and financial statement of the AFI Plan that shows a significant balance of net surplus since the integration of the AFI plan to the regular programme.

4.2.12 The Steering Committee noted the net surplus fund and suggested that the Secretariat develops specific projects in the areas of aerodrome certification, training roadmap, ANSP peer review, SSP/SMS, SAR etc. to utilise the fund. The projects should be presented as soon as possible to the Chairperson of the AFI Plan SC who will inform the Steering Committee members on the progress and the decisions taken before the next SC meeting in May 2016.

### ***Presentation by US Safe Skies for Africa***

4.2.13 The presentation made by the US Safe Skies for Africa programme highlighted the support that they are currently providing in aviation safety, accident investigation and aviation security. The meeting was also informed of possible future support from the programme for strengthening of regional safety oversight organizations (RSOOs), providing guidance on developing sustainable aviation academies, supporting sustainable capacity development, and assisting in building the next generation of aviation professionals and leaders.

4.2.14 The Steering Committee noted the information and appreciated the continuous commitment of the US government and the support it provides through the programme,

## **DECISIONS (DEC) AND RECOMMENDATIONS (REC) ON AGENDA ITEM 2**

### ***SC16/Rec09: Support the outcomes of the 1<sup>st</sup> and 2<sup>nd</sup> AFI Safety Symposia***

The AFI Plan Secretariat is to integrate the relevant outcomes of the AFI safety symposia in the 2016 work programme and Donor States and other partners are encouraged to continue supporting implementation of these outcomes. The Steering Committee will be informed of the progress achieved at its next meeting.

### ***SC16/Dec10: Implementation of AFI Plan Work Programme for 2016***

The AFI Plan Secretariat is requested to coordinate and implement the 2016 work programme as amended and approved by the Steering Committee

### ***SC16/Dec11: Information on available training courses and organizations***

The AFI Plan Secretariat is requested to coordinate with GAT and ICAO Regional offices to provide training, and in particular, relaunch SMS/SSP courses with available material in 2016.

**SC16/Rec12:                    *Development of AFI States' roadmap of training needs***

AATO is to continue, with the support of ICAO and partners such as Singapore, EASA, FAA etc., the development of the Training Roadmap for Africa and report on progress at the next SC meeting.

**SC16/Dec13:                    *Training and fellowship Programme of Turkey***

The AFI Plan Secretariat in consultation with ICAO GAT and AATO are to explore means of enabling African States to access the training programme and fellowship provided by Turkey.

**SC16/Dec14:                    *AFI Plan evaluation report***

The AFI Plan Secretariat is requested to develop a plan of action and implement the recommendations of the AFI Plan Evaluation exercise and report regularly to the Steering committee.

**SC16/Dec15:                    *Utilization of AFI Plan funds***

The AFI Plan Secretariat is requested to develop specific projects in the areas of aerodrome certification, training roadmap, ANSP peer review, SSP/SMS, SAR etc. to utilise the available AFI Plan funds.

**4.3    AGENDA ITEM 3:    ICAO PLANS OF ACTION FOR STATES UNDER REVIEW OF THE MARB INCLUDING PRIORITY STATES**

4.3.1            The AFI Plan Secretary presented a summary of the status of implementation of the specific ICAO Plans of Action developed for thirty-two (32) States. It was noted that the Regional Office Safety Teams (ROSTs), COSCAPs, RSOOs, and AFCAC AFI-CIS project have all been active in assisting States in the implementation of their Corrective Action Plans (CAPs) for addressing deficiencies identified by ICAO USOAP audits.

4.3.2            The meeting noted the positive impact of the high-level engagement by the ICAO Secretary General and the Council President with States during high profile regional events and/or State visits. It was also stressed that the continuation of such practice is important to accelerate progress towards achieving the regional targets.

4.3.3            The Progress made by States towards attainment of key goals set by the Steering Committee for 2015 including attainment of the Abuja Safety Targets was examined by the meeting and it was noted that:

- a number of States have improved EIs significantly as a result of offsite validations or ICVMs;
- at the time of the meeting, there were 7 SSCs in 6 States i.e. 1 SSC in 1 WACAF State and 6 in 5 ESAF States (NB: soon after the SC meeting and in the course of Dec 2015, the SSCs in Sierra Leone and Botswana were declared resolved and thus as of 31 Dec 2015 4 SSCs remained in 4 ESAF States); and

- even though the progress made is encouraging, the speed of implementation is not enough in terms of both SSCs and EIs targets.

### **DECISIONS (DEC) AND RECOMMENDATIONS (REC) ON AGENDA ITEM 3**

***SC16/Dec16: Implementation of State specific ICAO Plans of Action***

- a) The AFI Plan Secretariat is to develop a strategy and assist not only States with low EIs and SSCs but also encourage those States with acceptable levels of EI to sustain what has been achieved so far.
- b) The Regional Office Safety Team (ROST) and AFI-CIS missions should be intensified so as to further assist States in the implementation of their Corrective Action Plans (CAP's) and to meet the Abuja Safety targets in time.

