

**Bangkok FRMS Seminar**  
**1 - 2 November 2012**  
**ICAO Asia and Pacific Office Bangkok, Thailand**

**General Information Sheet**

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**1. Location of the ICAO Asia and Pacific Office**

The ICAO Bangkok Regional Office is located at 252/1 Vibhavadi-Rangsit Road, Chatuchak, next to the Petroleum Authority of Thailand (PTT) Headquarters and opposite the Centara Sofitel Grand Bangkok (former Sofitel Central Plaza Bangkok). It is about 35 km away from the Suvarnabhumi International Airport and about 12 km. from the Sukhumvit Road, where most of the recommended hotels are located. Location of the Regional Office and the route map of the Bangkok Mass Transit System (BTS, also known as the *Skytrain*) and MRTA Sub-way system (*the Underground Metro*) are published on the APAC website <http://www.bangkok.icao.int/> under the heading “Information for visitors”.

**2. Passport, visa and customs**

All foreign nationals entering Thailand must possess valid passports or other valid documents for travel. Participants from certain countries are not required to obtain visas for a temporary visit not exceeding 15 days. It should, however, be noted that the temporary visas issued upon arrival at the Airport cannot be extended beyond the period of 15 days except under extraordinary circumstances. Detailed instructions on visa requirements can be obtained from the website of the Thai Foreign Affairs: [www.mfa.go.th](http://www.mfa.go.th)

International certificates of vaccination against yellow fever are required if arriving within 6 days after leaving or transiting an infected area.

Following items can be brought in duty free:

- a) Personal effects such as clothing etc.
- b) 200 cigarettes or 250 grams of cigar or tobacco.
- c) 1 litre alcoholic beverages.
- d) Perfume for personal use.

There are no restrictions on import of foreign currency. However, if the amount exceeds US\$10,000 it must be declared on entry. Foreign currencies may be taken out of the country up to the amount imported and declared. (Current exchange rate US\$1 = Baht 33 approx).

**3. Hotel reservations, arrival and departure**

A list of recommended hotels that provide special discounted room rate for participants in ICAO meeting can be found on this website. Participants may contact recommended hotels directly; it is recommended that reservations are made well in advance of the Seminar. While making reservations, participants should mention that they are attending ICAO Meetings to get the special room rate.

Participants are requested to make their own arrangements for transportation from the Airport to the city.

Airports of Thailand (AOT) operate limousine services from the Airport to downtown Bangkok, at about Baht

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1000 per vehicle. Public taxi meter service called “Suvarnabhumi Airport Taxi Center” is also available at the Arrival of the Airport, in addition to the fare indicated in the taximeter, 50 Baht extra surcharge is required to be paid for hiring a taxi from Airport to city plus express way toll charges if any. The Bangkok Mass Transit Authority operates Airport Bus service to the city centre.

When departing, the hotel can arrange for transportation to the airport. Public taxis, which are less expensive than hotel taxis, are also available. Most taxis have a fare meter.

Participants are requested to ensure that their return bookings are confirmed as required.

Participants are requested to make their own arrangements for transportation from their hotels to the venue of the Meeting.

**4. Other Useful Information**

Time in Thailand is 7 hours ahead of Co-ordinated Universal Time (UTC+7).

International credit cards such as American Express, Diners Club, Visa, Master Card, etc. are normally accepted at major hotels and department stores.

All commercial banks exchange major foreign currencies and are open from 0830 to 1530 hours from Monday through Friday and some keep the foreign exchange counter open until 2000 hours during weekdays. Foreign exchange counters operated by various commercial banks are located at several places in the city and are also open during Saturdays and Sundays and on public holidays from 1000 to 2000 hours. To change travellers' cheques you are required to show your passport.

Information about Bangkok climate could be found on the ICAO APAC website. More weather information including 5-day forecasts can be obtained from the web site of the Thai Meteorological Department: [www.tmd.go.th](http://www.tmd.go.th)

Tropical or lightweight and washable cottons will suffice.

Most hotels add a 10% service charge to the room rate in addition to the government tax of 7%. Baggage boys at hotel expect at least Baht 20. At restaurants, a tip of about 10% is expected unless a service charge has been added to the bill.

Although the tap water in Bangkok is chemically treated, it is recommended to drink only bottled water and beverages.

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## LIST OF HOTELS

No.	Hotel	Room type	Net Price in Baht		
1.	<b>Centara Grand at Central Plaza Ladprao Bangkok</b> (formerly Sofitel Centara Grand Bangkok Hotel) (Within walking distance from the Regional Office)		<i>until Dec 31, 2012</i>		
	1695 Phaholyothin Road, Chatuchak, Bangkok 10900 Tel: +66 (2) 541 1234 (Gen.) Fax: +66 (2) 541 1087 (Gen.) Tel: +66 (2) 541 1234 (Rsvn ext. 4116 - 9) Fax: +66 (2) 937 0773 (Rsvn) e-mail: cglb@chr.co.th Tel: +66 (2) 541 1234 (Sales ext. 4210, 4211) Fax: +66 (2) 541 1089 (Sales) e-mail: cpbsales@chr.co.th (Sales) nattakarnt@chr.co.th (Sales) <a href="http://www.centralhotelsresorts.com">www.centralhotelsresorts.com</a>  Skytrain : -  MRT : Phaholyothin Station	Deluxe Premium Deluxe Deluxe Suite Club Deluxe Premium Suite Club Deluxe Suite Premium Deluxe Suite	Single Double Single Double Single Double Single Double Single Double Single Double	3,914 4,325 4,325 4,737 4,531 4,943 4,737 5,149 4,943 5,355 5,355 5,767 6,179 6,591	+ ABF + ABF
		<b>" Government The Club Package "</b> (Valid January - December 2012)**			
		Club Deluxe	Single Double	5,250 5,750	+ ABF + ABF
		Club Deluxe Suite	Single Double	6,250 6,750	+ ABF + ABF
		** Complimentary one way transfer from airport-hotel or hotel-airport (Applicable for 2 nights stay onwards)			
		** Complimentary round trip transfer from airport-hotel-airport (Applicable for 3 nights stay onwards)			
		<b>" Government Business Package "</b> (Valid June - September 2012)			
		Deluxe	Single Double	3,700 4,000	+ ABF + ABF
		Deluxe Suite	Single Double	4,500 4,800	+ ABF + ABF
		<b>" Government Inspired Package "</b> (Valid December 2012) *			
		Deluxe	Single Double	4,200 4,700	+ ABF + ABF
		Deluxe Suite	Single Double	5,000 5,500	+ ABF + ABF
		* Complimentary one way transfer from airport-hotel or hotel-airport (Applicable for 3 nights stay onwards)			

## LIST OF HOTELS

No.	Hotel	Room type		Net Price in Baht	
<b>2. Grand Mercure Fortune Bangkok Hotel</b> <i>until Dec 31, 2012</i>					
	1 Fortune Town Building, Rachadapisek Road, Dindaeng, Bangkok 10400 Tel: +66 (2) 641 1500 Fax: +66 (2) 641 1530 E-mail: htl@grandmercurefortunebkk.com <a href="http://www.mercure.com">www.mercure.com</a>  Skytrain : -  MRT : Phra Ram 9 (Rama IX) Station	Superior	Single	2,600	+ ABF
			Double	2,800	+ ABF
		Deluxe	Single	3,000	+ ABF
			Double	3,200	+ ABF
		Studio Suite	Single	3,800	+ ABF
			Double	4,000	+ ABF
		<b>Club Prestige Room :</b>			
		Club Prestige	Single	3,500	+ ABF
			Double	3,700	+ ABF
		One-bedroom Suite	Single	5,300	+ ABF
			Double	5,500	+ ABF
<b>3. InterContinental Bangkok Hotel</b> <i>until further notice</i>					
	973 Ploenchit Road, Bangkok 10330 Tel: +66 (2) 656 0444 Fax: +66 (2) 656 0555, 656 0994 e-mail: intercon@ihgbangkok.com e-mail: linyakorn.saetae@ihg.com (Account Manager) <a href="http://www.intercontinental.com">www.intercontinental.com</a>  Skytrain : Chidlom Station  MRT : -	Grand Deluxe	Single	4,000	+ ABF
			Double	4,500	+ ABF
		Executive Deluxe	Single	5,060	+ ABF
			Double	5,560	+ ABF
		Club InterContinental	Single	6,944	+ ABF
			Double	7,444	+ ABF
		Club Corner Suite	Single	10,239	+ ABF
			Double	10,739	+ ABF