***SC15/Rec17: AFCAC/AU Joint Missions to States with implementation challenges***

AFCAC and the AU are requested to conduct joint missions to those States that continue to present difficulties in the implementation of the ICAO Plans of Action.

***SC15/Rec18: High-level support in addressing States' aviation safety deficiencies***

That the ICAO Council President and the Secretary General should attend AFI regional meetings and continue their efforts to engage, at the highest level, those States that are not cooperating and/or sufficiently advancing in addressing their aviation safety deficiencies.

### **4.4 AGENDA ITEM 4: ANY OTHER BUSINESS AND CLOSING CEREMONY**

4.4.1 ***Date and Venue of the next AFI Plan SC meeting:*** Under this Agenda Item, the AFI Plan Steering Committee agreed that the next AFI Plan Steering Committee meeting together with the 3<sup>rd</sup> AFI Safety symposium would take place in Africa in May 2016. Information about the exact venue and dates would be transmitted by the AFI Plan Secretary as soon as decision has been made in consultation with proposed host countries and the ICAO Secretary General.

4.4.2 ***Closing:*** The Chairperson of the AFI Plan Steering Committee, after expressing his gratitude for the active participation of the Members, partners and the support from the donor States and Organizations, adjourned the meeting.

**Appendix A – AFI Plan SC/16 Decisions and Recommendations Action Plan**

<b>Decision/ Recommendation Reference</b>	<b>Title</b>	<b>Text</b>	<b>Deadline</b>	<b>Deliverable(s)</b>	<b>Responsibility</b>
SC16/Dec 01	Establishment and Strengthening of Regional Safety Oversight Organizations	a) <i>the AFI Plan Secretariat should strategize and work on future integration and facilitate the enlargement of the Regional safety oversight and Accident Investigation entities.</i>	Dec 2017	Fully functioning and sustainable RSOOs/RAIOs	AFI Plan Secretariat  (ESAF/WACAF) Support from IMP-SAF
		b) <i>Organize an AFI RSOO/RAIO coordination meeting in 2016.</i>	Dec 2016	Coordination meeting with alternative recommendations and decisions	
		c) <i>the AFI Plan Secretariat should come up with a viable proposal that shows the way forward on the RSOO for the Seven Partner States.</i>	May 2016	A viable proposal for an informed decision	
SC16/Rec02	Implementation of Abuja Safety Targets	a) <i>AFCAC with the support of the AFI Plan secretariat, RSOO, Industry and other partners to effectively continue the evaluation of the implementation of the Abuja Safety Targets and report back to the next SC meeting.</i>	May 2016	Comprehensive report on status of Implementation of safety targets at individual State level and sub-regional/regional aggregates.	AFCAC AFI Plan Secretariat Support from IAA
		b) <i>to address the communication difficulties and lack of response from the States AFCAC should request States to identify focal points/ person in CAA's</i>	May 2016	No. of States to have designated Focal Persons	AFCAC

Decision/ Recommendation Reference	Title	Text	Deadline	Deliverable(s)	Responsibility
		<i>c) utilize RSOO 's to facilitate collection of data and information for the evaluation</i>	May 2016	Effective support from RSOO's	
<i>SC16/Dec03</i>	Adoption of AFI Air Navigation Performance Indicators and Targets	<i>The AFI Plan Secretariat to present to the next AFI Plan SC meeting the targets for the ANS performance indicators adopted by APIRG 20</i>	May 2016	Report on ANS performance indicators and associated targets	AFI Plan Secretariat ICAO ESAF and WACAF
<i>SC16/Rec04</i>	Endorsement of AFI Air Navigation Performance Indicators and Targets by the African Union	<i>AFI Plan Secretariat should work closely with AFCAC for the later to continue coordinating with the African Union for the endorsement of the AFI Air Navigation Performance Indicators and Targets</i>	Jan 2017	Decision of AU Heads of State	AFCAC / AUC
<i>SC16/Dec05</i>	Support for Association of African Training Organization	<i>The AFI Plan Secretariat to assist AATO by providing experts when required.</i>	Dec 2016	Assist AATO	AFI Plan Secretariat and ESAF office Support from GAT
<i>SC16/Dec06</i>	African ANSP Safety and Quality Assurance (ASQA) Programme	<i>a) The AFI Plan secretariat should continue to support establishment and operationalization of the African ANSP Safety and Quality Assurance (ASQA) Programme.</i> <i>b) Support the creation of an association of African ANSPs</i>	Dec 2016	Assist ASQA	AFI Plan Secretariat
<i>SC16/Dec07</i>	SMS and SSP Courses	<i>a) the AFI Plan Secretariat in coordination with ICAO-GAT to organize SMS and SSP courses in 2016</i>	Dec 2016	No. of SMS/ SSP courses delivered	AFI Plan Secretariat and ICAO-GAT