## LIST OF HOTELS

No.	Hotel	Room type		Net Price in Baht	
<b>4. The Landmark Bangkok Hotel</b> <i>until Dec 31, 2012</i>					
	138 Sukhumvit Road, Klongtoey Nua Wattana, Bangkok 10110 Tel: +66 (2) 254 0404, 254 0424 Fax: +66 (2) 252 6646 e-mail: sales@landmarkbangkok.com e-mail: amita@landmarkbangkok.com <a href="http://www.landmarkbangkok.com">www.landmarkbangkok.com</a>  Skytrain : Nana Station  MRT :-	<b>Special Landmark Floor :</b>			
		Superior	Single	4,400	+ ABF
			Double	4,700	+ ABF
		Deluxe	Single	5,100	+ ABF
			Double	5,400	+ ABF
		Deluxe Corner	Single	5,500	+ ABF
			Double	5,800	+ ABF
		Deluxe Suite	Single/ Double	8,500	+ ABF
		<b>Special Lifestyle Floor :</b>			
		Superior	Single	5,400	+ ABF
			Double	5,800	+ ABF
		Deluxe	Single	5,900	+ ABF
			Double	6,400	+ ABF
		Deluxe Corner	Single	6,200	+ ABF
			Double	6,600	+ ABF
		Deluxe Suite	Single/ Double	9,500	+ ABF
<b>5. Park Plaza Sukhumvit Bangkok</b> <i>until Dec 31, 2012</i>					
	16 Ratchadapisek Road Bangkok 10110 Tel: +66 (2) 263 5000 Fax: +66 (2) 263 5001 e-mail: reservations.bangkok@parkplaza.com inquiriesbkk@parkplaza.com <a href="http://www.parkplaza.com/bangkokth">www.parkplaza.com/bangkokth</a>  Skytrain : Asoke Station  MRT : Sukhumvit Station	Superior	Single	3,000	+ ABF
			Double	3,250	+ ABF
		Deluxe Corner	Single	3,550	+ ABF
			Double	3,800	+ ABF

## LIST OF HOTELS

No.	Hotel	Room type		Net Price in Baht	
<b>6. Pathumwan Princess Hotel</b> <i>until Sep 30, 2012</i>					
	444 MBK Center, Phayathai Road Pathumwan, Bangkok 10330 Tel: +66 (2) 216 3700 Fax: +66 (2) 216 3730 e-mail: ppb@dusit.com <a href="http://www.pprincess.com">www.pprincess.com</a>  Skytrain : National Stadium Station  MRT :-	Superior	Single	3,400	Light Breakfast
				3,600	+ ABF
			Double	3,700	Light Breakfast
				3,900	+ ABF
		Deluxe	Single	3,700	Light Breakfast
				3,900	+ ABF
			Double	4,000	Light Breakfast
				4,200	+ ABF
		Execuplus Suite	Single	4,900	Light Breakfast
				5,100	+ ABF
		Double	5,200	Light Breakfast	
			5,400	+ ABF	
<b>7. Sivatel Bangkok Hotel</b> <i>until Oct, 2012</i>					
	53 Wittayu Road, Lumpini, Pathumwan Bangkok 10330 Tel: +66 (2) 309 5000 Fax: +66 (2) 309 5050 e-mail: info@sivatelbangkok.com reservations@sivatelbangkok.com <a href="http://www.sivatelbangkok.com">www.sivatelbangkok.com</a>  Skytrain : Phloenchit Station  MRT :-	Regal Suite	One Bedroom	4,943	+ ABF
		Grand Regal Suite	One Bedroom	6,120	+ ABF
		Regent Suite	Two Bedrooms	8,474	+ ABF
		Grand Regent Suite	Two Bedrooms	10,828	+ ABF
		Royal Duplex	One Bedroom	9,651	+ ABF
			Two Bedrooms	10,828	+ ABF