Decision/ Recommendation Reference	Title	Text	Deadline	Deliverable(s)	Responsibility
		<i>b) The ICAO Secretariat in coordination with training organizations and partners to develop relevant training materials in English and French.</i>	Dec 2016	Training Materials in English and French	ICAO Secretariat
SC16/Dec08	Programmes and activities of aviation safety partners in Africa	<i>The AFI Plan Secretariat is to coordinate and include aviation safety activities of partners including USFAAA in its work programme and regularly monitor and report to the Steering Committee.</i>	May 2016	Updated work programme and report to SC	AFI Plan Secretariat
SC16/Rec09	Support the outcomes of the 1st and 2 <sup>nd</sup> AFI Safety Symposia	<i>Donor States and other partners are encouraged to continue supporting the safety symposium outcomes. The Steering Committee will be informed of the progress achieved at the next meeting.</i>	Continuous	Donors and partners Support	Donor and partners
SC16/Dec10	Support the outcomes of the 1st and 2 <sup>nd</sup> AFI Safety Symposia	<i>The AFI Plan Secretariat to integrate the relevant outcomes of the AFI safety symposium in the 2016 work programme.</i>	Dec 2015	Integrated AFI Plan Work Programme	AFI Plan Secretariat
SC16/Dec11	Implementation of AFI Plan Work Programme for 2016	<i>The AFI Plan Secretariat is requested to coordinate and implement the 2016 work programme as amended and approved by the Steering Committee</i>	Dec 2016	Meeting targets set by the SC in the year 2016	AFI Plan Secretariat
SC16/Dec12	Information on available training courses and organizations	<i>The AFI Plan secretariat requested to coordinate with GAT and ICAO regional offices to provide training, especially relaunch SMS/SSP courses with available material in 2016.</i>	Dec 2016	Provide training including SSP/SMS in 2016	AFI Plan Secretariat and ICAO-GAT

Decision/ Recommendation Reference	Title	Text	Deadline	Deliverable(s)	Responsibility
SC16/Rec 13	Development of AFI States' roadmap of training needs	<i>AATO to continue, with the support of ICAO and partners such as Singapore, EASA, FAA etc., the development of the Training Roadmap for Africa and report the progress to the next 17<sup>th</sup> SC meeting.</i>	May /Dec 2016	A paper on Training Roadmap for Africa	AATO in collaboration with GAT and Partners
SC16/Dec14	Training and fellowship Programme of Turkey	<i>The AFI Plan Secretariat in consultation with ICAO GAT and AATO to explore means of enabling African States to access the training and fellowship programme provided by Turkey.</i>	Dec 2016	African States access to fellowship program at Turkish aviation institutions	AFI Plan Secretariat and ICAO-GAT
SC16/Dec15	AFI Plan evaluation report	<i>The AFI Plan Secretariat requested to develop a plan of action, implement the evaluation recommendation and report to Steering Committee regularly.</i>	May /Dec 2016	Implement and report to SC the evaluation report recommendation planned for the year 2016.	AFI Plan Secretariat
SC16/Dec16	Utilization of AFI Plan funds	<i>a) The AFI Plan Secretariat requested to develop specific projects in the areas of aerodrome certification, training roadmap, ANSP peer review, SSP/SMS, SAR etc. to utilize the fund.</i>	Dec 2016	Develop and implement projects in the recommended area.	AFI Plan Secretariat
		<i>b) Inform the Chairperson of the SC on the projects before May 2016.</i>			
SC16/Dec17	Implementation of ICAO Plans of Action.	<i>a) The AFI Plan Secretariat, to outline a strategy and assist not only States with low EI and SSC but also encourage those States with acceptable levels of EI to sustain what has been achieved so far.</i>	Dec 2016	Increased ROST and AFI - CIS missions. Improved implementation of CAPs & ICAO Plans of Action; Increase in States meeting	WACAF, ESAF and AFCAC
		<i>b) ROST and AFI CIS assistance activities to be intensified for implementation of CAPs and Abuja Safety Targets by States</i>			

<b>Decision/ Recommendation Reference</b>	<b>Title</b>	<b>Text</b>	<b>Deadline</b>	<b>Deliverable(s)</b>	<b>Responsibility</b>
<i>SC16/Rec18</i>	Implementation of ICAO Plans of Action	<i>AFCAC and the AU are requested to conduct joint missions to those States that continue to present difficulties in the implementation of the ICAO Plans of Action, if possible, before the next AU Summit in January 2016.</i>	Jan 2017	Reports of AFCAC and AU missions to selected States; Increase in States implementing ICAO Plans of	AFCAC and AU
<i>SC16/Rec19</i>	High level support in addressing States' aviation safety deficiencies	<i>That the ICAO Council President and the Secretary General to attend AFI meetings and continue their efforts to engage, at the highest level, those States that are not cooperating and/or sufficiently advancing in addressing their aviation safety deficiencies</i>	Continuous	Increased high level meetings and engagements; Attend important meetings in the AFI Region	ICAO SG, Council President and African Group Members

**Appendix B: List of Participants**

**16<sup>th</sup> AFI Plan Steering Committee Meeting  
(Montréal, Canada, 26 November 2015)**

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