## LIST OF HOTELS

No.	Hotel	Room type		Net Price in Baht	
<b>8.</b>	<b>Executive Serviced Apartments</b>				
<b>8.1</b>	<b>The Aetas Bangkok</b> <i>until further notice</i>				
	49 Soi Ruamrudee, Phloenchit Road, Lumpini Pathumwan, Bangkok 10330 Tel: +66 (2) 618 9073 Tel: +66 (2) 618 9000 (Sales Department) Fax: +66 (2) 618 9026, 618 9091, 618 9010 e-mail: reservationbkk@aetashotels.com <a href="http://www.aetashotels.com">www.aetashotels.com</a>  Skytrain : Phloenchit Station  MRT : -	Superior	Single	2,800	+ ABF
			Double	3,000	+ ABF
		Deluxe	Single	3,500	+ ABF
			Double	3,700	+ ABF
		Superior Club	Single	4,000	+ ABF
			Double	4,600	+ ABF
		Deluxe Club	Single	4,300	+ ABF
			Double	4,900	+ ABF
		Executive Club	One bed room	4,800	+ ABF
				5,400	+ ABF
<b>8.2</b>	<b>The Aetas lumpini</b> <i>until further notice</i>				
	1030/4 Rama 4 Road, Tungmahamek, Satorn Bangkok 10120 Tel: +66 (2) 618 9073, 618 9555 Tel: +66 (2) 618 9000 (Sales Department) Fax: +66 (2) 618 9010, 618 9559 e-mail: lumpini@aetashotels.com <a href="http://www.aetashotels.com">www.aetashotels.com</a>  Skytrain : -  MRT : Lumpini Station	Deluxe	Single	2,950	+ ABF
			Double	3,250	+ ABF
		Junior Suite	Single	3,950	+ ABF
			Double	4,250	+ ABF
		Deluxe Suite	Single	4,250	+ ABF
			Double	4,550	+ ABF
		Premier Suite	Single	4,550	+ ABF
			Double	4,850	+ ABF
		Executive Suite	Single	4,850	+ ABF
			Double	5,150	+ ABF
<b>8.3</b>	<b>Baiyoke Suite Hotel</b> <i>until Oct 31, 2012</i>				
	130 Rajprarop Road, Rajthavee, Bangkok 10400 Tel: +66 (2) 255 4411, 255 7755 Fax: +66 (2) 254 5553, 252 4426 e-mail: baiyokesuite@baiyoke.co.th salesbaiyokesuite@baiyoke.co.th <a href="http://www.baiyokehotel.com">www.baiyokehotel.com</a>  Skytrain : -  MRT : -	Executive Suite	Single/ Double	1,600	+ ABF



## LIST OF HOTELS

No.	Hotel	Room type	Net Price in Baht
<b>8.7 Phachara Suites</b> <i>until Dec 31, 2012</i>			
	22 Sukhumvit Soi 6, Sukhumvit Road Klongtoey, Wattana, Bangkok 10110 Tel: +66 (2) 262 9999 (Gen.) Fax: +66 (2) 262 9900 (Gen.) Tel: +66 (2) 262 9888 (Rsvn) e-mail: sales@phacharasuites.com onusa.t@phacharasuites.com <a href="http://www.phacharasuites.com">www.phacharasuites.com</a>  Skytrain : Nana Station  MRT : -	Studio Deluxe Single Double Studio Executive Single Double One Bedroom Deluxe Single Double One Bedroom Executive Single	2,000 + ABF 2,000 + ABF 2,200 + ABF 2,300 + ABF 2,800 + ABF 2,600 + ABF 3,000 + ABF
<b>8.8 President Solitaire Hotel &amp; Spa</b> <i>until Dec 31, 2012</i>			
	75/23 Sukhumvit Soi 11, Sukhumvit Road Klongtoey Nua, Wattana, Bangkok 10110 Tel: +66 (2) 255 7200 Tel: +66 (2) 255 7200 ext. 7751 (Sales) Fax: +66 (2) 651 2294 e-mail: sales-co@presidentsolitaire.com jintana@presidentsolitaire.com <a href="http://www.presidentsolitaire.com">www.presidentsolitaire.com</a> <a href="http://www.compasshospitality.com">www.compasshospitality.com</a>  Skytrain : Nana Station  MRT : -	Executive Suite Premier Suite Solitaire Suite Platinum Suite <b>Solitaire Club Floor :</b> Executive Suite Club Premier Suite Club Solitaire Suite Club Platinum Suite Club	2,100 + ABF 2,300 + ABF 3,000 + ABF 3,300 + ABF 2,800 + ABF 3,000 + ABF 3,700 + ABF 4,000 + ABF
<i>Note: All rates quoted are inclusive of applicable service charge and subject to prevailing VAT. (Taxes are regulated by the government and subject to change without prior notice)</i>			
<b>8.9 Shama Sukhumvit Serviced Apartment</b> <i>until Dec 31, 2012</i>			
	39/1 Sukhumvit Soi 2, Sukhumvit Road Klongtoey, Wattana, Bangkok 10110 Tel: +66 (2) 105 6000 (Gen.) Tel: +66 (2) 105 6002 (Sales) Fax: +66 (2) 105 6001 e-mail: info.bangkok@shama.com <a href="http://www.shama.com">www.shama.com</a>  Skytrain : Phloenchit Station  MRT : -	One Bedroom Premier Two Bedroom Premier Three Bedroom Deluxe Three Bedroom Premier	3,280 + ABF 5,280 + ABF 8,280 + ABF 9,280 + ABF

## LIST OF HOTELS

No.	Hotel	Room type	Net Price in Baht
<p><b>** <u>Notes</u> **</b></p> <ol style="list-style-type: none"> <li>1. <i>Please indicate that you are attending an ICAO meeting to make sure that discounted rate is given.</i></li> <li>2. <i>Please contact the hotel directly for room rates of the room types not specified in the list.</i></li> <li>3. <i>Hotel rates are subject to change without notice.</i></li> <li>4. <i>Almost all hotels are located close to BTS Skytrain or MRT underground stations. The nearest stations to ICAO Asia and Pacific Office are :</i> <ul style="list-style-type: none"> <li> Skytrain : Mochit Station</li> <li> MRT : Phaholyothin Station</li> </ul> </li> </ol>			



# Welcome to ICAO Asia and Pacific



International Civil Aviation Organization (ICAO)

Asia and Pacific Office

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องค์การการบินพลเรือนระหว่างประเทศ (ไอซีอีโอ)

252/1 ถนนวิภาวดี-รังสิต

แขวงจตุจักร เขตจตุจักร กรุงเทพมหานคร 10900

โทร. (02) 537-8189

แฟกซ์. (02) 537-8199

อีเมล. [icao\\_apac@bangkok.icao.int](mailto:icao_apac@bangkok.icao.int)





You can reach the ICAO Asia and Pacific Office by various modes of transportation from the City or Sukhumvit area.

**By BTS Skytrain :**

1. Take BTS skytrain (Sukhumvit Line) heading for Mo Chit N8 Station (Terminal Station).
2. Disembark at Mo Chit N8 Station and then take a taxi to ICAO (Please see direction for taxi below).

**By MRT Subway :**

1. Take MRT subway heading for Bang Sue Station.
2. Disembark at Pahon Yothin Station and take Exit No. 3
3. At exit to station, turn left.
4. Take first turn left into park and follow the pathway until crossing under the first (road) flyover.
5. Use the stairs to cross over the highway. (You can see ICAO buildings on the right side as you walk across the highway (ICAO is on the corner of Kamphaeng Phetch 3 Road and Vibhavadi Rangsit Road.))

**For Taxi :**

องค์การการบินพลเรือนระหว่างประเทศ (ไอซีเอโอ)  
อาคาร 3 ชั้น หัวมุมถนนกำแพงเพชร 3 (ถนนหลังสวนจตุจักร)  
ด้านหน้าติดกับถนนวิภาวดีรังสิต  
ถึงก่อนทางเข้าสวนวชิรเบญจทัศ (สวนรถไฟ)  
และปั้มน้ำมัน ป.ต.ท.

Go Straight = Trong-pai  
Turn Left = Lieaw-Saay  
Turn Right = Lieaw-Khwa  
Stop = Yud

Hello = Sawad-dee  
Thank you = Kob-khun  
How much does it cost? = Ra-kha-thao-rai